

MINUTES
OF THE
SOUTHWESTERN TRAVIS COUNTY GROUNDWATER CONSERVATION DISTRICT
BOARD MEETING Held Wednesday, July 11, 2018 at 10:00 am
At the
Bee Cave Schoolhouse
13333-A Highway 71 West
Bee Cave, Texas 78738

1. Call to order, declare meeting open to the public, and take roll.

Director Scadden called the meeting of the Southwestern Travis County Groundwater Conservation District (SWTCGCD or District) Board of Directors to order at 10:00 AM on July 11th, 2018. Six District Directors were present, including Directors Davis, Dower, Hennings, O'Malia, Scadden, and Urie. Director Buddin was absent. Also present were David Bessent (visitor), Jon White (Travis County), Sarah Zappidello (City of Austin), Gene Lowenthal (HPRM) and Peter Golde (HPRM & minutes recorder).

The attendance sign in sheet is attached as Exhibit A

2. Public comments.

There were no public comments.

3. Discuss, consider and take action on previous meeting minutes

June 13, 2018

Director Hennings suggested that the recognition letter sent to Lloyd Gosslink be added to the minutes as Exhibit D to Item 7.

Upon motion by Director O'Malia, seconded by Director Hennings, the Board approved the minutes of the June 13, 2018 Board meeting with additions by Director Hennings - 6 ayes to 0 nays.

The approved meeting minutes are attached as Exhibit B for reference.

4. Discuss, consider, and act on scientific data collection, outreach and education.

a. Interlocal agreement between Travis County and BSEACD to perform the Southwestern Travis County Hydrogeologic Study

Mr. White from Travis County advised that the interlocal agreement (ILA) between Travis County and BSEACD for a Southwestern Travis County Hydrogeology Project was approved by the Travis County Commissioners Court on July 3rd and the project is moving forward. The ILA has been signed and work will start immediately. Mr. White said he is not sure if Judge Eckhart has signed the ILA yet but he will check and confirm.

Director Davis asked if well monitoring would be included in the scope of the study. Mr. White responded that some wells will be monitored strategically. They will be studying the interaction between groundwater and lake levels. Director O'Malia asked if individuals can proactively participate with monitoring of their wells. Mr. White responded that they can by contacting Vicky Kennedy at Travis County TNR. Director Dower asked how long the ILA work will take to complete. Mr. White responded that it is anticipated to take a year.

Director Hennings said that she had attended a presentation by Brian Hunt of exhibits from the Groundwater Atlas from Hay County. Director Hennings brought a sample of what is expected to be the final work product which she presented and explained. She shared that the information is important because it provides more concrete information on where the aquifer is thin or thick. It may involve well monitoring but she was not sure. Director Scadden added that development of that science is fundamental to development of a mathematical model to be used to characterize the aquifer. Director Hennings said that the model is done at the GMA level (GMA 9) by Southwest Research. Models help to set the "Desired Future Conditions" of the aquifer. Director Hennings also brought geological maps with cross sections.

Director Hennings mentioned the Critical Issues Webinar regarding Water Retention Strategies which she sent an email about.

Mr. Lowenthal commented that groundwater/lake interaction is important for municipalities to understand with regard to groundwater v. surface water use.

b. Groundwater 101 Technical presentation

Director Scadden mentioned Director Hennings' email regarding a planned presentation starting at 9:30 AM before the regular board meeting on August 8th. Director Hennings added that the presentation will be made by Robert Mace who was at the Texas Water Development Board and is now at Texas State University. She said that she has invited Mayor Anthony from West Lake Hills. Director Scadden suggested that Senator Buckingham, Representative Workman, Commissioner Dougherty, and Judge Eckhart should also be invited.

c. Workshops with other GCDs and related entities (e.g., Hayes Trinity GCD, Barton Springs Edwards Aquifer Conservation District)

Director Scadden said he had spoken to Ron Fieseler (Blanco Pedernales GCD) and Kirk Holland (BSEACD) and met with Alicia Martinez and Mary Stone. The BSEACD is interested in a workshop and Emily Green said the Comal and Bexar/Trinity districts want to share experiences.

