

MINUTES
OF THE
SOUTHWESTERN TRAVIS COUNTY GROUNDWATER CONSERVATION DISTRICT

At the
Bee Cave School House
13333-A Highway 71 West
Bee Cave, Texas 78738
(Bee Cave Schoolhouse is located adjacent to Lake Travis Fire and Rescue Station 603)

Wednesday, September 9, 2019 at 10:00 am

1. Call to order, declare meeting open to the public, and take roll

Director and Board President Scadden called the meeting of the Southwestern Travis County Groundwater Conservation District (SWTCGCD or District) Board of Directors to order at 10:00 AM on September 9, 2019. Five District Directors were present constituting a quorum, including Directors Urie, Dower, Scadden, Davis and O'Malia. Directors Buddin and Hennings were absent. Also present were visitors, Charlie Flatten, Kirk Holland, Tim Van Ackeren, Theresa Golde (part time) with De Leon, Washburn & Ward, and Pete Golde.

Director Scadden advised that there are three candidates for the four outside-of-cities Director positions. Directors Buddin and O'Malia are not running for election and he introduced Tim Van Ackeren who will be the third candidate for one of these positions. The fourth position will be vacant.

The meeting sign-in sheet is attached as Exhibit A

2. Public comments

Director Scadden called for public comments and Charlie Flatten expressed his thanks for the good work the District is doing.

3. Discuss, consider and take action on previous meeting minutes

Approval of the August 14, 2019 minutes.

On a motion by Director O'Malia and a second by Director Dower the Final draft version of the August 14, 2019 minutes was approved – 5 Ayes to 0 Nays

The approved meeting minutes are attached as Exhibit B

4. Committee Reports

- a. Finance – Director Urie summarized the Financial Report for the period ending August 31, 2019 saying that the ending balance in the checking account was \$4087.11.

The Financial Report is attached as Exhibit C

- b. Legislative – Director Davis said that there was nothing new to report this month.
- c. Science-Outreach – Director Scadden said that all Board Members need to get out and talk to people. Directors Hennings and Scadden made a presentation to the West Lake Hills City Council which was very successful. The City Council passed a resolution of support for the SWTCGCD. This is good press. Director Scadden said that another presentation is scheduled for September 24th to the Bee Cave City Council and he is trying to talk to Lakeway. Director Scadden discussed the Science and Outreach Committee meeting which took place just before this Board Meeting which was about getting the message out. He said there are handouts on the table that were printed by Travis County and that he has a few thousand of these in his truck. We need to get these out to HOAs, Civic Clubs, Etc. The Hill Country Alliance will host another meeting in October to talk about the SWTCGCD. Christy Muse and Gene Lowenthal are working of fundraising for the PAC. We need to get out and talk to people. The next Committee meeting is scheduled for Wednesday October 9th.
- d. Groundwater Management Plan Committee

Kirk Holland briefed the Board on his work marking up the Blanco Pedernales GCD Groundwater Management Plan (GMP) and the Hays Trinity GCD GMP. Ron Fieseler and Vicky Kennedy produced a template for the SWTCGCD GMP. Kirk's review of the template indicates that it should be fine for the SWTCGCD. The Texas Water Development Board (TWDB) will review the draft GMP to be sure all points are addressed, not in detail, not judging the adequacy, but just the scope. He said the SWTCGCD can ask the TWDB for data but Director Scadden said that they had asked the TWDB for data and the TWDB said they would not do the work necessary to provide the data until after the SWTCGCD confirmation. Mr. Holland said that the data is on a county-wide basis and the SWTCGCD is only 21% of the county so data needs to be adjusted. Agreement on a general approach to doing this is something you can do now he said and he added that dialog on Guiding Principles and Goals specific to the SWTCGCD is also something you can start on now. Director Scadden asked the Board if they felt that they wanted to start this discussion before the election. Director Urie said he didn't see why not. Kirk Holland suggested a Board work session to discuss the Guiding Principles and Goals and he volunteered to develop an agenda. Director Scadden suggested October 23rd since the public outreach and education for the election would be wrapped up by then. Mr. Holland suggested that a non-quorum sub-committee could be formed to do the work but Director Scadden said he would rather that it be done by the entire Board. Director Dower expressed the opinion that the work session be put off until after the election. Directors Davis and Urie said they would be available toward the end of October except that Director Davis would not be available on the 23 but the last week of October. After brief further discussion the work session was scheduled for October 30th at 10:00 AM.

