



Future Stars Education

Code of Conduct for Staff and Students

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At Future Stars Education, we are committed to fostering a respectful, inclusive, and professional environment where staff and students can thrive. This Code of Conduct outlines the standards of behaviour expected from everyone involved in our programmes, ensuring a safe and productive experience for all.

1. Purpose of the Code

- Promote respect and understanding among all participants.
- Safeguard the wellbeing of students, staff, and others involved.
- Establish clear expectations for behaviour.
- Uphold the values of professionalism, integrity, and inclusivity.

2. Staff Code of Conduct

Professionalism

- Deliver high-quality sessions that align with the ethos of Future Stars Education.
- Be punctual, prepared, and appropriately dressed for all activities.
- Maintain professional boundaries with students, parents, and colleagues.

Respect and Inclusion

- Treat all students, colleagues, and partners with dignity and respect.
- Foster an inclusive environment where diversity is celebrated.
- Avoid discriminatory language or behaviour in any form.

Safeguarding and Safety

- Prioritise the safety and wellbeing of all students.
- Report any safeguarding concerns immediately to the designated safeguarding leads.
- Follow health and safety protocols, including risk assessments for all activities.



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Confidentiality

- Respect the privacy of students and their families by handling personal information responsibly.
- Share sensitive information only with authorised personnel, in line with safeguarding procedures.

3. Student Code of Conduct

Respect for Others

- Treat peers, staff, and visitors with kindness and respect.
- Avoid bullying, harassment, or disruptive behaviour.
- Listen to and follow instructions from staff.

Engagement and Participation

- Attend sessions regularly and arrive on time.
- Actively participate in activities and make a genuine effort to learn.
- Bring a positive attitude and strive to reach personal goals.

Safety and Responsibility

- Follow all safety instructions provided by staff.
- Respect the equipment and facilities used during sessions.
- Report any concerns or incidents to a staff member immediately.

4. Unacceptable Behaviour

Includes but is not limited to:

- Physical or verbal abuse.
- Discrimination or harassment.
- Vandalism or misuse of equipment.
- Persistent failure to follow instructions or safety guidelines.
- Any actions that compromise the safety or wellbeing of others.

5. Consequences of Breaching the Code



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For Staff:

- May result in disciplinary action, including suspension or termination of employment.
- Serious breaches will be reported to relevant authorities.

For Students:

- Minor breaches result in verbal warnings.
- Repeated or serious breaches may lead to suspension or removal, with involvement of parents/carers and referring schools.

6. Reporting Concerns

- Staff conduct concerns should be reported to the safeguarding lead or management.
- Student behaviour concerns should be raised with staff or a safeguarding lead.

7. Monitoring and Review

Reviewed annually. Updates shared with staff, students, and stakeholders.

We are committed to creating a respectful and productive environment where everyone can succeed.