

MINUTES
OF THE
SOUTHWESTERN TRAVIS COUNTY GROUNDWATER CONSERVATION DISTRICT

At the
Bee Cave School House
13333-A Highway 71 West
Bee Cave, Texas 78738
(Bee Cave Schoolhouse is located adjacent to Lake Travis Fire and Rescue Station 603)

Wednesday, August 14, 2019 at 10:00 am

1. Call to order, declare meeting open to the public, and take roll

Director and Board President Scadden called the meeting of the Southwestern Travis County Groundwater Conservation District (SWTCGCD or District) Board of Directors to order at 10:02 AM on August 14, 2019. Six District Directors were present constituting a quorum, including Directors Urie, Dower, Scadden, Hennings, Davis and O'Malia. Director Buddin was absent. Also present were visitors, Kodi Sawin, Charlie Flatten, Vicky Kennedy, Theresa Golde and Sandra Allen with De Leon, Washburn & Ward, and Pete Golde.

The meeting sign-in sheet is attached as Exhibit A

2. Public comments

Director Scadden called for public comments and there were no public comments.

3. Discuss, consider and take action on previous meeting minutes

Approval of the July 10, 2019 minutes.

Item delayed until later in the meeting.

4. Committee Reports

Item delayed until later in the meeting.

5. Discuss, consider, and act on matters related to the November 5, 2019 election to Confirm Creation of the SWTCGCD and to Elect the Initial Board of Directors (Discuta, considere y actúe sobre asuntos relacionados con la elección del 5 de noviembre de 2019 para confirmar la creación del SWTCGCD y para Elegir la Junta de Directores Inicial).

Attorney Golde introduced Sandra Allen who is a Notary Public with her firm and will be available during the meeting to notarize any ballot applications. She also advised all Director candidates that signing the application constituted affirmation that the applicant meets the requirements of the SWTCGCD enabling act. Numerous ballot applications were completed by current appointed Directors and processed by Attorney Golde and Notary Allen. Director Buddin was not present and Director O'Malia said he was not going to run due to emergent health issues and that it was his understanding if he was on the ballot his family members could not work at the election polling

places as they have done in the past. Attorney Golde said she would check into the election worker issue and confirm if it is a problem. A discussion ensued regarding having less than seven candidates on the ballot, the need to recruit more candidates, and whether Director O'Malia should run.

Attorney Golde expressed concern as to whether a quorum would be available for the Monday September 9th Board meeting, since there must be a quorum present for the drawing for positions on the ballot and numerous Directors had indicated that they may not be able to attend. The question was asked if it was possible for a Director to attend by phone. Attorney Golde said she would look into this.

Further discussion of this item was suspended until later in the meeting.

6. **Discuss, consider, and act on the SWTCGCD jurisdiction boundary set by Travis County for the November 5, 2019 election to Confirm Creation of the SWTCGCD and to Elect the Initial Board of Directors (Discuta, considere y actúe sobre el límite de jurisdicción de SWTCGCD establecidos por el Condado de Travis para la elección del 5 de noviembre de 2019 para Confirmar la Creación del SWTCGCD y para Elegir la Junta de Directores Inicial).**

Item delayed until later in the meeting.

7. **Discuss, consider, and act on SWTCGCD budgeting activities.**

Vicky Kennedy from Travis County advised that on July 30th the Travis County Commissioner's Court approved a \$15 thousand dollar funding agreement for the SWTCGCD. Travis County wants an Interlocal Agreement and wants the SWTCGCD Board to pass a resolution to assign a Director to work with Travis County on the Interlocal Agreement.

On a motion by Director Scadden and a second by Director Urie the Board passed a resolution to authorize Director Scadden to work with Travis County on the Interlocal Agreement for funding – 6 Ayes to 0 Nays

Agenda Item 5. Discussion was resumed at this time

Attorney Golde discussed the cost of publishing the Notice of Election (NOE) explaining that the Notice needs to be published in a newspaper of general circulation in the district. Travis County has advised that the Austin Chronicle has been used for NOEs in the past and the Secretary of State's website states that we only need to post the Election Day polling locations and not the early voting locations, which should reduce the notice size to potentially one full page (\$2,012) for the polling locations plus maybe one half page (\$1,056) for the additional required notice information, which would be a total of around \$3,200. She added that the Texas Secretary of State's office told her that the Austin Chronicle would likely be acceptable. Travis County should have the polling locations by September. Directors Scadden and O'Malia can sign off on the NOE. October 6, 2019 is the deadline for publication. Attorney Golde asked if using the Austin Chronicle is acceptable to the Board and the general consensus was that it was acceptable.

