

St. Joseph Parish School- Background Check Policy

All Parish and School Staff, Parish and School Volunteers, coaches, catechists, scout leaders and anyone who works with or around children/ youth are **required** to:

-Attend a Virtus workshop and register online. You must also complete monthly bulletin articles and answer questions accordingly to stay up-to date on your certification.

-Read the Diocesan Policy for the Safety of Children in Matters of Sexual Abuse revised in 2016 and the Standards of Conduct for Ministry revised in 2016. These are available in hard copy in the school office and from the following website: <http://www.dioceseofcleveland.org/childprotection/> Once you have read the documents, you must sign a page stating you have done so. This is typically done at the initial Virtus training.

-In addition to the above components, you are required to pay for and submit a background check with selection.com. This is an online background check that does monthly checks for changes in background status. Licensed school staff members are background checked through fingerprinting on a 5 year basis to comply with state licensing requirements.

Once this is complete, your information will be stored here at the school. If you have any questions regarding this policy, please see the school principal.