

RIVER PLANTATION MUNICIPAL UTILITY DISTRICT

BOARD MEETING MINUTES

February 23, 2023

DIRECTORS PRESENT: Julie Gilmer, Tim Goodman, Betty Brown, Karl Sakocius, and Tom Vandever

DIRECTORS ABSENT: none

OTHERS PRESENT: River Plantation Residents; Dee Judge, Mark Robin, Kathleen Beck-Duffy, Robert and Bernadette McLeroy, Tim and Denise Horner and Mark Denham; Carol Morrison of Municipal Accounts and Consulting; Keith Arrant, District Operator; and Taylor Reed, District Engineer

OTHERS PRESENT BY MICROSOFT TEAMS:

J. Davis Bonham, Jr., District Attorney
Paul Radich, District Attorney

FIRST ORDER: CONFIRM MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON JANUARY 26, 2023

The Board considered the January 26, 2023 meeting minutes. After discussion, upon motion by Director Goodman, seconded by Director Vandever, and unanimously carried, the Board approved the minutes of January 26, 2023 as presented.

SECOND ORDER: RECEIVE COMMENTS FROM THE PUBLIC

Dee Judge addressed the Board to discuss the tanks and related expenses at water well no. 3. Robert and Bernadette McLeroy addressed the Board regarding the drainage in Charleston Park and flooding affecting those in the surrounding area. Tim Horner presented pictures and addressed the Board to discuss the empty lot on Fairway Court with sinkholes which has now expanded into the neighboring property.

THIRD ORDER: REVIEW FINANCIAL AND BOOKKEEPING MATTERS INCLUDING

The Board recognized Carol Morrison who presented the bookkeeper's report. The Board reviewed the report and invoices. Upon motion made by Director Brown, seconded by Director Vandever, and unanimously carried, the Board approved the bookkeeper's report as presented.

The Board reviewed the tax assessor-collector's report. Upon motion made by Director Vandever, seconded by Director Brown, and unanimously carried, the Board approved the tax assessor-collector's report.

The Board reviewed the investment report. Upon motion made by Director Brown, seconded by Director Vandever, and unanimously carried, the Board accepted the investment report.

The Board then considered the payment of District bills. Upon motion made by Director Brown, seconded by Director Vandever, and unanimously carried, the Board approved payment of the District's bills.

FOURTH ORDER: OPERATOR'S REPORT

The Board recognized Keith Arrant who presented the operator's report. The Board reviewed maintenance and repairs performed during the prior month. After discussion, upon motion made by Director Brown, seconded by Director Goodman, and unanimously carried, the Board approved the operator's report as presented.

FIFTH ORDER: RESOLUTION AFFIRMING IDENTITY THEFT PREVENTION PROGRAM

The Board then considered the Resolution Affirming Identity Theft Prevention Program. There have been no known incidents of identity theft and no changes are needed to the program at this time. Upon motion by Director Brown, seconded by Director Vandever and unanimously carried the Board approved the Resolution Affirming Identity Theft Prevention Program as presented.

SIXTH ORDER: RATE ORDER

The Board then discussed amending the District's Rate Order. Upon motion by Director Vandever, seconded by Director Goodman and unanimously carried the Board approved the Resolution for Adoption of Order Establishing Policy and Rates for Water and Sewer Service.

SEVENTH ORDER: RECEIVE REPORT FROM ENGINEER

The Board recognized Taylor Reed who presented the engineer's report. The Board reviewed the report and ongoing projects in detail. The engineers are working on submitting the storm water quality MS4 permit. Testing and inspection for water well no. 1 is due January 12, 2026. FEMA has approved the 1-year extension for the work at the East Ditch. The engineers are waiting for approval on the cost increase request. The engineers received two proposals for the East Ditch maintenance work and recommends the Board decide at the March meeting after further information is received. The engineer presented and recommended execution of contracts for the sanitary sewer phase 1 rehabilitation project. The operator is handling the building repairs at water plant no. 3. The engineer presented a proposal in the amount of \$5,572.00 for the Gunston storm sewer sinkhole repair. Design is 75% complete for the storm sewer phase 1 rehabilitation project. The engineer is waiting on information for the ongoing construction projects. There were no Pay Applications for the month. The engineer requested Board authorization for up to \$5,000.00 to complete necessary work to make the existing park sprinklers functional.

After discussion, upon motion made by Director Vandever, seconded by Director Goodman, and unanimously carried, the Board approved the engineer's report as presented including advertising for bids on the sanitary sewer phase 1 project, the proposal for the Gunston storm sewer sinkhole repairs in the amount of \$5,572.00, and up to \$5,000 for the park sprinkler work.

EIGHTH ORDER: RELEASE AND SETTLEMENT WITH CONSOLIDATED COMMUNICATIONS

The Board discussed a release and settlement with Consolidated Communications. Mr. Bonham confirmed that the check has been received and forwarded to the bookkeeper for deposit.

NINTH ORDER: DAMAGE TO DISTRICT FACILITIES; ENFORCEMENT ACTION AS NECESSARY

The Board elected to discuss damage to the District's facilities including the District's park in Executive Session.

TENTH ORDER: ANNUAL REPORT TO TEXAS COMPTROLLER PURSUANT TO SB 625

The Board then considered the annual report to the comptroller pursuant to Senate Bill 625. Upon motion by Director Goodman, seconded by Director Brown and unanimously carried, the Board authorized the attorney to submit the report.


ELEVENTH ORDER: EXECUTIVE SESSION

The Board entered an executive session at 7:23 p.m. After discussion, the Board closed the executive session at 8:05 p.m.

The Board then reconvened in regular session and took action regarding enforcement action related damage to District facilities as described above. Upon motion made by Director Brown, seconded by Director Goodman, and unanimously carried, the Board approved moving forward with legal actions against Tachus and enforcement action for damage to the District Park.

TWELFTH ORDER: PENDING BUSINESS

Upon motion made by Director Vandever, seconded by Director Goodman, and unanimously carried, the Board adjourned the meeting at 8:06 p.m.



Betty Brown
Secretary

RIVER PLANTATION MUNICIPAL UTILITY DISTRICT

NOTICE OF PUBLIC MEETING


Notice is hereby given to all interested members of the public that the Board of Directors of the captioned district will hold a public meeting at **610 River Plantation Drive, Conroe, Texas 77302.**

The meeting will be held at **6:30 p.m.** on **Thursday, February 23, 2023.**

The subject of the meeting is to consider and act on the following:

1. Minutes of the meeting of Board of Director(s)
2. Receive comments from the Public
3. Financial and bookkeeping matters including:
 - a. Bookkeeper's report
 - b. Tax Assessor-Collectors' report
 - c. Review of investments
 - d. Payment of District bills
4. Operator's Report
5. Resolution Affirming Identity Theft Prevention Program
6. Rate Order
7. Engineer's Report
8. Release and Settlement with Consolidated Communications
9. Damage to District Facilities; Enforcement Action as Necessary
10. Annual report to Texas Comptroller pursuant to SB 625
11. Executive (closed) Session Pursuant to Texas Government Code §§ 551.071, 551.072, and 551.076 as necessary
12. Pending business





J. Davis Bonham, Jr., Attorney for the District