

RIVER PLANTATION MUNICIPAL UTILITY DISTRICT

BOARD MEETING MINUTES

January 26, 2023

DIRECTORS PRESENT: Julie Gilmer, Tim Goodman, Betty Brown, Karl Sakocius, and Tom Vandever

DIRECTORS ABSENT: none

OTHERS PRESENT: River Plantation Residents; Denise Horner, Dee Judge, Bernadette McLeroy, Mark Robin and Homer Wilson; Mark Eyring of Mark C. Eyring, CPA; Carol Morrison of Municipal Accounts and Consulting; and Taylor Reed, District Engineer

OTHERS PRESENT BY TELEPHONE:

Loren Morales, Financial Advisor
Keith Arrant, District Operator

OTHERS PRESENT BY MICROSOFT TEAMS:

J. Davis Bonham, Jr., District Attorney
Paul Radich, District Attorney

FIRST ORDER: CONFIRM MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON DECEMBER 14, 2022

The Board considered the December 14, 2022 meeting minutes. After discussion, upon motion by Director Vandever, seconded by Director Brown, and unanimously carried, the Board approved the minutes of December 14, 2022 as amended.

SECOND ORDER: RECEIVE COMMENTS FROM THE PUBLIC

Dee Judge addressed the Board and asked how much the water plant maintenance costs and why the District has so much water storage. She also asked why there are two Municipal Utility Districts. She then discussed interconnect problems with East Plantation Utility District. Bernadette McLeroy addressed the Board regarding a letter about drainage issues. Homer Wilson addressed the Board with his development concerns on an adjacent lot. Finally, Mark Robin addressed the Board with concerns about park maintenance, concrete repairs, mowing supervision, and pedestrian crossings.

THIRD ORDER: REVIEW FINANCIAL AND BOOKKEEPING MATTERS INCLUDING

The Board recognized Carol Morrison who presented the bookkeeper's report. The Board reviewed the report and invoices. Upon motion made by Director Brown, seconded by Director Goodman, and unanimously carried, the Board approved the bookkeeper's report as presented.

The Board reviewed the tax assessor-collector's report. Upon motion made by Director Goodman, seconded by Director Brown, and unanimously carried, the Board approved the tax assessor-collector's report.

The Board reviewed the investment report. Upon motion made by Director Goodman, seconded by Director Sakocius, and unanimously carried, the Board accepted the investment report.

The Board then considered the payment of District bills. Upon motion made by Director Brown, seconded by Director Sakocius, and unanimously carried, the Board approved payment of the District's bills.

FOURTH ORDER: RESOLUTION ADOPTING AMENDED OPERATING BUDGET

The Board considered the amended fiscal year end 2023 operating budget. Carol Morrison discussed updates with the Board of Directors. After review and discussion, upon motion made by Director Goodman, seconded by Director Brown, and unanimously carried, the Board approved the attached Resolution Adopting Amended Operating Budget for Fiscal Year Ending September 30, 2023 as presented.

FIFTH ORDER: RESOLUTION ADOPTING AMENDED SEWAGE TREATMENT PLANT BUDGET

The Board considered the amended fiscal year end 2023 sewage treatment plant budget. Carol Morrison discussed updates with the Board of Directors. After review and discussion, upon motion made by Director Goodman, seconded by Director Brown, and unanimously carried, the Board approved the attached Resolution Adopting Amended Sewage Treatment Plant Budget for Fiscal Year Ending September 30, 2023 as presented.

SIXTH ORDER: OPERATOR'S REPORT

The Board recognized Keith Arrant who joined by teleconference and presented the operator's report. The Board reviewed maintenance and repairs performed during the prior month. The Board discussed a sinkhole in need of repair. The Board then discussed gate repairs to be completed. The Board then discussed the rehabilitation of the water well no. 3 building to preserve equipment. After discussion, upon motion made by Director Brown, seconded by Director Vandever, and unanimously carried, the Board approved the operator's report as presented.

SEVENTH ORDER: RECEIVE REPORT FROM ENGINEER

The Board recognized Taylor Reed who presented the engineer's report. The Board reviewed the report and ongoing projects in detail. The engineer requested authorization to begin design on the water plant no. 2 electrical upgrade project. The engineer also requested authorization to begin design on the storm sewer phase 1 rehabilitation project. Pay Application No. 2 in the amount of \$22,112.78 and Pay Application No. 3 in the amount of \$9,020.93 for the sanitary sewer clean & televise Phase 2 project was recommended for approval. Upon motion made by Director Goodman, seconded by Director Brown, and unanimously carried, the Board authorized the engineer to begin project design plans and approved the Pay Applications as presented.

After discussion, upon motion made by Director Vandever, seconded by Director Goodman, and unanimously carried, the Board approved the engineer's report as presented.