5. Discuss, consider and act on information from Travis County staff on their funding support, staff support, and county budget requests.

Mr. White stated that he had sent a draft ILA for the Travis County funding support to which Director Scadden provided comments. Mr. White will move forward with approval of this ILA. Mr. White said he will provide the final version to Director Scadden to share with the Board. Travis County wants semi-annual reports in October and April of how funds are spent. Funds not spent by September 30, 2021 will need to be returned.

6. Discuss, consider, and act on requests for additional funding or donations.

Director Scadden advised that Hamilton Pool Road Matters (HPRM) had made an additional \$1,000 donation for which he expressed his appreciation. Mr. Lowenthal suggested that the District work to attract traffic to the District website, submit articles to the Community Impact newspaper, and coordinate with the Hill Country Alliance and request coverage in their newsletter. A discussion ensued regarding tax deductibility of direct donation to the District which needs to be followed up on.

7. Discuss, consider and act on organizing Committees including but not limited to Science-Outreach, Legislative, Budget-Finance, and Elections.

Director Scadden discussed the activities of the Outreach Committee including meeting with other GCDs and attending Regional Water Quality Plan lunch meetings. Director Scadden also said that Director Buddin has agreed to serve on the Legislative Committee. Director Davis provided a summary of the Legislative Committee's discussions stating that they agree that if the proposed bill just changes the election date from May 2018 to November 2019 it will minimize attention and provide the easiest path to approval. Any other changes should be in a separate bill.

The Board considered a motion by Director Hennings with a second by Director O'Malia that the Board approve the Legislative Committee moving forward with drafting a bill to change the election date.

Director Davis said that the committee will write up a draft bill and send it to the legislative counsels. Senator Buckingham and Representative Workman will determine when to file the bill.

The motion passed – 6 ayes to 0 nays

8. Discuss, consider, and act on obtaining bonding and insurance for SWTCGCD Directors.

Director Scadden reiterated that the Board has agreed to obtain bonding and insurance for the directors. Director O'Maia still needs to get the final cost figures from TML.

9. Discuss, consider and act on obtaining a sales tax exemption.

There was no action to report regarding obtaining the sales tax exemption.

10. Discuss, consider and act on the SWTCGCD website and email addresses.

Director Buddin is pursuing obtaining a debit card that does not include his name but only the name of the SWTCGCD. Director Dower will then use the debit card to pay for the SWTCGCD email accounts previously approved by the Board.

11. Discuss, consider and act on approach to Board performing collaborative editing of documents. Discussion will include, but not be limited to, software options.

After a discussion of the requirements of the Open Meeting Act regarding collaboration outside of officially posted public meetings it was agreed that draft minutes would be prepared by Pete Golde with input from a non-quorum number of Directors and that these draft minutes would be

provided to the entire Board prior to the next meeting for discussion and final approval during the public meeting.

12. Discuss and establish agenda items for the next meeting agenda.

Director Scadden proposed that branding and logo development be included on the agenda. Director Davis suggested that everyone bring ideas about resources for branding. Director Hennings suggested that everyone think about work issues and items to be included in the scope of the Travis County/BSEACD ILA so we can ask that they be included.

After additional discussion it was agreed to add a Communications Committee and a Finance Committee.

Commissioner Davis requested that all committees be included on the agenda every month.

13. Discuss, consider, and act on setting the date, time and location for the next Board meeting. The 2nd Wednesday date would be August 8, 2018.

On a motion by Director Hennings with a second by Director O'Malia the next meeting time was set for 9:30 AM on August 8, 2018 – 6 Ayes to 0 Nays

14. Adjourn.

On a motion by Director O'Malia with a second by Director Urie the meeting was adjourned at 11:34 AM.