- 5. **Discuss, consider, and act on the drawing to determine the order of candidates' names on the ballot for the November 5, 2019 election to Elect the Initial Board of Directors (Discuta, considere y actúe sobre la dibujo para determinar el orden de los nombres de los candidatos en la boleta electoral para la elección del 5 de noviembre de 2019 para elegir la Junta Directiva inicial.**

Item delayed until later in the meeting.

6. **Discuss, consider, and act on the Resolution to Approve the New Travis County Voting Equipment for the November 5, 2019 election to Confirm Creation of the SWTCGCD and to Elect the Initial Board of Directors (Discuta, considere y actúe sobre la Resolución para aprobar el nuevo equipamiento de votación del condado de Travis para la elección del 5 de noviembre de 2019 para confirmar la creación del SWTCGCD y elegir la Junta Directiva inicial.**

Item delayed until later in the meeting.

7. **Discuss, consider, and act on the Resolution Approving the Early Voting Ballot Board for the November 5, 2019 election to Confirm Creation of the SWTCGCD and to Elect the Initial Board of Directors (Discuta, considere y actúe sobre la Resolución aprobando la junta de boleta de votar anticipada para la elección del 5 de noviembre de 2019 para confirmar la creación del SWTCGCD y elegir la junta directiva inicial.**

Item delayed until later in the meeting.

8. **Discuss, consider, and act on matters related to the November 5, 2019 election to Confirm Creation of the SWTCGCD and to Elect the Initial Board of Directors (Discuta, considere y actúe sobre asuntos adicionales relacionados con la elección del 5 de noviembre de 2019 para confirmar la creación del SWTCGCD y para Elegir la Junta de Directores Inicial).**

Item delayed until later in the meeting.

9. **Discuss, Consider, and act on SWTCGCD budgeting activities and Travis County funding.**

Director Scadden said that he has been advised by Travis County that they will not be providing the \$15k funding in one lump sum but will instead be asking for invoices to be submitted to Travis County for approval and payment.

10. **Discuss, consider, and act on participation in the TAGD Texas Groundwater Summit in August**

Director Davis briefed the Board on her attendance at the TACD Texas Groundwater Summit. She said the meeting was well attended (packed) including all industries and many panels (high water use, legislators, Etc.). She said the most interesting things came from Senator Perry. He said that he expects all GCDs to have sound and precise science behind all rules and rulings and that all GCDs need to have similar rules. Charlie Flatten, who also attended the Groundwater Summit, said that the mood of the legislators in attendance was very supportive. There is significant interest in conversation about the relationship between surface water and groundwater and merging the regulatory approach. He mentioned the Banders GCD which is both a GCD and a River Authority. Director Davis said that there was a lot of discussion about Brackish and Produced Water from oil and gas production and legislation to allow Produced Water to be treated rather than just re-injecting it, and there is a lot of Produced Water. She also said she spoke to USGS folks and they are willing to put together maps of the SWTCGCD. Total cost of the Groundwater Summit was \$1,000 and it is a great conference.

11. **Discuss, consider, and act on SWTCGCD Logo including potential payment for Design firm**

Director Scadden advised the Board the he had submitted the \$1,700 invoice for the Logo design work to Travis County.

On a motion by Director Scadden and a second by Director Davis the Board approved payment of the \$1,700 invoice for logo work – 5 Ayes to 0 Nays (Director Dower having left the meeting)

12. Discuss, consider, and act on ordering and payment for SWTCGCD Director business cards

The business cards cost \$205 to be printed and Director Scadden asked Director Urie to pay that invoice.

13. Discuss, consider, and act on a SWTCGCD Document Retention Policy Update.

Director O'Malia advised that the Document Retention Policy submittal to the Texas State Library and Archives Commission is complete.

Agenda Item 5. Was now taken up.

Discuss, consider, and act on the drawing to determine the order of candidates' names on the ballot for the November 5, 2019 election to Elect the Initial Board of Directors (Discuta, considere y actúe sobre la dibujo para determinar el orden de los nombres de los candidatos en la boleta electoral para la elección del 5 de noviembre de 2019 para elegir la Junta Directiva inicial.

Attorney Golde arrived and conducted a drawing to determine the order of candidate's names on the ballot for the November 5th election. This only applies to the candidates who reside inside the District and outside the corporate limits of the City of Bee Cave, City of Lakeway, Village of the Hills, and City of West Lake Hills because this is the only area in which there is more than one candidate. The result of the drawing was as follows:

First position – Tricia Davis

Second position – James Dower

Third position – Tim Van Ackeren

Agenda Item 6. Was now taken up.