EIGHTH ORDER: RELEASE AND SETTLEMENT WITH CONSOLIDATED COMMUNICATIONS

The Board discussed a release and settlement with Consolidated Communications. Upon motion by Director Vandever, seconded by Director Goodman and unanimously carried, the Board approved the settlement agreement.

NINTH ORDER: DAMAGE TO DISTRICT FACILITIES; ENFORCEMENT ACTION AS NECESSARY

The Board discussed damage to the District's facilities including the District's park. Upon motion duly made by Director Goodman, seconded by Director Brown, and unanimously carried, the Board agreed to take action as necessary to address development violations on Natchez.

TENTH ORDER: AUTHORIZE 2023 TAX EXEMPTIONS

The Board then considered the Order Adopting Residence Homestead Exemption for Persons 65 or Older or Disabled. The Board agreed that the District should continue to adopt an exemption of \$25,000. Upon motion duly made by Director Sakocius, seconded by Director Goodman, and unanimously carried, the Board voted unanimously to approve the Order as presented.

ELEVENTH ORDER: ORDER LEVYING ADDITIONAL PENALTY FOR DELINQUENT TAXES

There was presented the attached Order Levying Additional Penalty for Delinquent Taxes. The order levies a 20% penalty on 2022 delinquent taxes for business personal property on April 1, 2023, and for real property on July 1, 2023. Upon motion duly made and seconded, the Board unanimously adopted the order as presented.

TWELFTH ORDER: AUDIT REPORT

The Board recognized Mark Eyring who addressed the Board regarding the District's audit for the fiscal year ended September 30, 2022. Mr. Eyring reviewed the report and management letter in detail with the Board. Upon motion duly made by Director Vandever, seconded by Director Goodman, and unanimously carried, the Board approved the audit and authorized its filing as required by law subject to review.

THIRTEENTH ORDER: RESOLUTION AFFIRMING REVIEW OF INVESTMENT POLICY, STRATEGIES AND OBJECTIVES AND LIST OF APPROVED BROKERS/DEALERS

The Board then considered the Resolution Affirming Review of Investment Policy, Strategies, and Objectives. The District's auditor and attorney informed the Board that the policy has been reviewed and that no changes are necessary at this time. Upon motion made by Director Vandever, seconded by Director Goodman and unanimously carried, the Board approved the Resolution as presented.

FOURTEENTH ORDER: AUTHORIZE CONTINUING DISCLOSURE FILING

Davis Bonham addressed the Board regarding the District's required continuing disclosure filing of updated financial and operating information. The District's attorney will prepare the report and make the filing on behalf of the District. Upon motion duly made, seconded, and unanimously carried, the Board authorized the District's attorney to prepare and submit the continuing disclosure filing as required by law.

FIFTEENTH ORDER: EXECUTIVE SESSION

The Board entered an executive session at 7:55 p.m. After discussion, the Board closed the executive session at 8:27 p.m.

SIXTEENTH ORDER: PROPOSAL FOR SECURITY CAMERAS

The Board then considered a proposal for security cameras. After discussion, upon motion made by Director Brown, seconded by Director Vandever, and unanimously carried, the Board approved the proposal for security cameras in the amount of \$15,173.19.

SEVENTEENTH ORDER: PENDING BUSINESS

Upon motion made by Director Vandever, seconded by Director Goodman, and unanimously carried, the Board adjourned the meeting at 8:35 p.m.



Betty Brown
Secretary

RIVER PLANTATION MUNICIPAL UTILITY DISTRICT

NOTICE OF PUBLIC MEETING

Notice is hereby given to all interested members of the public that the Board of Directors of the captioned district will hold a public meeting at **610 River Plantation Drive, Conroe, Texas 77302.**

The meeting will be held at **6:30 p.m.** on **Thursday, January 26, 2023.**

The subject of the meeting is to consider and act on the following:

1. Minutes of the meeting of Board of Director(s)
2. Receive comments from the Public
3. Financial and bookkeeping matters including:
 - a. Bookkeeper's report
 - b. Tax Assessor-Collectors' report
 - c. Review of investments
 - d. Payment of District bills
4. Resolution Adopting Amended Operating Budget
5. Resolution Adopting Amended Sewage Treatment Plant Budget
6. Operator's Report
7. Engineer's Report
8. Release and Settlement with Consolidated Communications
9. Damage to District Facilities; Enforcement Action as Necessary
10. Authorize 2023 tax exemptions
11. Order Levying Additional Penalty for Delinquent Taxes
12. Audit Report
13. Resolution Affirming Review of Investment Policy, Strategies and Objectives and list of approved brokers/dealers
14. Authorize continuing disclosure filing
15. Executive (closed) Session Pursuant to Texas Government Code §§ 551.071, 551.072, and 551.076 as necessary
16. Proposal for Security Cameras
17. Pending business





J. Davis Bonham, Jr., Attorney for the District