

**Southwestern Travis County Groundwater Conservation District**  
**Proposed Amended Budget for Fiscal Year 2024**

October 1, 2023 to September 30, 2024

*Adopted by SWTCGCD Board of Directors on September 13, 2023*

*Amended by SWTCGCD Board of Directors on September 18, 2024*

Budget Category	Original Budget	Actual (8/31/2024)	Proposed Amended Budget	Explanation for Amendment
<b>REVENUES</b>				
<b>WDA Application Fees</b>				
Drill New Well (\$500)	\$35,000	\$27,000	\$30,000	Adjustment based on actual permit applications received with additional permits projected for remainder of FY24
Cap or Plug Existing Well (\$100)	\$1,500	\$1,200	\$1,500	
Minor Modification to Existing Non-Exempt Well (\$100)	\$100	\$0	\$0	Adjustment based on actual permit applications received with no additional permits projected for remainder of FY24
Major Modification to Existing Well (\$500)	\$500	\$500	\$500	
<b>Subtotal</b>	<b>\$37,100</b>	<b>\$28,700</b>	<b>\$32,000</b>	
<b>Well Construction Fees</b>				
New Well to be authorized under Operating Permit (\$1,000)	\$2,000	\$9,000	\$9,000	Adjustment based on actual permit applications received with no additional permits projected for remainder of FY24
New Well to be authorized under General Permit (\$500)	\$3,000	\$1,000	\$1,000	Adjustment based on actual permit applications received with no additional permits projected for remainder of FY24
General Permit (\$500)	\$0	\$0	\$0	
Major Modification to Existing Well under Operating Permit - Non-Ag (\$500)	\$0	\$0	\$0	
Major Modification to Existing Well under Operating Permit - Ag (\$250)	\$0	\$0	\$0	
<b>Subtotal</b>	<b>\$5,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	
<b>Production Authorization Application Fees</b>				
New Well - Operating Permit - Non-Ag (\$750)	\$1,500	\$0	\$0	Adjustment based on actual permit applications received with no additional permits projected for remainder of FY24
New Well - Operating Permit - Ag (\$400)	\$0	\$0	\$0	
New Well - General Permit (\$400)	\$2,400	\$400	\$400	Adjustment based on actual permit applications received with no additional permits projected for remainder of FY24
Existing Well - Operating Permit - Non-Ag (\$750)	\$4,500	\$2,250	\$2,250	Adjustment based on actual permit applications received with no additional permits projected for remainder of FY24
Existing Well - Operating Permit - Ag (\$400)	\$0	\$0	\$0	
Existing Well - General Permit (\$400)	\$1,600	\$0	\$0	Adjustment based on actual permit applications received with no additional permits projected for remainder of FY24
Permit Renewal Application Fees (varies)	\$0	\$0	\$0	
<b>Subtotal</b>	<b>\$10,000</b>	<b>\$2,650</b>	<b>\$2,650</b>	
<b>Production Fees</b>				
Non-Ag (\$0.20 per 1,000 gallons)	\$32,000	\$22,880	\$25,000	Lower-than-projected production due to drought curtailments
Ag (\$0.04 per 1,000 gallons)	\$200	\$0	\$0	No active Ag permits
Export Fee (\$0.20 per 1,000 gallons)	\$0	\$0	\$0	