Additionally, Travis County will need ballot language to be signed off on. Attorney Golde sent a preliminary draft to them on Monday with a translation. She then advised that the Board needs to pass a resolution authorizing Directors Scadden and O'Malia to sign off on the final ballot language. Director Scadden read the resolution prepared by Attorney Golde.

On a motion by Director Hennings and a second by Director Urie the Board passed the resolution – 6 Ayes to 0 Nays

A copy of the Resolution is attached as Exhibit B

Agenda Item 6. was taken up at this time

Attorney Golde next addressed the Resolution Approving Jurisdictional Boundaries and Authorizing President and Secretary to Sign Off on Jurisdictional Boundaries on behalf of the District. She said that Travis County has done GIS work to establish the District boundary and Directors Scadden and Hennings have looked at it. Attorney Golde sent a copy of the boundary map to all Board members by email. Director Hennings added that the eastern boundary of the SWTCGCD is defined by the western boundary of the BSEACD and, also, that there are just a few acres in GMA 10, but that can't be addressed until after the confirmation election and is not an issue for the election.

On a motion by Director Dower and a second by Director O'Malia the Board certified the SWTCGCD jurisdiction boundary set by Travis County for the November 5, 2019 election to Confirm Creation of the SWTCGCD and to Elect the Initial Board of Directors – 6 Ayes to 0 Nays

A Copy of the Resolution and the Jurisdictional Boundary of the District is attached as Exhibit C

8. Discuss, consider, and act on participation in the TAGD Texas Groundwater Summit in August

Director Scadden confirmed that Director Davis would be attending the TAGD Groundwater Summit at her own expense and that he had cancelled his reservation due to the cost.

Agenda Item 3. was now taken up

On a motion by Director Hennings and a second by Director O'Malia the "Final Final" draft version of the July 10, 2019 minutes was approved – 6 Ayes to 0 Nays

The approved meeting minutes are attached as Exhibit D

Agenda Item 4. was now taken up

- a. Finance – Director Urie summarized the Financial Report for the period ending July 31, 2019 saying that the ending balance in the checking account was \$5,001.93 with the only change being \$0.21 in interest. Director O'Malia advised that he had received a reduced bill of \$648 for the Errors and Omissions Insurance which is due September 1st and he is waiting on the Director Bond bill which should be less than \$300.

On a motion by Director O'Malia and a second by Director Dower the Board approved paying the Errors and Omissions Insurance bill not to exceed \$648 and the Directors Bond bill not to exceed \$300 – 6 Ayes to 0 Nays

Director Scadden then briefly reviewed donations made to the SWTCGCD to date including:

\$5,000 from Hamilton Pool Road Matters

\$5,000 from Travis County

\$15,000 pending from Travis County

In-Kind donation of legal services for election preparation from Peter Golde and De Leon, Washburn & Ward

Additionally, Travis County provided \$100,000 and BSEACD provided \$60,000 in-kind services as contributions to a hydrogeological study of southwestern Travis County which will be useful to the SWTCGCD.

The Financial Report is attached as Exhibit E

- b. Legislative – Director Davis said that there was nothing new to report this month.
- c. Science-Outreach – Director Hennings reviewed recent activity including the subcommittee meeting that took place just before the current Board meeting. She said that the subcommittee has completed work on finalizing the Myths and Truths document and the FAQ document and that representative Goodwin and Kodi Sawin have made a one page fact sheet that can be printed as a poster for use at various events. They are working on a communication plan which will provide messaging guidance and also a slide presentation consisting of about 60 slides that can potentially be used for presentations.
- d. Groundwater Management Plan Committee

Nothing to report this month.

