

WARRIORS PUBLISHING

HOW TO FORMAT YOUR MANUSCRIPT FOR SUBMISSION

Breakdown of Submissions

In order to make sure that we are all submitting the same way. This goes for Initial submissions for authors wanting to be signed and for those already signed to the house that are submitting their manuscripts going forward.

Following these guidelines will make reading your manuscripts when they come in easier, keep everyone on the same page, make editing easier and make uploading the document to the formatting program easier and pull through correctly without having to copy and paste each chapter individually.

From the date of this document, any submissions not submitted in the appropriate format as stated below, will be returned to the author without being reviewed to have them corrected and resubmitted in this format.

Word Documents Only Please

	Flash Fiction, Short Stories, Novella's & Novels	Poetry
Page Size	<ul style="list-style-type: none"> ● 8 X 11 	<ul style="list-style-type: none"> ● 8 X 11
Acceptable Fonts	<ul style="list-style-type: none"> ● Times Roman ● Calibri Regular 	<ul style="list-style-type: none"> ● Times Roman ● Calibri Regular
Body Font Size	<ul style="list-style-type: none"> ● 12 point 	<ul style="list-style-type: none"> ● 12 point
Chapter Headings	<ul style="list-style-type: none"> ● Centered ● Bold ● 14 point font 	<ul style="list-style-type: none"> ● Centered ● Bold ● 14 point font
Sub Headings	<ul style="list-style-type: none"> ● Line between Chapter and Sub Heading ● Centered ● Bold ● 12 point font 	<ul style="list-style-type: none"> ● Line between Chapter and sub heading (title of poem) ● Centered ● Bold ● 12 point font
Line Spacing	<ul style="list-style-type: none"> ● Paragraphs - single space ● Double space between paragraphs ● Each conversation is a new paragraph (examples below) 	<ul style="list-style-type: none"> ● Single space the poem ● Double space between sections in the poem ● Poems are centered in the page
Starting of Chapters/Poems	<ul style="list-style-type: none"> ● Each new chapter should start on a new page formatted as above 	<ul style="list-style-type: none"> ● Each new poem should start on a new page formatted as above.
Separate Documents	<ul style="list-style-type: none"> ● Blurb ● Trigger Warnings ● Acknowledgements ● Dedications 	<ul style="list-style-type: none"> ● Blurb ● Trigger Warnings ● Acknowledgements ● Dedications

Example One (Flash Fiction, Short Stories, Novella's & Novels)

Chapter One

The Beach Retreat

The sun hung low in the sky, casting a warm, golden glow over the sandy shore. The rhythmic sound of waves crashing against the beach was a soothing lullaby to those who sought solace in this tranquil haven.

A gentle breeze rustled the palm leaves overhead, and the scent of saltwater mixed with the coconut-scented sunscreen filled the air. People strolled along the water's edge; their footprints washed away by the next wave.

"Isn't this place just perfect for a getaway?" he asked.

"Absolutely, Tonya. I can feel all my worries melting away with the tides," she replied.

"It's the kind of place that inspires stories, don't you think?" Tom asked.

"Indeed, and speaking of stories, have you read the latest draft of your manuscript?" Patty asked.

As the conversation drifted to your work, the beach remained a silent witness to the stories you would create.

Example Two (Poetry)

Chapter One

Infinite Waves

Beneath the endless azure sky,
Where sea and sand in sweet embrace lie.

The whispers of the ocean's song,
In timeless rhythm, they belong.

Waves reach out with gentle might,
Painting dreams in silver light.

In every grain of golden sand,
Lies a story, hand in hand.