<b>Subtotal</b>	<b>\$32,200</b>	<b>\$22,880</b>	<b>\$25,000</b>	
<b>Water Utility Service Connection Fees</b>				
Longer-Term End-User Connection (\$1,000 each)	\$40,000	\$48,000	\$50,000	Adjustment based on actual connections reported with additional connections projected for remainder of FY24
RV Slip (\$200 each)	\$15,000	\$0	\$0	Outstanding fees to carry over to FY25
Shorter-Term End-User Connection (\$1,000 each)	\$0	\$0	\$0	
<b>Subtotal</b>	<b>\$55,000</b>	<b>\$48,000</b>	<b>\$50,000</b>	
<b>Other</b>				
Interest Income	\$500	\$1,402	\$1,500	Higher-than-projected interest rates
Misc. Income (Administrative Fees)	\$0	\$475	\$475	Unanticipated Director donations
Enforcement Penalty Income	\$0	\$0	\$0	
Funding from Travis County ILA FY 2023	NA	\$0	NA	
Funding from Travis County ILA FY 2024	\$175,000	\$227,177	\$241,513	Adjusted to include Rollover Funds
<b>Subtotal</b>	<b>\$175,500</b>	<b>\$229,054</b>	<b>\$243,488</b>	
<b>TOTAL REVENUES</b>	<b>\$314,800</b>	<b>\$341,284</b>	<b>\$363,138</b>	
<b>EXPENSES</b>				
<b>Personnel Expenses</b>				
General Manager	\$92,400	\$84,350	\$92,400	
Groundwater Technician	\$0	\$0	\$0	
Regulatory Compliance Specialist	\$45,045	\$39,992	\$43,000	Adjustment based on actual payroll expense to-date with additional projected for remainder of FY24
Part Time Administrative Assistant	\$25,000	\$3,680	\$5,000	Longer-than-expected time needed to fill position
Retirement District Match (7.5%)	\$0	\$0	\$0	
Professional Development/Licensing/Cont.	\$500	\$325	\$500	
Meetings/Conferences/Presentations	\$1,000	\$842	\$1,000	
Public Officials and Staff Bonding	\$728	\$0	\$728	
Payroll Taxes - FICA/Medicare/Unemployment	\$11,000	\$10,182	\$11,000	
Workers Compensation Insurance	\$586	\$0	\$1,000	Adjustment based on invoice received Sept 2024
General Liability/Errors and Omissions Insurance	\$1,048	-\$118	\$1,500	Adjustment based on invoice received Sept 2024
<b>Subtotal</b>	<b>\$177,307</b>	<b>\$139,253</b>	<b>\$156,128</b>	
<b>Vehicle Expenses</b>				
Automobile Insurance	\$0	\$0	\$0	
Fuel/Oil/Wash	\$0	\$0	\$0	
POV Mileage/Expenses Reimbursement	\$2,000	\$2,122	\$2,500	Higher-than-projected due to GMA 9 meetings in Boerne, TAGD GW Summit in San Antonio
Vehicle Maintenance	\$0	\$0	\$0	
Vehicle Purchase/Replacement Fund	\$0	\$0	\$0	
<b>Subtotal</b>	<b>\$2,000</b>	<b>\$2,122</b>	<b>\$2,500</b>	
<b>Contract/Professional Services</b>				
Auditor Services	\$9,000	\$9,000	\$9,000	
Bookkeeping	\$2,400	\$0	\$0	Adjustment based on actual expense to-date with no additional projected for remainder of FY24
Payroll Service	\$0	\$0	\$0	
Legal Services	\$55,000	\$103,746	\$110,000	Unanticipated legal expenses related to contested permits

