**High Plains Helping Hand | Mission, Vision & Values**

**Our Mission**

**We're on a mission to empower all members of Hutchinson County to live fulfilled, financially stable, and self-sustaining lives enriched with opportunities that support a thriving community.**

**Our Vision**

**We envision the resources and support we provide contributing to a vibrant and resilient Hutchinson County community that serves as a model for collaboration, equal opportunity, and progress.**

We believe that by offering individuals a tangible path to success, with education and the tools necessary for employment as foundational building blocks, our community members will be better equipped to create life-changing opportunities for themselves. We do this by providing a helping hand with stable employment. Obtaining official identification documents is the first step in many of these endeavours which is why we make it a top priority to facilitate the process seamlessly and help our community members access the documentation they need to unlock education and employment opportunities. By providing GED completion assistance and helping with college enrollment after graduation, we aim to give individuals access to an invaluable educational foundation that propels them towards successful and fulfilling futures.

**Our Values**

**Inclusivity -** We strive to provide equal access to education and career advancement to all.

**Integrity -** We’re dedicated to upholding our responsibilities through sound ethical principles and honesty. We seek to maintain an open and sincere exchange when making decisions about our clients.

**Empowerment -** We serve community members with respect, dignity, and an unwavering belief in the power of possibility. We work to see every individual leave with more hope than when they arrived.

**Radical Positivity -** We approach our work with optimism and enthusiasm, creating an atmosphere of encouragement and inspiration. We aim to infuse optimistic attitude into everything we do.

**Compassion -** We recognize that everyone has unique circumstances, strengths, and needs. We strive to be a source of support and kindness by providing an understanding ear and helping hand.

**Impact -** We're committed to providing a significate impact on our clients by offering tangible assistance geared towards making a meaningful difference.

**Expectations of Board Members:**

Our board currently meets the third Tuesday of every month, sometimes more if needed. We have at least one fundraiser a year for HPHH and participate in events for Hutchinson County United Way. Board members are expected to participate in as many fundraisers as possible and provide a positive name for our organization in the community. We provide accommodations for board members to attend meetings via speaker phone, Facetime, Zoom, or Skype. Board members may be nominated to hold the position of president, vice president, secretary, or treasurer and are expected to attend 75% of meetings and related functions.

**Duties of Board members:**

**Duty of care** requires board members to be diligent and ensure prudent use of all assets and act prudently overseeing the affairs of the nonprofit.

**Duty of loyalty** requires board members to act in good faith and make decisions that are in the best interest of the nonprofit, recognize and disclose conflicts of interest, and not allow personal interests to override responsibility as a director.

**Duty of obedience** requires board members to be faithful to the stated corporate mission of the organization, follow its bylaws, and obey applicable laws and regulations.

**Board of Directors Application Form**

* **Candidate Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* **Age/DoB:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* **Home Phone:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Work Phone:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* **Email:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* **Preferred Method of Contact:** Call: ☐ Text: ☐ Email: ☐
* **Current Position & Employer:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* **Have You Participated In At Least 2 meetings?** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please list two references with name, phone number, and email address:**

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**Briefly tell us why you would like to be part of High Plains Helping hand and any experience you may have that can add value to our board of directors:**

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**Please list prior experience service as a board member for other non-profit organizations:**

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**Board member commitment**

If selected to serve on the board, I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, understand that as a board member of HPHH, I have the legal and ethical responsibility to ensure that the organization does the best work possible in pursuit of its goals. I believe in the purpose and mission of this organization, and I will act responsibly and prudently as its steward. My behavior as a board member will be consistent with the values and mission of the organization. I understand that as a board member, I am held legally responsible for the proper operations of this nonprofit and being absent from meetings does NOT absolve me from being held responsible. I also understand that all discussion about clients is to be kept in strict confidence and that if I break that confidence I could be immediately removed from the board.

**As part of my responsibilities as a board member:**

* I will interpret the organization’s work and values to the community, represent the organization, and act as an ambassador.
* I will attend at least 9 meetings per year, including any committees I am assigned to.
* I will RSVP my attendance for meetings at least 4 days to either the board president or executive director.
* I will actively participate in fundraiser activities, including the United Way Campaign
* I will act in the best interest of the organization and excuse myself from discussions and votes where I have a conflict of interest.
* I will stay informed about activities and current issues at HPHH. I will ask questions and request information. I will participate in and take responsibility for making issues, policies, and other board matters.
* I will work in good faith with staff and other board members as partners towards achieving our goals.

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