



Achieve and Nurture Limited Special Educational Needs and Disabilities Policy (SEND)

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INTRODUCTION – Legislation and Guidance

This policy and information report is based on the statutory [SEND Code of Practice January 2015](#) and the following legislation:

- Part 3 of the Children and Families Act 2014, which sets out provisions' responsibilities for learners with SEND and disabilities [Part 3 of the Children and Families Act 2014](#)

- [The Special Educational Needs and Disability Regulations 2014](#), which set out provisions' responsibilities for education, health and care (EHC) plans, SEND coordinators (SENCOs) and the SEND information report
- The Equality Act 2010 ([Worker Protection \(Amendment of Equality Act 2010\) Act 2023](#))
- [Supporting children at school with medical conditions](#)

Achieve and Nurture provides placements for a range of special educational needs including:

- Communication and interaction such as, autistic and speech and language difficulties.
- Social Emotional and Mental Health difficulties such as ADHD, anxiety and trauma.
- Sensory and/or physical needs, for example, visual impairments, hearing impairments, processing difficulties.
- Those students with Educational, Health and Care Plan, Individual Health and Care Plans and My support Plans.

Utilising therapeutic strategies, our bespoke session plans are designed to work towards the outcomes outlined in each student's Education, Health and Care Plan (EHCP) and Learner Intervention Plan. Through this approach, we also aim to help our young people build self-confidence, develop self-esteem, and strengthen their ability to manage their emotions.

Definitions

A learner has SEND if they have a learning difficulty or disability that calls for special educational provision to be made for them.

They have a learning difficulty or disability if they have:

- A significantly greater difficulty in learning than the majority of the others of the same age, or
- A disability which prevents or hinders them from making use of facilities of a kind generally provided for others of the same age in mainstream provisions.

Special educational provision is educational or training provision that is additional to, or different from, that made generally for other children or young people of the same age by mainstream provision.

Special Educational Needs fall into the following areas:

- Communication and interaction
- Cognition and learning
- Social, emotional and mental health difficulties
- Sensory and/or physical needs.

Inclusion

Achieve and Nurture Ltd is committed to recognising and valuing the individuality of each of our young people, ensuring they have equality of opportunity. We actively promote inclusion and work to eliminate discrimination and prejudice. In line with the Equality Act 2010, we make reasonable adjustments, adaptations and interventions, when appropriate, to meet students' individual needs and ensure they have equal access to opportunities. This will include working on a 2:1, 1:1 and where needed 1 student with 2 adults.

Education, Health Care Plans, Individual Health Care Plan and Learner Outcomes

When securing a placement with Achieve and Nurture Ltd, all commissioners must complete a referral form and provide the student's EHCP or IHCP and Learner Outcomes before the placement begins. All documentation will be stored securely and treated as strictly confidential. Upon the student leaving the provision, files will either be securely shredded or, where appropriate, forwarded to the student's next provision.

- Targets on both the EHCP and Learner Outcome will automatically be worked towards, reviewed, recorded and monitored.



- Progress updates will be shared with the commissioner during meetings held every 4 weeks.
- Our staff can also attend annual review meetings and PEPs or provide the necessary records as required.
- For students with an IHCP, the relevant named professionals will be contacted to review and discuss the plan. All staff will undertake any child-specific and relevant training required to meet the student's individual needs.

Medication Administration Policy

Any medication required by a student during their time at the provision will be administered in accordance with their Individual Health Care Plan (IHCP). Medication administration will always be supervised by a designated member of staff.

All medication will be stored securely, in line with the IHCP requirements. Medication must be provided in its original packaging, clearly labelled with the child's name.

Any medical waste will be disposed of safely and appropriately, in accordance with local authority guidelines.

Parents/carers are required to complete and sign a medical consent form before any medication is administered. Records of all medication administered will be kept on file and shared with parents/carers daily.

In the event of a medical emergency, parents/carers will be contacted immediately. Such situations will be handled by staff trained in first aid, following our First Aid Policy

MONITORING AND REVIEWING



This policy is monitored regularly and will be reviewed annually as a minimum to ensure the effectiveness of our strategies.

Last monitored – 1 September 2025

Next Monitored – 1 September 2026