Discuss, consider, and act on the Resolution to Approve the New Travis County Voting Equipment for the November 5, 2019 election to Confirm Creation of the SWTCGCD and to Elect the Initial Board of Directors (Discuta, considere y actúe sobre la Resolución para aprobar el nuevo equipamiento de votación del condado de Travis para la elección del 5 de noviembre de 2019 para confirmar la creación del SWTCGCD y elegir la Junta Directiva inicial.

Attorney Golde presented the Resolution Approving Travis County New Voting Equipment and briefly explained its purpose. The resolution was signed by Directors Scadden and O'Malia as previously authorized by the Board.

The Resolution Approving Travis County New Voting Equipment is attached as Exhibit D

Agenda Item 7. Was now taken up.

Discuss, consider, and act on the Resolution Approving the Early Voting Ballot Board for the November 5, 2019 election to Confirm Creation of the SWTCGCD and to Elect the Initial Board of Directors (Discuta, considere y actúe sobre la Resolución aprobando la junta de boleta de votar anticipada para la elección del 5 de noviembre de 2019 para confirmar la creación del SWTCGCD y elegir la junta directiva inicial.

Attorney Golde presented the Resolution Approving Early Voting Ballot Board and briefly explained its purpose. The resolution was signed by Directors Scadden and O'Malia as previously authorized by the Board.

The Resolution Approving Early Voting Ballot Board is attached as Exhibit E

Agenda Item 8. Was now taken up.

Discuss, consider, and act on matters related to the November 5, 2019 election to Confirm Creation of the SWTCGCD and to Elect the Initial Board of Directors (Discuta, considere y actúe sobre asuntos adicionales relacionados con la elección del 5 de noviembre de 2019 para confirmar la creación del SWTCGCD y para Elegir la Junta de Directores Inicial).

Attorney Golde presented the Resolution Authorizing the Travis County Election Officer to Appoint Election Personnel and briefly explained its purpose. The resolution was signed by Directors Scadden and O'Malia as previously authorized by the Board.

The Resolution Authorizing Travis County Election Officer to Appoint Election Personnel is attached as Exhibit F

Attorney Golde presented the Amended Resolution Authorizing President and Secretary or the District's Attorney to Approve Ballot Language and briefly explained that said resolution amends the previous resolution, executed at the August 2019 board meeting, which authorized the President and Secretary to approve ballot language. This amended resolution gives Attorney Golde the ability to go to Travis County Elections Division on behalf of the SWTCGCD in order to review and sign off on ballot language. The resolution was signed by Directors Scadden and O'Malia as previously authorized by the Board.

The Amended Resolution Authorizing President and Secretary or the District's Attorney to Approve Ballot Language is attached as Exhibit G

Attorney Golde advised the Board that on September 10th the final ballot language will need to be formally reviewed with Travis County and approved. There is a slight chance that revisions may result from that final review and that would necessitate the service of the Spanish translator to translate any changes. She estimates the cost to be less than \$300.

On a motion by Director O'Malia seconded by Director Urie the Board approved an amount not to exceed \$300 for additional translation services if needed following final approval of the ballot language on September 10, 2019 – 5 Ayes to 0 Nays

Attorney Golde discussed the Notice of Election publication in the Austin Chronicle. She said the final Notification will be 1 to 2 pages, most likely 1.5 pages, and the cost for 2 pages will be no more than \$4,500.

On a motion by Director O'Malia seconded by Director Urie the Board approved an amount not to exceed \$4,500 for publication of the Notice Of Election in the Austin Chronicle – 5 Ayes to 0 Nays

14. Discuss, Consider, and act on the Draft SWTCGCD Financial Guidelines.

Director Dower provided the Board with a draft Financial Guidelines document that he prepared based on Travis County's purchasing manual. He shared some key points:

- Spending public funds
- Formal bids required over \$50K
- Informal bids for \$3K to \$50k (One from a H.U.B.)
- Professional services can't be bid, Request for Qualifications (RFQ) used instead
- Gratuities over \$100 cannot be accepted
- Nepotism restrictions
- No electioneering
- Pay invoices within 45 days

Director Scadden said he would like an opportunity to offer edits and to give Director Hennings and opportunity to review. He asked the Board if they agreed with the need for the policy and after brief discussion the consensus of the board was that yes it is needed. After another brief discussion of Temporary Directors creating policy versus Elected Directors it was agreed to proceed with developing the Financial Policy now. Director Scadden asked all Directors to send edits to Director Dower.

15. Discuss, consider and act on scam emails and phishing on swtcgcd.org account.

Director Dower said that he has been receiving some scam emails on his swtcgcd.org email address and he wanted to warn the Directors to ignore phishing email and to delete them and DO NOT OPEN them.

