

Santa Margarita Fire Protection District
22375 El Camino Real
Santa Margarita, CA 93453
805-438-3185

Board of Directors Meeting
September 9, 2020
5:00 PM at the Fire Station

AGENDA

1. Call to Order/Roll Call
2. Reading/Approval of previous Minutes
3. Warrants presented for approval and signatures
4. Action Items:
 - a. Revise Resolution 2020-0812.
 - b. New Resolution for Financing HME Fire Apparatus
5. Chiefs Report
6. Public Comment
7. Adjournment

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Minutes

1. The meeting was called to order at 5:04 PM. Present:, Joel Switzer, Beth Gorrill, and Fire Chief, Bob Murach Absent: John Wilkins
2. The August minutes were read. Joel made a motion to approve, Beth seconded, and all members voted Aye. Minutes approved.
3. Warrants presented for approval. Joel motioned to approve all warrants, Beth seconded, 2 Ayes and no Nays. Motion carried.
4. Action Item – Chief Murach asked the Board to revise Resolution 2020-0812 to strike out First Bankers as the name of Institution funding the loan for the new HME Fire Engine, as the bank declined to fund said loan. Beth moved to make the change, Joel seconded and the board voted 2 Ayes to correct the resolution and rename it 2020-0812A.
5. Action Item- Chief Murach presented the Board with a loan from Pacific Premier Bank in the amount of \$170,000.00 to purchase the new HME Fire Engine. Joel motioned to approve this loan, Beth seconded and a vote was taken with 2 Ayes, 0 Nays, and Resolution #2020-0909 was approved.
6. Chief's Report: A Ground Monitor was donated to the department. Joel moved to accept the donation, Beth seconded and the motion was unanimously carried.

The Board received correspondence from the San Luis Obispo County Clerk's office that no one filed for the Board of Director seat coming vacant in December. They asked for a recommendation to bring to the SLO County

Board of Supervisors for their appointment to the Board. Beth made a motion to recommend John Wilkins. Joel seconded and Beth drafted a letter from the Board. (see attached).

The meeting was adjourned at 5:50. The next meeting will be held on Wednesday, October 14, 2020 at the Fire Station.

Respectfully submitted,

A handwritten signature in blue ink that reads "Beth Gorrill". The signature is written in a cursive style with a large initial "B".

Beth Gorrill
Board Secretary

Santa Margarita Fire Protection District
Board of Directors

Resolution No: 2020-0909

Financing the HME Model 34 Type 3 Fire Engine

Whereas, the Santa Margarita Fire Protection District (SMFPD) will be financing \$170,000.00 for the purchase of the HME Fire Engine, the financing will be through Pacific Premier Bank. And;

Whereas, The Santa Margarita Fire Protection Board of Directors has approved the financing with this Resolution, any member of the Board of Directors has the authorization to be a signator on the loan on behalf of the Santa Margarita Fire Protection District, as per SMFPD Board by-laws.

Now, therefore, let it be resolved, that the Board of Directors of the Santa Margarita Fire Protection District approves and adopts this resolution to finance \$170,000.00 for the purchase of the HME Engine described in Resolution 2020-0812 at a regular monthly board meeting held on August 12, 2020, and Resolution 2020-0812A at a regular monthly board meeting on September 9, 2020 by the following vote:

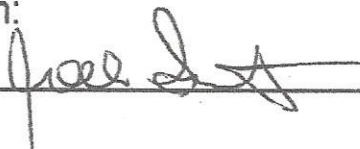
Ayes: Gorrill and Switzer

Noes:

Absent: Wilkins

Abstain:

Attest:

 9-9-2020

Joel Switzer, Director

Beth Gorrill, Board Secretary

Santa Margarita Fire Protection District
Board of Directors

Resolution No: 2020-0812-A

Purchase of HME Model 34 Type 3 Fire Engine, S/N 23305

Whereas, the Santa Margarita Fire Protection District (SMFPD) is obligated to maintain and replace outdated fire engines and equipment and Chief Murach has, at the direction of the SMFPD Board of Directors, researched, priced and compared various fire apparatus, and