9. Discuss, consider, and act on SWTCGCD Logo including potential payment for Design firm

Director Davis presented an invoice from the designer she had been working with on the logo for \$1,500 for design work and \$200 for printer ready graphics setup. Director Scadden suggested approval of payment of the invoice pending receipt of the pending donation from Travis County. Director Dower said that he was uncomfortable with the process that was followed in this case and suggested that in the future the Board approve a not-to-exceed amount before any work is done.

Director Dower had to leave the meeting at 11:40 AM.

On a motion by Director Scadden and a second by Director Hennings the Board approved payment of the \$1,700 invoice for logo work – 5 Ayes to 0 Nays (Director Dower having left the meeting)

10. Discuss, consider, and act on ordering and payment for SWTCGCD Director business cards

Director Davis advised that the cost of printing business cards is \$40 for 100, \$43 for 500 and \$45 for 1000. After a brief discussion it was agreed that 500 cards was the reasonable amount to order.

On a motion by Director Scadden and a second by Director Hennings the Board approved purchasing 500 cards for each Director for a Not-to-Exceed amount of \$350 – 5 Ayes to 0 Nays

11. Discuss, consider, and act on a SWTCGCD Document Retention Policy Update.

Director O'Malia advised that the Texas State Library and Archives Commission has required him to mail the original signed copy of the resolution passed by the Board last month which he did.

12. Discuss and establish agenda items for the next meeting agenda.

No new agenda item were identified.

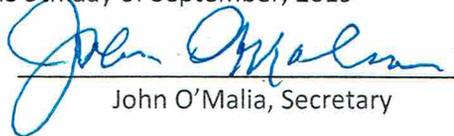
13. Discuss, consider, and act on setting the date, time and location for the next Board meeting.

The Board agreed that the next meeting would be held on Monday September 9, 2019 at 10:00 AM.

14. Adjourn

On a motion by Director O'Malia and a second by Director Hennings the Board voted to adjourn the meeting – 4 ayes to 0 nays (Director Urie having left at 11:54 AM for another commitment). The meeting was adjourned at 11:54 AM

PASSED, APPROVED AND ADOPTED THIS 9th day of September, 2019



John O'Malia, Secretary

Exhibit A

Attendee Sign-in Sheet

Exhibit B

Notice of Election Resolution

**RESOLUTION AUTHORIZING PRESIDENT AND SECRETARY TO
APPROVE BALLOT LANGUAGE FOR THE NOVEMBER 5, 2019
ELECTION ON BEHALF OF THE SOUTHWESTERN TRAVIS COUNTY
GROUNDWATER CONSERVATION DISTRICT**

WHEREAS, the Southwestern Travis County Groundwater Conservation District (the “District”), a political subdivision of the State of Texas, was created by House Bill 4345, Act of the 85th Texas Legislature, Regular Session, codified as Chapter 8871 of the Texas Special District Local Laws Code (“Enabling Act”), and amended by Senate Bill 669, Act of the 86th Texas Legislature, Regular Session, and operates pursuant to the authority of Article XVI, § 59 of the Texas Constitution, as a groundwater conservation district operating under Chapter 36, Texas Water Code, and the District’s Enabling Act;

WHEREAS, the District will conduct a confirmation election to confirm the creation of the District and elect initial directors on the November 5, 2019 uniform election date;

WHEREAS, the District’s Temporary Board of Directors (“Board”) finds that it is necessary to have ballot language for said election reviewed; and

WHEREAS, the Board finds that it is necessary to authorize the President and Secretary of the Board to review and sign off on the final version of the ballot language sent to Travis County to be used in the November 5, 2019 election.

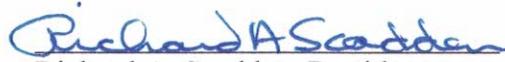
NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF DIRECTORS OF SOUTHWESTERN TRAVIS COUNTY GROUNDWATER CONSERVATION DISTRICT THAT:

Section 1: The matters and facts set out in the preamble of this resolution are hereby found and declared to be true and complete.

Section 2: The Board hereby authorize the President and Secretary of the Board to review and sign off on the final version of the ballot language sent to Travis County to be used in the November 5, 2019 election.