He added that the current subscription for email service with Go Daddy expires at the end of October. He proposed paying to extend it one month until after the election and the Board agreed and instructed him to do so.

16. Discuss and establish agenda items for the next meeting agenda.

The status of Directors if the Confirmation Election fails is uncertain and needs to be researched and discussed.

17. Discuss, consider, and act on setting the date, time and location for the next Board meeting.

The Board agreed that the next meeting would be held on Wednesday October 9, 2019 at 10:00 AM.

18. Adjourn

On a motion by Director O'Malia and a second by Director Dower the Board voted to adjourn the meeting – 5 ayes to 0 nays. The meeting was adjourned at 12:25 PM.

PASSED, APPROVED AND ADOPTED THIS 9th day of October, 2019



John O'Malia, Secretary

Exhibit A

Attendee Sign-in Sheet

Exhibit B

Approved Minutes from August 14, 2019 Board Meeting

MINUTES
OF THE
SOUTHWESTERN TRAVIS COUNTY GROUNDWATER CONSERVATION DISTRICT

At the
Bee Cave School House
13333-A Highway 71 West
Bee Cave, Texas 78738
(Bee Cave Schoolhouse is located adjacent to Lake Travis Fire and Rescue Station 603)

Wednesday, August 14, 2019 at 10:00 am

1. Call to order, declare meeting open to the public, and take roll

Director and Board President Scadden called the meeting of the Southwestern Travis County Groundwater Conservation District (SWTCGCD or District) Board of Directors to order at 10:02 AM on August 14, 2019. Six District Directors were present constituting a quorum, including Directors Urie, Dower, Scadden, Hennings, Davis and O'Malia. Director Buddin was absent. Also present were visitors, Kodi Sawin, Charlie Flatten, Vicky Kennedy, Theresa Golde and Sandra Allen with De Leon, Washburn & Ward, and Pete Golde.

The meeting sign-in sheet is attached as Exhibit A

2. Public comments

Director Scadden called for public comments and there were no public comments.

3. Discuss, consider and take action on previous meeting minutes

Approval of the July 10, 2019 minutes.

Item delayed until later in the meeting.

4. Committee Reports

Item delayed until later in the meeting.

5. Discuss, consider, and act on matters related to the November 5, 2019 election to Confirm Creation of the SWTCGCD and to Elect the Initial Board of Directors (Discuta, considere y actúe sobre asuntos relacionados con la elección del 5 de noviembre de 2019 para confirmar la creación del SWTCGCD y para Elegir la Junta de Directores Inicial).

Attorney Golde introduced Sandra Allen who is a Notary Public with her firm and will be available during the meeting to notarize any ballot applications. She also advised all Director candidates that signing the application constituted affirmation that the applicant meets the requirements of the SWTCGCD enabling act. Numerous ballot applications were completed by current appointed Directors and processed by Attorney Golde and Notary Allen. Director Buddin was not present and Director O'Malia said he was not going to run due to emergent health issues and that it was his understanding if he was on the ballot his family members could not work at the election polling

places as they have done in the past. Attorney Golde said she would check into the election worker issue and confirm if it is a problem. A discussion ensued regarding having less than seven candidates on the ballot, the need to recruit more candidates, and whether Director O'Malia should run.

Attorney Golde expressed concern as to whether a quorum would be available for the Monday September 9th Board meeting, since there must be a quorum present for the drawing for positions on the ballot and numerous Directors had indicated that they may not be able to attend. The question was asked if it was possible for a Director to attend by phone. Attorney Golde said she would look into this.

Further discussion of this item was suspended until later in the meeting.

6. **Discuss, consider, and act on the SWTCGCD jurisdiction boundary set by Travis County for the November 5, 2019 election to Confirm Creation of the SWTCGCD and to Elect the Initial Board of Directors (Discuta, considere y actúe sobre el límite de jurisdicción de SWTCGCD establecidos por el Condado de Travis para la elección del 5 de noviembre de 2019 para Confirmar la Creación del SWTCGCD y para Elegir la Junta de Directores Inicial).**

Item delayed until later in the meeting.

7. **Discuss, consider, and act on SWTCGCD budgeting activities.**

Vicky Kennedy from Travis County advised that on July 30th the Travis County Commissioner's Court approved a \$15 thousand dollar funding agreement for the SWTCGCD. Travis County wants an Interlocal Agreement and wants the SWTCGCD Board to pass a resolution to assign a Director to work with Travis County on the Interlocal Agreement.