Whereas, Santa Margarita Fire Protection District is surrounded by wildland vegetation, and said wildland is included in the district's automatic aid agreement within the County of San Luis Obispo, a Type 3 engine would be most effective and practical as a second main engine, and

Whereas, Chief Murach has presented the Board of Directors with his recommendation to purchase HME Fire Apparatus S/N23306, a Model 34 Type 3 Fire engine, at a cost of \$327945.61, and

Whereas, the District has sufficient funds for a down payment of \$157945.61 from 4 sources: Pacific Premier Bank Acct. #0768 for \$10,00.00; Pacific Premier Bank Acct. # 5456 for \$77,945.61; SLO County held fund 3250165 for \$50,000.00 and County held Fund 3250165 for \$20,000.00; and the balance of \$170,000.00 will be financed through ~~First Bankers~~. These which funds will be transferred to fund 5500093 for payment of the Fire Apparatus.


Now, therefore, let It be resolved, that the Board of Directors of the Santa Margarita Fire Protection District approves and adopts this resolution for the purchase of the above said Fire Apparatus at a regular monthly board meeting on August 12, 2020 by the following vote:

Ayes: Gorrill and Switzer

Noes:

Absent: Wilkins

Abstain:

 9-9-2020

Attest: Joel Switzer, Director

Beth Gorrill, Board Secretary



**COUNTY OF SAN LUIS OBISPO
OFFICE OF THE CLERK-RECORDER**

Tommy Gong - County Clerk Recorder

August 25, 2020

Santa Margarita Fire Protection District
District Secretary
PO Box 67
Santa Margarita, CA 93453

Dear District Secretary:

At the close of the nomination period for the November 3, 2020 Presidential General Election it was determined that no one filed Declarations of Candidacy for ONE four year position to be filled on your district's governing board. Therefore an election will not be held in your district for this position.

Pursuant to Elections Code Section 10515, if no person has filed a Declaration of Candidacy for any office, the Board of Supervisors shall appoint any person to the office who is qualified on the date when the election would have been held.

If your district has any recommendations for this/these appointment(s), please notify our office in writing no later than September 30, 2020, so it may be presented to the Board of Supervisors.

After the Board of Supervisors has made the appointment(s), our office will send out the Certificate of Appointment and Oath of Office forms to this/these candidate(s).

Please feel free to contact our office by phone at 781-5144 or by email hunn@co.slo.ca.us if you have questions concerning this matter. Thank you.

Sincerely,

A handwritten signature in cursive script that reads "Helen Nunn".

Helen Nunn
Deputy Director Clerk-Recorder

Santa Margarita Fire Department

Post Office Box 67 Santa Margarita, CA 93453
Message Phone 805-438-3185

TO: San Luis Obispo County Board of Supervisors

FROM: Santa Margarita Fire Protection District Board of Directors

DATE: September 09, 2020

SUBJECT: Recommendation to appoint John Wilkins to upcoming vacancy on Santa Margarita Fire Protection District (SMFPD) Board of Directors

Our Board Member, John Wilkins' 4 year term as director on the SMFPD Board expires this coming December. He did not file a Declaration of Candidacy this summer. When the District was informed that no candidates applied for this position, the other 2 board members asked Mr. Wilkins to consider continuing in his role on the Board. Mr. Wilkins assented.

Mr. Wilkins has been a valuable member of the board. He has been a resident of the community for over 40 years, many of which he served as a volunteer firefighter with our department. He has volunteered countless hours on local governance committees; creek clearing; sign-making and construction projects that have contributed to the benefit of our community.

The Board of Directors, therefore, recommends that you appoint John Wilkins to the position of Director of the Santa Margarita Fire Protection District.

Sincerely,



Joel Switzer, Director



Beth Gorrill, Director/Board Secretary