Section 3: The Board hereby authorize the President and Secretary of the Board to review and sign off on any additional documents that may be required by Travis County for the November 5, 2019 election.

PASSED AND APPROVED the 14 day of August, 2019.



Richard A. Scadden, President
Board of Directors

ATTEST:



John O'Malia, Secretary
Board of Directors

Exhibit C

Map of the Jurisdictional Boundary of the District

**RESOLUTION APPROVING THE JURISDICTIONAL BOUNDARIES
ESTABLISHED BY TRAVIS COUNTY AND AUTHORIZING PRESIDENT
AND SECRETARY TO SIGN OFF ON THE JURISDICAITONAL
BOUNDARIES ON BEHALF OF THE SOUTHWESTERN TRAVIS COUNTY
GROUNDWATER CONSERVATION DISTRICT**

WHEREAS, the Southwestern Travis County Groundwater Conservation District (the "District"), a political subdivision of the State of Texas, was created by House Bill 4345, Act of the 85th Texas Legislature, Regular Session, codified as Chapter 8871 of the Texas Special District Local Laws Code ("Enabling Act"), and amended by Senate Bill 669, Act of the 86th Texas Legislature, Regular Session, and operates pursuant to the authority of Article XVI, § 59 of the Texas Constitution, as a groundwater conservation district operating under Chapter 36, Texas Water Code, and the District's Enabling Act;

WHEREAS, the District will conduct a confirmation election to confirm the creation of the District and elect initial directors on the November 5, 2019 uniform election date;

WHEREAS, the District's Temporary Board of Directors ("Board") recognizes that the District must review and approve the District's jurisdictional boundaries, as established by Travis County for said election; and

WHEREAS, the Board finds that it is necessary to authorize the President and Secretary of the Board to execute the Boundary Verification Form, attached hereto as Exhibit A and incorporated by reference.

NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF DIRECTORS OF SOUTHWESTERN TRAVIS COUNTY GROUNDWATER CONSERVATION DISTRICT THAT:

Section 1: The matters and facts set out in the preamble of this resolution are hereby found and declared to be true and complete.

Section 2: The Board hereby approve the District's jurisdictional boundaries for the November 5, 2019 election, as established by Travis County and set forth at the following link:

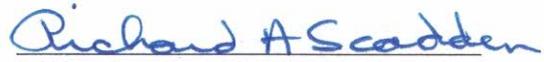
<http://tcto.maps.arcgis.com/apps/webappviewer/index.html?id=0ded4b661814415e9e7b9328d610578b>

This map includes the boundaries for the election to be held by the District at-large, within the corporate limits of the City of Bee Cave, within the corporate limits of the City of Lakeway and Village of the Hills, and within the corporate limits of the City of West Lake Hills.

Section 3: The Board hereby authorize the President and Secretary of the Board to execute the Boundary Verification Form shown on Exhibit A.

Section 4: The Board hereby authorize the President and Secretary to execute any additional documents that may be required for approval of the District's jurisdictional boundaries.

PASSED AND APPROVED the 14th day of August, 2019.



Richard A. Scadden, President
Board of Directors

ATTEST:



John O'Malia, Secretary
Board of Directors



EXHIBIT A

TRAVIS COUNTY TAX ASSESSOR-COLLECTOR

VOTER REGISTRATION DIVISION

5501 Airport Blvd. PO Box 1748 Austin, TX 78767-1748

Tel: (512) 854-9473 Fax: (512) 854-4840

www.traviscountytax.org

JURISDICTION VERIFICATION FORM

Please complete and return this form by August 16th, 2019, to:
tax-gis@traviscountytx.gov

John O'Malley

By signing this form, I, Richard A Scadden am stating that the boundary lines displayed in the map provided by the Voter Registrar are accurate to the best of my knowledge.

Jurisdiction Name: Southwestern Travis County GCD jurisdictional
Richard A Scadden, President boundary

Signature of Official and Title: John O'Malley, SECRETARY

Date: 14 Aug 2019

? Contact: Todd M. Leasure at (512) 854-3978 or todd.leasure@traviscountytx.gov.
Thomas Miller at (512) 854-4454 or thomas.miller@traviscountytx.gov.