On a motion by Director Scadden and a second by Director Urie the Board passed a resolution to authorize Director Scadden to work with Travis County on the Interlocal Agreement for funding – 6 Ayes to 0 Nays

Agenda Item 5. Discussion was resumed at this time

Attorney Golde discussed the cost of publishing the Notice of Election (NOE) explaining that the Notice needs to be published in a newspaper of general circulation in the district. Travis County has advised that the Austin Chronicle has been used for NOEs in the past and the Secretary of State's website states that we only need to post the Election Day polling locations and not the early voting locations, which should reduce the notice size to potentially one full page (\$2,012) for the polling locations plus maybe one half page (\$1,056) for the additional required notice information, which would be a total of around \$3,200. She added that the Texas Secretary of State's office told her that the Austin Chronicle would likely be acceptable. Travis County should have the polling locations by September. Directors Scadden and O'Malia can sign off on the NOE. October 6, 2019 is the deadline for publication. Attorney Golde asked if using the Austin Chronicle is acceptable to the Board and the general consensus was that it was acceptable.

Additionally, Travis County will need ballot language to be signed off on. Attorney Golde sent a preliminary draft to them on Monday with a translation. She then advised that the Board needs to pass a resolution authorizing Directors Scadden and O'Malia to sign off on the final ballot language. Director Scadden read the resolution prepared by Attorney Golde.

On a motion by Director Hennings and a second by Director Urie the Board passed the resolution – 6 Ayes to 0 Nays

A copy of the Resolution is attached as Exhibit B

Agenda Item 6. was taken up at this time

Attorney Golde next addressed the Resolution Approving Jurisdictional Boundaries and Authorizing President and Secretary to Sign Off on Jurisdictional Boundaries on behalf of the District. She said that Travis County has done GIS work to establish the District boundary and Directors Scadden and Hennings have looked at it. Attorney Golde sent a copy of the boundary map to all Board members by email. Director Hennings added that the eastern boundary of the SWTCGCD is defined by the western boundary of the BSEACD and, also, that there are just a few acres in GMA 10, but that can't be addressed until after the confirmation election and is not an issue for the election.

On a motion by Director Dower and a second by Director O'Malia the Board certified the SWTCGCD jurisdiction boundary set by Travis County for the November 5, 2019 election to Confirm Creation of the SWTCGCD and to Elect the Initial Board of Directors – 6 Ayes to 0 Nays

A Copy of the Resolution and the Jurisdictional Boundary of the District is attached as Exhibit C

8. Discuss, consider, and act on participation in the TAGD Texas Groundwater Summit in August

Director Scadden confirmed that Director Davis would be attending the TAGD Groundwater Summit at her own expense and that he had cancelled his reservation due to the cost.

Agenda Item 3. was now taken up

On a motion by Director Hennings and a second by Director O'Malia the "Final Final" draft version of the July 10, 2019 minutes was approved – 6 Ayes to 0 Nays

The approved meeting minutes are attached as Exhibit D

Agenda Item 4. was now taken up

- a. Finance – Director Urie summarized the Financial Report for the period ending July 31, 2019 saying that the ending balance in the checking account was \$5,001.93 with the only change being \$0.21 in interest. Director O'Malia advised that he had received a reduced bill of \$648 for the Errors and Omissions Insurance which is due September 1st and he is waiting on the Director Bond bill which should be less than \$300.

On a motion by Director O'Malia and a second by Director Dower the Board approved paying the Errors and Omissions Insurance bill not to exceed \$648 and the Directors Bond bill not to exceed \$300 – 6 Ayes to 0 Nays

Director Scadden then briefly reviewed donations made to the SWTCGCD to date including:

\$5,000 from Hamilton Pool Road Matters

\$5,000 from Travis County

\$15,000 pending from Travis County

In-Kind donation of legal services for election preparation from Peter Golde and De Leon, Washburn & Ward

Additionally, Travis County provided \$100,000 and BSEACD provided \$60,000 in-kind services as contributions to a hydrogeological study of southwestern Travis County which will be useful to the SWTCGCD.

The Financial Report is attached as Exhibit E

- b. Legislative – Director Davis said that there was nothing new to report this month.
- c. Science-Outreach – Director Hennings reviewed recent activity including the subcommittee meeting that took place just before the current Board meeting. She said that the subcommittee has completed work on finalizing the Myths and Truths document and the FAQ document and that representative Goodwin and Kodi Sawin have made a one page fact sheet that can be printed as a poster for use at various events. They are working on a communication plan which will provide messaging guidance and also a slide presentation consisting of about 60 slides that can potentially be used for presentations.
- d. Groundwater Management Plan Committee

Nothing to report this month.

