

MINUTES
OF THE
SOUTHWESTERN TRAVIS COUNTY GROUNDWATER CONSERVATION DISTRICT

At the
Bee Cave School House
13333-A Highway 71 West
Bee Cave, Texas 78738
(the Bee Cave Schoolhouse is located adjacent to Lake Travis Fire and Rescue Station 603)

Wednesday, January 9, 2019 at 9:30 am

1. Call to order, declare meeting open to the public, and take roll

Director and Board President Scadden called the meeting of the Southwestern Travis County Groundwater Conservation District (SWTCGCD or District) Board of Directors to order at 9:40 AM on January 9, 2019. Six District Directors were present, including Directors Buddin, Davis, Hennings, O'Malia, Scadden and Dower. Director Urie was absent. Also present during the public portion of the meeting were visitors Vicky Kennedy from Travis County, Christy Muse from Shield Ranch, and Susan Nelson from Representative Vicki Goodwin's office.

The meeting sign-in sheet is attached as Exhibit A

The Board immediately went into Executive Session to discuss Board Officers for calendar year 2019

2. Executive Session to discuss Board Officers for calendar year 2019

Director and Board President Scadden called the Executive Session of the Southwestern Travis County Groundwater Conservation District (SWTCGCD or District) Board of Directors to order at 9:40 AM on January 9, 2019. Six District Directors were present, including Directors Buddin, Davis, Hennings, O'Malia, Scadden and Dower. Director Urie was absent.

Director Scadden re-convened the open meeting at 10:10 AM

3. Discuss, consider and take action on Board Officers for calendar year 2019

Upon motion by Director Buddin seconded by Director Hennings the Board voted to approve the following 2019 officers: Director Scadden as President, Director Davis as Vice President, Director O'Malia as Secretary and Director Urie as Treasurer – 6 ayes to 0 nays.

4. Public comments

Director Scadden called for public comments and Susan Nelson introduced herself, mentioning that Representative Goodwin's office is currently in the process of getting set up.

5. Discuss, consider and take action on previous meeting minutes

Approval of the December 12, 2018 minutes.

These minutes are still being commented upon, so approval was tabled and will be addressed at the February meeting. Director Scadden asked Board members to complete their review and email comments to Pete Golde for inclusion in a final draft of the minutes.

6. Committee Reports

- a. Finance – Director Buddin provided the monthly Financial Report. He said the only additions were a refund credit for \$293.54 from the Texas Municipal League, interest income of \$0.23, and checks in the amount of \$280 and \$180. Expenses in January include reimbursement of \$275 each for Directors Scadden and Hennings for attendance at the TWDB Water for Texas Conference (January 23-25), and expected mileage reimbursement of up to \$100 for travel to Kerrville for the GMA9 meeting February 4th at \$0.58/mile. Current checking account balance is \$6,003.92.

The Financial Report is attached as Exhibit B

- b. Legislative – Directors Davis, Buddin and Urie met in mid-December with Senator Buckingham (and staff), Representative Goodwin and Commissioner Daugherty at the offices of Senator Buckingham. Director Davis reported that the legislators decided to prepare 2 drafts of the enabling legislation: one would change the date of the GCD confirmation election to November 2019, and the other would remove the confirmation election requirement and change the date of the board member elections to November 2019. The deadline to file is March 8th, but filing as early as possible is advised. Discussion about various options ensued.

Upon motion by Director Davis seconded by Director O’Malia the Board voted to reiterate its desire to change the date of the GCD confirmation election to November 2019 – 6 ayes to 0 nays.

- c. Science-Outreach – Director Hennings mentioned 2 upcoming events:
 - a. The TWDB Water for Texas Conference January 23-25 at the UT AT&T Conference Center, which will be attended by Directors Scadden, Hennings and Davis. Directors Scadden and Hennings will be reimbursed for their attendance, and Director Davis is self-funding her attendance.
 - b. Kerrville GMA9 meeting on February 4th. Since it is more than 100 miles round trip, (~87 miles each way) Directors Scadden and Hennings will carpool to Kerrville, and mileage will be reimbursed up to \$100 at the IRS rate of \$0.58/mile to the driver.

7. Discuss, consider, and act on scientific data collection, outreach and education

- a. Southwest Travis County Hydrogeologic Study by Travis County and BSEACD

In progress, no new findings to report at this time

- b. Discussions with other GCDs and related entities (e.g., Hayes Trinity GCD, Barton Springs Edwards Aquifer Conservation District)

Director Scadden has invited GCD representatives to attend our February 13th Board Meeting to discuss the process, experiences, and lessons learned of starting up a GCD. As of now, two have RSVP'd yes. Discussion about use of the event as an outreach opportunity to engage municipal and legislative representatives resulted in a request for Director Scadden to contact Bee Cave, Director Buddin to contact Lakeway, and Director Hennings to contact West Lake Hills officials with an invitation. Director Scadden invited Representative Goodwin's office by verbal invitation to Susan Nelson. Discussion about the size of audience, the format of the interactions and the venue for the event occurred. The Bee Cave Schoolhouse Occupancy Limits are 50 people seated or 75 people standing. Director Scadden will check on options.