Exhibit D

Finance Report

12:25 PM

08/08/19

SWTCGCD
Reconciliation Detail
Independent Bank, Period Ending 07/31/2019

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						5,001.72
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	06/30/2019			X	0.21	0.21
Total Deposits and Credits					0.21	0.21
Total Cleared Transactions					0.21	0.21
Cleared Balance					0.21	5,001.93
Register Balance as of 07/31/2019					0.21	5,001.93
Ending Balance					0.21	5,001.93

Exhibit E

Approved Minutes of the July 10, 2019 Board Meeting

MINUTES
OF THE
SOUTHWESTERN TRAVIS COUNTY GROUNDWATER CONSERVATION DISTRICT

At the
Bee Cave School House
13333-A Highway 71 West
Bee Cave, Texas 78738
(Bee Cave Schoolhouse is located adjacent to Lake Travis Fire and Rescue Station 603)

Wednesday, July 10, 2019 at 10:00 am

1. Call to order, declare meeting open to the public, and take roll

Director and Board President Scadden called the meeting of the Southwestern Travis County Groundwater Conservation District (SWTCGCD or District) Board of Directors to order at 10:03 AM on July 10, 2019. Six District Directors were present constituting a quorum, including Directors O'Malia, Buddin, Davis, Hennings, Urie and Scadden. Director Dower was absent. Also present were visitors, State Representative Vikki Goodwin, Theresa Golde with De Leon, Washburn & Ward, P.C., hydrogeologists Vince Claus and Allan Standen of Allan R Standen, LLC, Jean Bessent, Gene Lowenthal, and Pete Golde.

The meeting sign-in sheet is attached as Exhibit A

2. Public comments

Director Scadden called for public comments and there were the following public comments:

Allan Standen introduced himself as a hydrogeologist who has consulted with a number of GCDs over the past 20 years. He develops maps of wells and well water quality issues based on Texas Department of Licensing and Regulation (TDLR) well data. He provided two sample maps of the SWTCGCD, one showing Proposed Use and Well Depth and the second showing Source Aquifer and Well Depth. He further explained that quality will deteriorate as levels drop.

The maps provided by Allan Standen are attached as Exhibit B

3. Discuss, consider and take action on previous meeting minutes

Approval of the Revised May 8, 2019 minutes.

Upon a motion by Director O'Malia, seconded by Director Davis, the Board approved the revised minutes of the May 8, 2019 Board meeting without changes - 6 ayes to 0 nays.

Approval of the Revised June 10, 2019 minutes.

Upon a motion by Director Hennings, seconded by Director O'Malia, the Board approved the revised minutes of the June 10, 2019 Board meeting without changes - 6 ayes to 0 nays.

The approved meeting minutes are attached as Exhibit C

4. Committee Reports

- a. Finance – Director Urie presented the financial report for the period ending 6/28/2019. There were no changes except for \$0.20 in interest making the ending balance in the checking account \$5,001.72.

The Finance Report is attached as Exhibit D

- b. Legislative – Both Director Davis and Representative Goodwin advised that there was nothing new to report.
- c. Science-Outreach – Director Hennings advised that she had worked on Messaging Plan documents with help from Kodi Sawin. She said that the Messaging Plan will be good for surface water users. Director Hennings also said that we need a “GCD Toolbox” list to show well users what the GCD can do and she is working on a Speaking Points document also. Director Hennings reported on a meeting with Judge Eckhardt about what the Judge thinks we need to be doing with our campaign. The key point discussed is that Judge Eckhardt and Commissioner Dougherty will be available to talk to groups. Gene Lowenthal said that he would also ask Representative Workman. A “Trusted Proxy” campaign consisting of a united group of elected officials supporting the SWTCGCD is envisioned. It needs to be homespun not flashy with a tight budget, maybe two simple mailers and Christy Muse has some resources for social media efforts. Director Hennings mentioned that there is a parks “Sports Tax” will also be on the ballot to insure that dollars go to the parks. Christy Muse thought that both measures might possibly be bundled. Director Scadden reported that he met with the Mayor and City Manager of Bee Cave and asked if they would consider passing a support resolution. They were very supportive and talked about going to the City Council in August with a resolution. He suggested that we need to do the same with West Lake Hills, Lakeway and The Hills. Director Scadden went on to say that Travis County has asked for a formal request for printing services and the Truths and Myths document is the first we need as soon as we have the final version. He suggested that the Board pass a resolution asking for Travis County to print a number of these documents. How many? There are 44 thousand households in the SWTCGCD and 16% voted in the last off-year election. Director Buddin asked if Travis County will mail the documents. Christy Muse said that the PAC is trying to raise \$25K. A discussion of the number of copies to request ensued and it was agreed to ask for 5,000 copies.