9. Discuss, consider, and act on SWTCGCD Logo including potential payment for Design firm

Director Davis presented an invoice from the designer she had been working with on the logo for \$1,500 for design work and \$200 for printer ready graphics setup. Director Scadden suggested approval of payment of the invoice pending receipt of the pending donation from Travis County. Director Dower said that he was uncomfortable with the process that was followed in this case and suggested that in the future the Board approve a not-to-exceed amount before any work is done.

Director Dower had to leave the meeting at 11:40 AM.

On a motion by Director Scadden and a second by Director Hennings the Board approved payment of the \$1,700 invoice for logo work – 5 Ayes to 0 Nays (Director Dower having left the meeting)

10. Discuss, consider, and act on ordering and payment for SWTCGCD Director business cards

Director Davis advised that the cost of printing business cards is \$40 for 100, \$43 for 500 and \$45 for 1000. After a brief discussion it was agreed that 500 cards was the reasonable amount to order.

On a motion by Director Scadden and a second by Director Hennings the Board approved purchasing 500 cards for each Director for a Not-to-Exceed amount of \$350 – 5 Ayes to 0 Nays

11. Discuss, consider, and act on a SWTCGCD Document Retention Policy Update.

Director O'Malia advised that the Texas State Library and Archives Commission has required him to mail the original signed copy of the resolution passed by the Board last month which he did.

12. Discuss and establish agenda items for the next meeting agenda.

No new agenda item were identified.

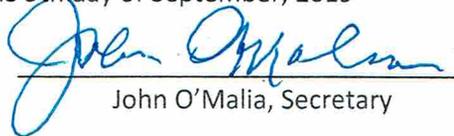
13. Discuss, consider, and act on setting the date, time and location for the next Board meeting.

The Board agreed that the next meeting would be held on Monday September 9, 2019 at 10:00 AM.

14. Adjourn

On a motion by Director O'Malia and a second by Director Hennings the Board voted to adjourn the meeting – 4 ayes to 0 nays (Director Urie having left at 11:54 AM for another commitment). The meeting was adjourned at 11:54 AM

PASSED, APPROVED AND ADOPTED THIS 9th day of September, 2019



John O'Malia, Secretary

Exhibit C

Finance Report

1:01 PM

09/05/19

SWTCGCD
Reconciliation Detail
Independent Bank, Period Ending 08/31/2019

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						5,001.93
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	07/31/2019			X	0.22	0.22
Total Deposits and Credits					0.22	0.22
Total Cleared Transactions					0.22	0.22
Cleared Balance					0.22	5,002.15
Uncleared Transactions						
Checks and Payments - 2 items						
Bill Pmt -Check	08/27/2019	111	Victor O. Schinne...		-280.00	-280.00
Bill Pmt -Check	08/29/2019	112	Texas Municipal ...		-635.04	-915.04
Total Checks and Payments					-915.04	-915.04
Total Uncleared Transactions					-915.04	-915.04
Register Balance as of 08/31/2019					-914.82	4,087.11
Ending Balance					-914.82	4,087.11

Exhibit D

Resolution Approving the Travis County New Voting Equipment

**RESOLUTION APPROVING TRAVIS COUNTY NEW VOTING EQUIPMENT FOR THE
NOVEMBER 5, 2019 SPECIAL ELECTION TO CONFIRM CREATION OF THE
SOUTHWESTERN TRAVIS COUNTY GROUNDWATER CONSERVATION DISTRICT
AND TO ELECT THE INITIAL BOARD OF DIRECTORS**

WHEREAS, the Southwestern Travis County Groundwater Conservation District (the "District"), a political subdivision of the State of Texas, was created by House Bill 4345, Act of the 85th Texas Legislature, Regular Session, codified as Chapter 8871 of the Texas Special District Local Laws Code ("Enabling Act"), and amended by Senate Bill 669, Act of the 86th Texas Legislature, Regular Session, and operates pursuant to the authority of Article XVI, § 59 of the Texas Constitution, as a groundwater conservation district operating under Chapter 36, Texas Water Code, and the District's Enabling Act;

WHEREAS, the District will conduct a special election to confirm the creation of the District and elect initial directors on the November 5, 2019 uniform election date;

WHEREAS, the District's Temporary Board of Directors ("Board") finds that it is necessary to approve the new voting equipment used by Travis County for the November 5, 2019 election;

WHEREAS, the Board will enter into an election services contract with Travis County to have Travis County conduct such election on behalf of the District and to have Travis County pay the District's costs for such election ("Election Agreement");

