



MEETING MINUTES

SOUTHWESTERN TRAVIS COUNTY GROUNDWATER CONSERVATION DISTRICT BOARD OF DIRECTORS

Special Meeting

Monday, July 14, 2025, at 9:00 AM

A quorum of the Southwestern Travis County Groundwater Conservation District Board of Directors held a special called board meeting on Monday, July 14, 2025 at 9:00 AM at the District's office at 8656 W. Highway 71, Building A, Suite 224, Austin, Texas 78735. The meeting was open to the public and a videoconference remote participation option was provided; instructions for accessing the remote videoconference were provided with the Public Notice of Meeting.

1. Call to order, declare meeting open to the public, take roll and declare quorum status

President Scadden called the public meeting to order at 9:00 AM on Monday, July 14, 2025. Four directors were present at the meeting constituting a quorum, including President Scadden, Director Leva, Director Urie, and Director Van Ackeren. General Manager Lane Cockrell was also present. The following individuals participated remotely by videoconference call: Cole Ruiz with Lloyd Gosselink, District Administrative and Hydrogeology Assistant Barbara Reyes, and Director Phillips and Director Huber participated remotely as members of the public.

2. Public Comments

No public comments were presented under this item.

3. Discussion and Possible Action

a. Order Calling Election of Directors on November 4, 2025

General Manager Cockrell gave a brief presentation outlining the Director positions set to expire on November 4, 2025: Director Huber (At-large), Director Phillips (At-large), Director Urie (City of Lakeway and Village of the Hills), and Director Van Ackeren (At-large). He noted that the District must formally call the election by the August 18, 2025 deadline and recommended adoption of the *Order Calling Election of Directors on November 4, 2025* and the appointment of the General Manager as the District's authorized agent for the election.

Director Leva moved to approve staff's recommendation. Director Urie seconded the motion. Motion carried: 4 Ayes – 0 Nays – 3 Absent.

b. Resolution Adopting Travis County Voting Equipment

General Manager Cockrell reported that the District intends to contract with Travis County to conduct its November 4, 2025 Director election. As part of that process, the District must adopt a resolution approving the use of the County's current voting equipment. He recommended adoption of the resolution.

Director Van Ackeren moved to approve staff's recommendation. Director Leva seconded the motion. Motion carried: 4 Ayes – 0 Nays – 3 Absent.

c. **2025 Election Services Agreement with Travis County**

General Manager reported that a new Election Services Agreement is required each year to secure County election services, but that Travis County Elections Division has not yet finalized the 2025 Election Services Agreement. To ensure timely execution ahead of applicable deadlines, which may occur before the Board's next scheduled meeting in September, he recommended authorizing Board Officers and the General Manager to execute the 2025 Election Services Agreement once it is finalized.

Director Van Ackeren moved to approve staff's recommendation. Director Urie seconded the motion. Motion carried: 4 Ayes – 0 Nays – 3 Absent.

d. **Joint Election Agreement for November 4, 2025 Election**

General Manager reported that a new Joint Election Agreement is required for each election to secure County election services, but that Travis County Elections Division has not yet finalized the Joint Election Agreement for the November 4, 2025 election. To ensure timely execution ahead of applicable deadlines, which may occur before the Board's next scheduled meeting in September, he recommended authorizing Board Officers and the General Manager to execute the Joint Election Agreement for the November 4, 2025 election once it is finalized.

Director Leva moved to approve staff's recommendation. Director Urie seconded the motion. Motion carried: 4 Ayes – 0 Nays – 3 Absent.

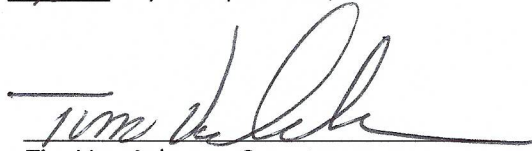
4. **Future Board Meetings and Agenda Items**

No action was taken under this item.

5. **Adjourn**

Director Leva moved to adjourn the open meeting at 9:14 AM. Motion seconded by Director Van Ackeren. Motion carried: 4 Ayes – 0 Nays – 3 Absent.

PASSED, APPROVED, AND ADOPTED THIS THE 10th day of September, 2025.


Tim Van Ackeren, Secretary