Exhibit A

Attendee Sign-in Sheet

Exhibit B

Approved Minutes for June 13, 2018 Meeting

MINUTES
OF THE
SOUTHWESTERN TRAVIS COUNTY GROUNDWATER CONSERVATION DISTRICT
BOARD MEETING Held Wednesday, June 13, 2018 at 10:00 am
At the
Bee Cave Schoolhouse
13333-A Highway 71 West
Bee Cave, Texas 78738

1. Call to order, declare meeting open to the public, and take roll.

Director Scadden called the meeting of the Southwestern Travis County Groundwater Conservation District (SWTCGCD or District) Board of Directors to order at 10:03 AM on June 13th, 2018. Six District Directors were present, including Directors Davis, Dower, Hennings, O'Malia, Scadden and Urie.

The attendance sign in sheet is attached as Exhibit A.

2. Public comments.

There were no public comments.

3. Discuss, consider and take action on previous meeting minutes

May 30, 2018

Upon motion by Director Urie, seconded by Director O'Malia, the Board approved the minutes of the May 30, 2018 Board meeting with additions by Director Hennings - 6 ayes to 0 nays.

The approved meeting minutes are attached as Exhibit B for reference.

A discussion about procedures for posting of minutes to www.SWTCGCD.org website occurred.

Director Scadden requested assistance with future meeting minutes and Mr. Peter Golde volunteered to keep minutes starting with the July meeting. Directors Hennings and Scadden are responsible for the minutes of this June meeting.

4. Discuss, consider, and act on scientific data collection, outreach and education.

a. Interlocal agreement between Travis County and BSEACD to provide technical support, education, and outreach to the SWTCGCD

Director Scadden clarified the language above to make the distinction that the interlocal agreement (ILA) between Travis County (TC) and the BSEACD was not meant to support the SWTCGCD, but was intended specifically to support Travis County and BSEACD constituents through better hydrologic characterization in the area. Jon White of Travis

County explained that the SWTCGCD would certainly benefit from the work, and would be informed as the studies progress and consulted as necessary.

Director Scadden mentioned he had been asked by Travis County Commissioner Daugherty to meet. A meeting date had not been set at the time of the Board Meeting.

b. Future Travis County/BSEACD staff presentation of SWTCGCD existing conditions, well inventory, and revenue estimates

This work will be part of the TC/BSEACD ILA so this agenda item will be removed until TC/BSEACD are ready to discuss.

c. Groundwater 101 Technical presentation

Upon motion by Director O'Malia, seconded by Director Urie, the Board agreed to participate in a 1-2 hour workshop on the geotechnical aspects of the hydrology of the Trinity Aquifer - 6 ayes to 0 nays.

Director Hennings agreed to set the workshop up outside of our scheduled meeting times with BSEACD and Travis County Hydrologists.

The Board also discussing asking Emily Green to attend a meeting and discuss GCD lessons learned from an administrative perspective.

d. Workshops with other GCDs and related entities (e.g., Hayes Trinity GCD, Barton Springs, Edwards Aquifer Conservation District)

Director Scadden was tasked with contacting other GCDs to request a collaborative workshop about the operations of the various GCDs in GMA9.

A discussion followed about the recent HCA Neighbor to Neighbor Meeting on June 7th in Spicewood. Charlie Flatten (HCA) and Ron Fieseler (Blanco Pedernales GCD) spoke about the history of the SWTCGCD and of GCDs in Texas with a very engaged audience, concerned about industrial activities impacting domestic groundwater wells. Director Scadden also addressed the audience to answer questions. Directors Davis and Hennings were also in attendance. At the HCA meeting, Director Scadden talked to Mr. Fieseler and Mr. Holland about scheduling a meeting to discuss lesson learned for starting up a GCD.

5. Discuss, consider and act on information from Travis County staff on their funding support, staff support, and county budget requests.

An interlocal agreement is required between Travis County and SWTCGCD so the county can provide \$5000 for GCD startup costs (website, bonding, insurance, etc) as previously approved by the County Commissioners.

Upon motion by Director Hennings, seconded by Director O'Malia, the Board authorized Director Scadden to work with Travis County to develop wording for the ILA - 6 ayes to 0 nays.

Director Scadden will share the resulting final draft document with the SWTCGCD Board for their comments with a view to receiving authorization to sign the agreement at the July Board meeting.