WHEREAS, Section 61.012 of the Texas Election Code requires that the District must provide at least one accessible voting system in each polling place used in a Texas election on or after August 1, 2019. This system must comply with state and federal laws setting the requirements for voting systems that permit voters with physical disabilities to cast a secret ballot;

WHEREAS, the Office of the Texas Secretary of State has certified that the ExpressVote® Universal Voting System Version 6020 provided by Election Systems & Software (ES&S) is an accessible voting system that may legally be used in Texas elections. Early voting and election day voting, including provisional ballots will take place on the ExpressVote® Universal Voting System, ballot marking device, in conjunction with the DS200 Digital® Precinct Scanner. The DS450 Digital® Central Count Scanner will be used to process all by mail ballots; and

WHEREAS, Sections 123.032 and 123.035 of the Texas Election Code authorize the acquisition of voting systems by local political subdivisions and further mandate certain minimum requirements for contracts relating to the acquisition of such voting systems.

NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF DIRECTORS OF SOUTHWESTERN TRAVIS COUNTY GROUNDWATER CONSERVATION DISTRICT THAT:

Section 1: The matters and facts set out in the preamble of this resolution are hereby found and declared to be true and complete.

Section 2: The Board shall provide at least one ExpressVote® Universal Voting System and DS200 Digital® Precinct Scanner in every early voting and election day polling place used to conduct any and every election ordered on or after August 1, 2019. The ES&S ExpressVote® Universal Voting System and DS200 Digital® Precinct Scanner may be acquired by any legal means available to the District, including but not limited to lease or rental from the County of Travis or from any other legal source, as authorized or required by Sections 123.032 and 123.035, Texas Election Code. Use and costs of said equipment will be in accordance with the Election Agreement executed between the District and Travis County for the November 5, 2019 election.

PASSED AND APPROVED the 9th day of September, 2019.



Richard A. Scadden, President
Board of Directors

ATTEST:



John O'Malia, Secretary
Board of Directors

Exhibit E

Resolution Approving Early Voting Ballot Board

RESOLUTION APPROVING EARLY VOTING BALLOT BOARD FOR THE NOVEMBER 5, 2019 SPECIAL ELECTION TO CONFIRM CREATION OF THE SOUTHWESTERN TRAVIS COUNTY GROUNDWATER CONSERVATION DISTRICT AND TO ELECT THE INITIAL BOARD OF DIRECTORS

WHEREAS, the Southwestern Travis County Groundwater Conservation District (the "District"), a political subdivision of the State of Texas, was created by House Bill 4345, Act of the 85th Texas Legislature, Regular Session, codified as Chapter 8871 of the Texas Special District Local Laws Code ("Enabling Act"), and amended by Senate Bill 669, Act of the 86th Texas Legislature, Regular Session, and operates pursuant to the authority of Article XVI, § 59 of the Texas Constitution, as a groundwater conservation district operating under Chapter 36, Texas Water Code, and the District's Enabling Act;

WHEREAS, the District will conduct a special election to confirm the creation of the District and elect initial directors on the November 5, 2019 uniform election date;

WHEREAS, the District Temporary Board of Directors ("Board") will enter into an Election Services Contract with Travis County to conduct such election on behalf of the District; and

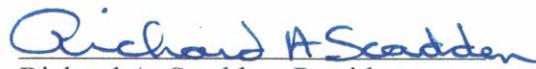
WHEREAS, the Board finds that it is necessary to have the precinct election officers serving one of the election precincts also serve as the early voting ballot board for the election in accordance with Texas Election Code 87.004, unless otherwise directed by Travis County in the Election Services Contract between the District and Travis County for the November 5, 2019 election, or as otherwise provided under Texas law.

NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF DIRECTORS OF SOUTHWESTERN TRAVIS COUNTY GROUNDWATER CONSERVATION DISTRICT THAT:

Section 1: The matters and facts set out in the preamble of this resolution are hereby found and declared to be true and complete.

Section 2: The Board hereby authorizes the precinct election officers serving one of the election precincts to also serve as the early voting ballot board for the election in accordance with Texas Election Code 87.004, unless otherwise directed by Travis County in the Election Services Contract between the District and Travis County for the November 5, 2019 election, or as otherwise provided under Texas law. If the precinct election officers serving one of the election precincts also serve as the early voting ballot board for the election, the presiding election judge of the precinct will serve as the board's presiding officer.

PASSED AND APPROVED the 9th day of September, 2019.