Public Relations and Outreach	\$0	\$27,310	\$27,310	Unanticipated expenses for HPMZ facilitator, paid in part with unused funds initially allocated for part-time admin assistant
Professional Services	\$0	\$240	\$240	Unanticipated security personnel at permit hearing
Intern	\$0	\$0	\$0	
<b>Subtotal</b>	<b>\$66,400</b>	<b>\$140,296</b>	<b>\$146,550</b>	
<b>Office and Administrative Expenses</b>				
Computer Equipment	\$1,000	\$1,228	\$1,228	Adjustment based on actual expense to-date with no additional projected for remainder of FY24
Software and Web Services	\$5,000	\$6,044	\$6,100	Cost increases for director/staff email accounts and staff Microsoft licenses, unanticipated costs for new director emails and staff GIS and Adobe licenses
Educational Materials	\$100	\$0	\$0	Adjustment based on actual expense to-date with no additional projected for remainder of FY24
Interest Expense	\$0	\$0	\$0	
Late Fees/Penalty Fees/Bank Charges	\$0	\$0	\$0	
Library/Subscriptions	\$0	\$0	\$0	
Licenses and Permits	\$0	\$0	\$0	
Mail Expenses/Postage/Shipping	\$100	\$193	\$200	Unanticipated costs for mailing certified notices for contested permit hearing
Membership Dues (TAGD)	\$1,580	\$1,580	\$1,580	
Election Expense (newspaper advertising)	\$0	\$0	\$0	
Miscellaneous	\$100	\$653	\$653	Unanticipated costs for HPMZ stakeholder meetings (refreshments, venue)
Office Building Maintenance or Reserve Fund	\$0	\$0	\$0	
Office Equipment & Furniture	\$1,000	\$1,648	\$2,000	Unanticipated expense for storage cabinets, furniture for new staff
Office Grounds Maintenance	\$0	\$0	\$0	
Office Rent (annual)	\$1	\$1	\$1	
Office Supplies	\$250	\$137	\$250	
P.O. Box	\$250	\$232	\$250	
Printing/Copying	\$0	\$376	\$375	Unanticipated costs for large-format maps for HPMZ stakeholder meetings
Property Insurance	\$0	\$0	\$0	
Public Relations/Advertising/Public Notices/Signs	\$2,500	\$441	\$500	Adjustment based on actual expense to-date with no additional projected for remainder of FY24
Refunds	\$0	\$0	\$0	
Telephone /Internet	\$1,600	\$1,535	\$1,600	
Utilities	\$0	\$0	\$0	
Smart Phone Reimbursement	\$600	\$0	\$0	Adjustment based on actual expense to-date with no additional projected for remainder of FY24
<b>Subtotal</b>	<b>\$14,081</b>	<b>\$14,067</b>	<b>\$14,737</b>	
<b>Technical Operations Expenses</b>				
<b>Groundwater Monitoring Program</b>				
New Monitoring Equipment	\$3,000	\$0	\$1,000	Adjustment based on actual expense to-date with additional projected for remainder of FY24 (paid using ILA funds)

Equipment Maintenance, Repairs, and Replacement	\$1,250	\$583	\$600	Adjustment based on actual expense to-date with additional projected for remainder of FY24 (paid using ILA funds)
Data, Cellular, and Service Plans	\$1,500	\$3,075	\$3,086	Adjustment based on actual expense to-date with additional projected for remainder of FY24 (paid using ILA funds)
Field Equipment and Supplies	\$250	\$108	\$108	Adjustment based on actual expense to-date with no additional projected for remainder of FY24 (paid using ILA funds)
New Monitoring Wells	\$25,000	\$47,786	\$47,786	Higher-than-anticipated portion of project carried over from FY23 (paid using ILA funds)
<b>Subtotal</b>	<b>\$31,000</b>	<b>\$51,552</b>	<b>\$52,580</b>	
<b>Hydrogeologic and Groundwater Studies</b>				
Hydrogeologic Consultant	\$20,000	\$0	\$0	Anticipated expenses for this category were assigned to category below
Hydrogeologic and Groundwater Studies	\$0	\$55,872	\$55,872	Higher-than-anticipated portion of Regional 3D Model project carried over from FY23 (paid using ILA funds)
Field Equipment and Supplies	\$0	\$0	\$0	
Lab Equipment and Supplies	\$0	\$0	\$0	
Water-Quality Lab Analyses	\$0	\$0	\$0	
<b>Subtotal</b>	<b>\$20,000</b>	<b>\$55,872</b>	<b>\$55,872</b>	
<b>Other Technical Projects</b>				
GMA 9 Studies / Report Preparation	\$3,400	\$610	\$610	Adjustment based on actual expense to-date with no additional projected for remainder of FY24
Data Base Services Fund	\$0	\$0	\$0	
Lab Equipment/Supplies	\$0	\$0	\$0	
<b>Subtotal</b>	<b>\$3,400</b>	<b>\$610</b>	<b>\$610</b>	
<b>Reserve Funds</b>				
Contingency Allocation	\$612	\$0	\$0	Not allocated due to unanticipated expenses
<b>Subtotal</b>	<b>\$612</b>	<b>\$0</b>	<b>\$0</b>	
<b>TOTAL EXPENSES</b>	<b>\$314,800</b>	<b>\$403,771</b>	<b>\$428,977</b>	
<b>FUND BALANCE</b>	<b>\$0</b>	<b>-\$62,486</b>	<b>-\$65,839</b>	