

BECKETT PLACE TOWNHOME ASSOCIATION

Application for Architectural Control Committee (ACC) Approval

What projects need to be submitted to the ACC?

All improvements that can be seen of the exterior of the unit.

Steps for Consideration

Please complete this application and submit it with your plans and specifications of the proposed improvement. No additions, modifications or removal of any Improvement shall be made upon any UNIT without prior written approval of the ACC.

What must be included with each submittal?

Plans and specifications are defined as any and all documents designed to guide or control the construction, erection or maintenance of any Improvement, including but not limited to, those indicating location, size, shape, configuration, materials, site plans, excavation and grading plans, foundation plans, drainage plans, landscaping and fencing plans, elevation drawings, floor plans, specifications on all building products and construction techniques, samples of exterior colors, plans for utility services, and all other documentation or information relevant to such Improvement.

The plans and specifications to be submitted will be incomplete and not accepted without all of the following items, unless waived by the ACC. **All required items must be delivered with a completed application form in a portable document format (PDF) to the AC via email at greg@camanagers.com.**

1. Plot plan/survey showing the location (with measurements noted), dimensions, and elevations of all existing and proposed improvements.
2. Existing and finished grades shall be shown on unit corners and at corners of proposed improvements. Drainage provisions shall be indicated, as well as cut and fill details, if any appreciable change in the land contour is possible due to the construction of the improvement.
3. The structural design, exterior elevations, exterior materials, colors, textures and shapes of all improvements shall be described, along with any diagrams or representations necessary to depict all proposed exterior illumination, including location and method, utility connections and fire protection systems.
4. This form must be completed and signed by the owner of the unit.

Please indicate the type of improvement for which you are requesting approval.

☐ Fence/Fence Modification

☐ Trash Enclosure

☐ Alteration of existing improvement

☐ Removal of existing improvement

☐ Deck

☐ Hot Tub

☐ Landscaping

☐ Other _____

BECKETT PLACE TOWNHOME ASSOCIATION APPPLICATION DETAILS:

Description of Improvement:

Owner Name

Address of Proposed Improvement

Mailing Address (if different from above)

Home Phone

Work Phone

E-mail Address

Owner Signature

Submit all required items to:

Beckett Place Townhome Association Architectural Control Committee

greg@camanagers.com

Note property address in the subject line.