Richard A. Scadden, President
Board of Directors

ATTEST:



John O'Malia, Secretary
Board of Directors

Exhibit F

Resolution to Authorizing the Travis County Election Officer to Appoint
Election Personnel

**RESOLUTION AUTHORIZING TRAVIS COUNTY ELECTION OFFICER TO APPOINT
ELECTION PERSONNEL FOR THE NOVEMBER 5, 2019 SPECIAL ELECTION ON
BEHALF OF THE SOUTHWESTERN TRAVIS COUNTY GROUNDWATER
CONSERVATION DISTRICT**

WHEREAS, the Southwestern Travis County Groundwater Conservation District (the “District”), a political subdivision of the State of Texas, was created by House Bill 4345, Act of the 85th Texas Legislature, Regular Session, codified as Chapter 8871 of the Texas Special District Local Laws Code (“Enabling Act”), and amended by Senate Bill 669, Act of the 86th Texas Legislature, Regular Session, and operates pursuant to the authority of Article XVI, § 59 of the Texas Constitution, as a groundwater conservation district operating under Chapter 36, Texas Water Code, and the District’s Enabling Act;

WHEREAS, the District will conduct a special election to confirm the creation of the District and elect initial directors on the November 5, 2019 uniform election date;

WHEREAS, the District Temporary Board of Directors (“Board”) will enter into an Election Services Contract with Travis County to conduct such election on behalf of the District; and

WHEREAS, the Board finds that it is necessary to have the Travis County Elections Officer select and appoint election personnel, including a presiding judge, an alternate presiding judge, and clerks as necessary, in accordance with the Texas Election Code, and as prescribed under the Election Services Contract between the District and Travis County.

NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF DIRECTORS OF SOUTHWESTERN TRAVIS COUNTY GROUNDWATER CONSERVATION DISTRICT THAT:

Section 1: The matters and facts set out in the preamble of this resolution are hereby found and declared to be true and complete.

Section 2: The Board hereby authorize the Travis County Elections Officer to select and appoint election personnel, including a presiding judge, an alternate presiding judge, and clerks as necessary, in accordance with the Texas Election Code, and as prescribed under the Election Services Contract between the District and Travis County. The presiding judge, alternate presiding judge, and clerk will perform the functions and duties of their respective positions that are provided by state law.

PASSED AND APPROVED the 9th day of September, 2019.

Richard A Scadden
Richard A. Scadden, President
Board of Directors

ATTEST:

John O'Malia
John O'Malia, Secretary
Board of Directors

Exhibit G

Amended Resolution Authorizing President and Secretary or the
District's Attorney to Approve Ballot Language

**AMENDED RESOLUTION AUTHORIZING PRESIDENT AND SECRETARY OR THE
DISTRICT'S ATTORNEY TO APPROVE BALLOT LANGUAGE FOR THE NOVEMBER
5, 2019 ELECTION ON BEHALF OF THE SOUTHWESTERN TRAVIS COUNTY
GROUNDWATER CONSERVATION DISTRICT**

WHEREAS, the Southwestern Travis County Groundwater Conservation District (the "District"), a political subdivision of the State of Texas, was created by House Bill 4345, Act of the 85th Texas Legislature, Regular Session, codified as Chapter 8871 of the Texas Special District Local Laws Code ("Enabling Act"), and amended by Senate Bill 669, Act of the 86th Texas Legislature, Regular Session, and operates pursuant to the authority of Article XVI, § 59 of the Texas Constitution, as a groundwater conservation district operating under Chapter 36, Texas Water Code, and the District's Enabling Act;

WHEREAS, the District will conduct a special election to confirm the creation of the District and elect initial directors on the November 5, 2019 uniform election date;

WHEREAS, the District's Temporary Board of Directors ("Board") finds that it is necessary to have ballot language for said election reviewed; and

WHEREAS, the Board finds that it is necessary to authorize the President and Secretary of the Board, or the District's Attorney to review and sign off on the final version of the ballot language sent to Travis County to be used in the November 5, 2019 election to confirm creation of the District and to elect the initial board of directors.

NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF DIRECTORS OF SOUTHWESTERN TRAVIS COUNTY GROUNDWATER CONSERVATION DISTRICT THAT:

Section 1: The matters and facts set out in the preamble of this resolution are hereby found and declared to be true and complete.

Section 2: The Board hereby authorize the President and Secretary of the Board, or the District's Attorney to review and sign off on the final version of the ballot language sent to Travis County to be used in the November 5, 2019 election to confirm creation of the District and to elect the initial board of directors.

Section 3: The Board hereby authorize the President and Secretary of the Board to review and sign off on any additional documents that may be required by Travis County for the November 5, 2019 election.

PASSED AND APPROVED the 9th day of September, 2019.



Richard A. Scadden, President
Board of Directors

ATTEST:



John O'Malia, Secretary
Board of Directors