6. Discuss, consider and act on SWTCGCD letter response to May 14, 2018 letter from Senator Buckingham and Representative Workman

Upon motion by Director Dower, seconded by Director O'Malia, the Board approved the text of the drafted letter with edits discussed during the meeting - 6 ayes to 0 nays.

The approved letter is attached as Exhibit C for reference.

7. Discuss, consider and act on recognition of Lloyd Gosselink's support of the SWTCGCD

Director Scadden shared the letter with the Board. It was agreed that he should forward to Lloyd Gosselink as moved at our May 30, 2018 meeting.

The agreed letter is attached as Exhibit D

8. Discuss, consider, and act on requests for additional funding or donations.

A button or other reference will be added to the website to provide information regarding making donations to the SWTCGCD by check mailed to our P.O. Box.

9. Discuss, consider and act on organizing Committees including but not limited to Science Outreach, Legislative, Budget-Finance, and Elections.

These committees serve to provide clear accountability for activity related to specific critical topics, and will engage the entire Board every month at Board meetings.

The *Science Outreach* non-quorum committee was created during the May 30, 2018 GCD Board Meeting to be led by Director Hennings along with Directors Davis and Dower.

With the legislative meetings in advance of the spring 2019 legislative session already underway, creation of a *Legislative Outreach* non-quorum committee was recommended.

Upon motion by Director O'Malia, seconded by Director Hennings, the Board approved creation of the Legislative Outreach committee with 3 or fewer members to engage with legislators regarding our enabling legislation - 6 ayes to 0 nays.

Director Davis will lead this non-quorum committee, and Director Scadden will also participate. The Board discussed adding Director Buddin to this Committee and decided to wait until he is present to discuss this further.

The Board agreed to dissolve the Elections Committee (Directors Buddin, Scadden and Urie) until needed in the future.

10. Discuss, consider, and act on obtaining bonding and insurance for SWTCGCD Directors.

Director O'Malia reported a cost indication of approximately \$280/yr to bond all 7 directors at \$10,000 coverage, and liability insurance of \$2 million for public officials of the Board with a \$1000 deductible for approximately \$950/yr. Jon White indicated that this would be an appropriate use of county funds that are the subject of the ILA in item 5. Director Urie will review the policy with Director O'Malia for further discussion and approval of expenditure at the July Board meeting. Director O'Malia was also asked to get a final quote with Director Hennings now serving as the 7th Board Member.

Director Davis made a motion, seconded by Director O'Malia, to go forward with obtaining bonding and insurance subject to the review by Director Urie and final quote including Director Hennings. The motion passed with 6 ayes to 0 nays.

11. Discuss, consider and act on obtaining a sales tax exemption.

Director Scadden is tasked with this, no progress to date.

12. Discuss, consider and act on the SWTCGCD website and email addresses.

Upon motion by Director Hennings, seconded by Director O'Malia the Board approved the expenditure of \$240 for the first year and \$480 for subsequent years to establish Board Member email accounts that link to our www.SWTCGCD.org URL - 6 ayes to 0 nays.

Director Buddin will provide debit card for use by Director Dower after a debit card is issued by our bank.

13. Discuss and establish agenda items for the next meeting agenda.

Add Treasurer's Report as a repeating agenda item for future meetings.

Add Science Outreach and Legislative Outreach committee reports as a repeating agenda item for future meetings.

14. Discuss, consider, and act on setting the date, time and location for the next Board meeting- 2nd Wednesday date would be July 11, 2018.

Next Board meeting set for 10:00 am July 11, 2018 at the Bee Cave Schoolhouse (location to be confirmed).

15. Adjourn.

Director O'Malia moved to adjourn, Director Hennings seconded the motion, which passed by a vote of 6 ayes and 0 nays. The meeting was adjourned at 12:14 pm.

SWTCGCD Meeting Minutes
Exhibit A

EXHIBIT B
APPROVED MEETING MINUTES

SWTCGCD Meeting Minutes
Exhibit C

SWTCGCD Meeting Minutes
Exhibit D