On a motion by Director O’Malia, Seconded by Director Hennings the Board passed a resolution to request Travis County to print 5,000 copies of the Truths and Myths document – 6 Ayes to 0 Nays

A new discussion ensued regarding the question of whether it was acceptable to have any reference to the election on the documents to be issued by the SWTCGCD Board for fear that it might be interpreted as electioneering. It was unanimously agreed by the Board to remove any and all references from educational documents to be distributed by the SWTCGCD Board. Director Scadden asked if we should have Spanish versions of the documents even if not required. Director Hennings will talk to other GCDs about this. Director Scadden will send the document to Travis County when the final version is ready. After a brief discussion it was agreed that the paper should be matte finish and 32 Lb. weight which is one grade above standard paper.

- d. Groundwater Management Plan Committee – Director Scadden said he is gathering information. Directors Davis and Scadden, Ron Fieseler, Kirk Holland, Don Rothscher will constitute the Committee. Director Scadden added that the Texas Water Development Board will not do any modeling for the SWTCGCD until after a successful confirmation election.

5. **Discuss, consider, and act on Amended Resolution Authorizing President and Secretary to Execute election Documents and Issue Election Notices on Behalf of the SWTCGCD (Discuta, considere y actúe sobre Resolución Enmendada que autoriza al presidente y al secretario a ejecutar documentos de elección y emitir avisos de elección en nombre de SWTCGCD).**

The SWTCGCD attorney, Theresa Golde, presented an amended Resolution for approval. She explained that the language had been revised to reflect the fact that the Notice of Election would follow the requirements of one or more of the prescribed methods under the Texas Water Code and the Texas Election Code, whichever is applicable.

On a motion by Director Buddin, Seconded by Director Davis the Board approved the Amended Resolution – 6 Ayes to 0 Nays

6. **Discuss additional information related to the Election to Confirm Creation of the SWTCGCD and Election of Initial Directors (Discuta información adicionales relacionados con la Elección para confirmar la creación del SWTCGCD y para Elegir a los Directores Iniciales).**

The SWTCGCD attorney, Theresa Golde, explained that the Texas Water Code requires posting in a newspaper of general circulation for the Notice of Election. The acceptable newspapers are the Austin Chronicle, which charges around \$2 per line and the Austin American Statesman, which charges around \$9 per line. Because all of the polling places are included in the notice, the cost will likely be several thousand dollars. It was agreed that other GCDs should be asked how they handle this notice requirement and that options for this requirement will be further explored.

7. **Discuss, consider, and act on the Order of Election to Confirm Creation of the SWTCGCD and Election of Initial Directors (Discuta, considere y actúe sobre orden de elección para Confirmar la Creación del SWTCGCD y para Elegir la Junta de Directores Inicial).**

Attorney Golde advised that a cost of \$500 was incurred for translation services related to this election document. Director Scadden said that he approved the expenditure and set it up for the GCD to pay this cost separate from the attorney budget.

On a motion by Director Buddin, Seconded by Director O'Malia the Board approved paying an amount not to exceed \$500 for translation services related to the election documents – 6 Ayes to 0 Nays

Director Scadden next reviewed the legal budget advising that to date \$4,365 has been expended. Pete Golde has added an additional \$5,000 to the retainer account at DeLeon, Washburn & Ward leaving a remaining balance of \$5,635. Attorney Golde advised that the bulk of the work has been done, including documenting communications with the Texas Secretary of State and drafting many of the election documents. The Order of Election will be approved by the Board today and the following Notices will need to be posted today: Notice of Deadline to File Applications for Place on the Ballot and the Notice of Agent. Not as much will happen in August, and in September we will need to determine each candidates place on the ballot and sign-off on the candidate ballot order. The Order of Election needs to be approved and sent to Travis County, although the ballot language and polling locations still need to be finalized.

