



U.S. Naval Sea Cadet Corps

Barque Eagle Division

PLAN OF THE MONTH

Commanding Officer: LCDR Stephen Smith, NSCC

NOV Saturday/Sunday 15/16

Executive Officer: LT William Santarsiero, NSCC

Uniform of the Day:	Saturday: Cadets: NWU	Officers: NWU
	Sunday: Cadets: NWU	Officers: NWU

This “Plan of the Day” constitutes official guidance, instructions, and policy. All hands are charged with the knowledge of contents herein. Staff members will ensure all personnel are informed and comply with POM schedules and requests.

Time	Activity	Location	Instructor
SATURDAY			
0745	Khaki Call	Admin Office	CO/XO (Adult Staff)
0745	All Hands Arrive	Upper Drill Deck	LPO/ALPO
0800	Colors	Flag Staff	All Hands
0810	Quarters	Upper Drill Deck	CO/XO
0830-0900	Uniform Inspection (NWU)	Upper Drill Deck	CPO/LPO
0900	Change to Swim Gear	TBD	All Hands
0930	Depart for Pool	Upper Drill Deck	LTJG Fetzko
1000-1200+	Swim Quals	Plainville High School	XO/CFL/PAO
1230-1330	Afternoon Meal	Mess Deck	Galley Chief
1330-1400	Field Day	TBD	All Hands
1400-1500	GMT	Classroom	TBD
1500-1600	Marching Drills/ColorGuard	Grinder	CPO/LPO
1600-1700	GMT	Classroom	TBD
1633	Colors	Flag Staff	Color Guard
1800-1900	Cadets COC & Collateral Duties	Classroom	CO/XO
1900-2000	Coursework	TBD	All Hands
2000-2155	Liberty/Mess Deck Movie	TBD	CPO/LPO
2000-2030	Staff Meeting	Staff/Cadet Leadership	CO/XO
2155	Tattoo		
2200	Taps/Lights Out		
SUNDAY			
0700	Reveille/Secure Berthing	TBD	All Hands
0800	Colors	Flag Staff	All Hands
0800-0900	Morning Meal	Mess Decks	Galley Chief
0900-0930	Field Day	TBD	CMAA
0930-0945	Change to PT Gear/PT	Berthing	All Hands
0945-1130	Make Up PRT/PT	TBD	All Hands
1130-1200	Hygiene	TBD	LPO/ALPO/CMAA
1200-1300	Afternoon Meal	Mess Deck	Galley Chief
1300-1400	Field Day	All Hands	CMAA
1300-1500	INDOC	Classroom	LTJG Fetzko
1400-1500	Q & A	Classroom	All Hands
1400-1500	Parent Meeting (Join Q & A)	Classroom	CO/XO
1500-1530	Closing Quarters/Awards	All Hand	CO/XO
1530	Depart		



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CADET Orders:

- *NO PHONES FOR ANYONE BUT THE CPO's*
 - *ALL HANDS are to be present at least 15 minutes prior to Opening Quarters.*
 - *Cadets are required to bring classroom materials to include notebook and black pen.*
 - *You must respond to the COC in a timely manner and with the proper etiquette.*
- **In case of inclement weather, please be sure to check your emails, the website, and local television for last minute changes.**

STANDING Orders:

- **Have your current ID with you at all times.** ID's must be renewed each year. The ID card expires every year on the anniversary date of the cadet enrollment date; only the year changes after that.
- **Must review the POM prior to drill weekend.** The POM will be uploaded the week before drill and it is every cadet's responsibility to read and understand it. You must report to drill with a copy of the POM.
- **Grooming** – Proper grooming requirements must be met while at drill or any Cadet event. (Uniform, shoes, ID, hair, nails, jewelry, etc.)
- **Attendance** – Complete absence form on team app or online prior to drill or cadet activity; form is available on the team app, website, COC, etc.
 - Note: According to the National Sea Cadet guidelines, each cadet is required to attend a minimum of 75% of scheduled activities in order to be in compliance with the sea cadet program, and to stay in good standing.
- **Training** – You must meet all of the training requirements before signing up for any training. Make sure that you always look at the details of the training.
 - Training generally require "other" forms specific to that training. Make sure you look up all forms required for the training and turn them in with the completed package.
 - After a training is completed make sure that you provide feedback on the training for the unit to review.
- **Coursework** – You must at the bare minimum complete and pass one correspondence course per year.
 - **Note: Sea cadets: E1 Seaman Recruit / League Cadets LC2/Apprentice Cadet: must be completed and passed within the first three months from joining the unit.**
- **Keep Track of your Career** – This is your career so always keep track of what you have accomplished.
 - Rank – There are several requirements to make rank. Keep track of what is necessary to gain rank. The staff will update your record and does so constantly however it is ultimately up to you to keep track of that. Something could get missed and if you are not on it then it could get overlooked.
 - Community Service Hours – Keep track of your community service hours. Review them with your immediate COC every quarter to make sure the records are up to date.
- **Physical Training** – Our unit drills generally one weekend a month so it is up to you to maintain the physical readiness.
 - Complete one hour of Physical Training 3 times a week at the bare minimum.
- **Medical Forms** – These have to be updated every year.
 - **Bring medical forms 5 & 6 to your physician every year when you get your physical done for your school. That way you can take care of the cadet obligation at the same time.**
- **Report Cards** – bring current copy of your report card after they are issued each grading period.
 - Must maintain a minimum of a "C" average to be in compliance.

STAFF Orders:

- The OMSG is required for all Instructors. OPD and OMSG is required for all Officers. All auxiliary staff members are encouraged to attend Officer Professional Development (OPD) courses and complete the Officer Midshipman Study Guide (OMSG). Online OPD is available for sign up on homepage.
- All volunteers are required to complete the Darkness 2 Light training annually.
- Annual Training is required for all Officers and Instructors. Auxiliary members are encouraged to complete annual training.
- Officers and Uniformed Staff members will be held to the same medical and physical standards as cadets.