- c. Consistent Outreach message for public events, HOA meetings, City Council Meetings, etc.

Director Scadden requested a packet including a 1-2 page fact sheet with talking points (and a possible future PowerPoint slide deck) that provides a consistent message for use by SWTCGCD Directors that addresses "What is the SWTCGCD and why should constituents support it?" Existing resources were discussed, and Vicky Kennedy will forward an additional fact sheet created by Travis County staff member Tom Webber to the entire board. Directors Hennings and Dower will build a 1-2 page fact sheet for further discussion.

8. Discuss, consider and act on information from Travis County staff on their funding support, staff support, and county budget requests

No change.

9. Discuss, consider and act on public outreach, branding the SWTCGCD, preparing a logo and related matters

Director Davis brought a few logo options. These will be discussed at future board meetings.

10. Discuss, consider, and act on requests for additional funding or donations, fund raising

No news.

11. Discuss, consider, and act on a SWTCGCD Travel Policy

Director O'Malia will look at Travel Policies provided by other GCDs and create a proposed SWTCGCD Travel Policy. Director Scadden asked if the work done by GMA 9 on consistent GCD rules includes an analysis of Travel Policy.

12. Discuss, consider, and act on a SWTCGCD Document Retention Policy

Director O'Malia provided a digital copy of a proposed Document Retention Policy, and requested comment to be directed to him. Director Davis mentioned the TAG-D notes provided at a previous meeting, and Director Scadden asked whether the work done by GMA9 on consistent rules includes an analysis of Document Retention Policy.

13. Discuss, consider, and act on a SWTCGCD Board Training

No news.

14. Discuss, consider and act on obtaining a sales tax exemption

In progress, no report.

15. Discuss, consider and act on the SWTCGCD website and email addresses

Director Davis is still having difficulty receiving email on her computer, but she can see email on her phone. Director Dower will work with her to resolve.

16. Discuss and establish agenda items for the next meeting agenda

The following items were suggested for the future meeting agendas:

- The GCD Roundtable discussions
- Report back from TWDB Water for Texas Conference 1/23-25
- Report back from GMA9 meeting 2/4
- Continuing agenda items

17. Discuss, consider, and act on setting the date, time and location for the next Board meeting

The Board agreed that the next meeting would be held on Wednesday February 13, 2019 at 10:00 AM. Director Scadden will advise if the venue is changed to accommodate a larger crowd.

18. Adjourn

On a motion by Director O'Malia and a second by Director Dower the Board voted to adjourn the meeting – 6 ayes to 0 nays. The meeting was adjourned at 11:29 am

PASSED, APPROVED AND ADOPTED THIS 13th day of February, ²⁰¹⁹~~2018~~



John O'Malia, Secretary

Exhibit A

Attendee Sign-in Sheet

Exhibit B

SWTCGCD Financial Summary report

SWTCGCD
Reconciliation Detail
 Independent Bank, Period Ending 12/31/2018

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						0.00
Cleared Transactions						
Checks and Payments - 7 items						
Bill Pmt -Check	04/23/2018	101	Lloyd Gosselink	X	-2,000.00	-2,000.00
Bill Pmt -Check	06/13/2018	102	Jim Dower	X	-191.98	-2,191.98
Bill Pmt -Check	07/16/2018	103	Texas Municipal ...	X	-957.00	-3,148.98
Bill Pmt -Check	10/29/2018	100	GoDaddy	X	-25.85	-3,174.83
Bill Pmt -Check	10/30/2018	100	GoDaddy	X	-155.10	-3,329.93
Bill Pmt -Check	11/09/2018	104	Texas Alliance of ...	X	-180.00	-3,509.93
Bill Pmt -Check	12/18/2018	105	Victor D. Schinne...	X	-280.00	-3,789.93
Total Checks and Payments					-3,789.93	-3,789.93
Deposits and Credits - 5 items						
Deposit	04/19/2018		Hamilton Pool Ro...	X	3,000.00	3,000.00
Deposit	07/16/2018		Hamilton Pool Ro...	X	1,000.00	4,000.00
Deposit	10/22/2018		Hamilton Pool Ro...	X	500.00	4,500.00
Deposit	12/04/2018		Travis County	X	5,000.00	9,500.00
Deposit	01/31/2019			X	0.60	9,500.60
Total Deposits and Credits					9,500.60	9,500.60
Total Cleared Transactions					5,710.67	5,710.67
Cleared Balance					5,710.67	5,710.67
Register Balance as of 12/31/2018					5,710.67	5,710.67
New Transactions						
Checks and Payments - 2 items						
Bill Pmt -Check	01/09/2019	107	Juli Hennings		-275.00	-275.00
Bill Pmt -Check	01/09/2019	106	Rick Scadden		-275.00	-550.00
Total Checks and Payments					-550.00	-550.00
Deposits and Credits - 1 item						
Deposit	01/09/2019		Texas Municipal ...		293.54	293.54
Total Deposits and Credits					293.54	293.54
Total New Transactions					-256.46	-256.46
Ending Balance					5,454.21	5,454.21