Attorney Golde then presented the Order of Election, which includes the appointment of an agent for the election, to be approved by the SWTCGCD Board. In accordance with an Attorney

General opinion, she explained that since this is the first SWTCGCD election all candidates need to be on the ballot, whether they are opposed or not.

On a motion by Director Buddin, Seconded by Director O'Malia the Board approved the Order of Election and Appointment of Agent – 6 Ayes to 0 Nays

8. Discuss, consider, and act on election and campaign related matters.

CTA Form was discussed as a form that has to be filled out by all candidates who would like to run for an initial director position.

9. Discuss, consider, and act on SWTCGCD budgeting activities.

Director Scadden advised that he had received an email from Peter Einhorn at Travis County saying that limited County funding will be available for the SWTCGCD and he is looking at the July 16th Commissioner's Court agenda for approval of some funding but he does not know how much. Director Scadden said he would attend the Commissioner's Court meeting. Director Hennings said that Judge Eckhardt had mentioned \$15K but she was not sure if that was only for education activities. Director Scadden suggested contacting the cities of Bee Cave, Lakeway, The Hills and West Lake Hills to ask if they might be able to provide some seed money.

10. Discuss, consider, and act on participation in the TAGD Texas Groundwater Summit in August

Director Scadden said that he was unsuccessful in getting TAGD to grant a complimentary registration for him to attend the Groundwater Summit and he will cancel his reservation. He stated that he was uncomfortable with spending the limited SWTCGCD funds on attending this event although he thinks that it is a good conference. Director Davis will be attending at her own expense.

11. Discuss, consider, and act on participation in the GMA 9 meeting in Boerne on June 17th

Director Hennings provided a summary of her attendance at the GMA 9 meeting. She said that the Texas Water Development Board will be adding 30 to 40 new hires due to new regulations concerning brackish water and water levels. The TWDB offered a template to get expedited review of Water Management Plan. As previously discussed the Medina County GCD is leaving GMA 9 because it has only a few acres in GMA 9. It turns out that SWTCGCD has a few acres in GMA 10. The SWTCGCD cost for the GMA 9 DFC Plan work will be \$6,666 over 3 years if the SWTCGCD is confirmed. If not confirmed, other GCDs cost will go up to \$7,500.

12. Discuss, consider, and act on Office Max discount cards for SWTCGCD business.

Item deferred to future meeting.

13. Discuss, consider, and act on a SWTCGCD Document Retention Policy Update.

Director O'Malia advised that the Texas State Library and Archives Commission requires the SWTCGCD Board to pass a resolution provided by the Commission in order to process the Form SLR 508 previously submitted. He recommended approval of the resolution. Director Buddin requested a legal review of the proposed resolution. Attorney Golde read the resolution and confirmed that following the model language is the best practice.

On a motion from Director O'Malia, Seconded by Director Davis the Board approved the Texas State Library and Archives Commission Resolution - 6 Ayes to 0 Nays.

The Texas State Library and Archives Commission Resolution is attached as Exhibit E

Director Scadden left the meeting at 12:23

14. Discuss, consider, and act on SWTCGCD Logo

Director Davis presented sample letterhead layouts and recommended one. The layouts were discussed and the recommended one was accepted with the centering of the lettering at the top. Next Director Davis presented several business card layouts. The directors agreed on a layout but felt that the lettering for the email address and phone number needed to be larger.

15. Discuss and establish agenda items for the next meeting agenda.

No new agenda item were identified.

16. Discuss, consider, and act on setting the date, time and location for the next Board meeting.

The Board agreed that the next meeting would be held on Wednesday August 14th, 2019 at 10:00 AM.

17. Adjourn

On a motion by Director Buddin and a second by Director O'Malia the Board voted to adjourn the meeting – 5 ayes to 0 nays. The meeting was adjourned at 12:43 AM

PASSED, APPROVED AND ADOPTED THIS 14th day of August, 2019



John O'Malia, Secretary