

RIVER PLANTATION MUNICIPAL UTILITY DISTRICT

BOARD MEETING MINUTES

March 23, 2023

DIRECTORS PRESENT: Julie Gilmer, Tim Goodman, Betty Brown, and Karl Sakocius

DIRECTORS ABSENT: Tom Vandever

OTHERS PRESENT: River Plantation Residents; Dee Judge, Mark Robin, Carol Morrison of Municipal Accounts and Consulting; Keith Arrant, District Operator; and Taylor Reed, District Engineer

OTHERS PRESENT BY MICROSOFT TEAMS:

J. Davis Bonham, Jr., District Attorney
Paul Radich, District Attorney

FIRST ORDER: CONFIRM MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON FEBRUARY 23, 2023

The Board considered the February 23, 2023 meeting minutes. After discussion, upon motion by Director Goodman, seconded by Director Brown, and unanimously carried, the Board approved the minutes of February 23, 2023 as presented.

SECOND ORDER: REVIEW FINANCIAL AND BOOKKEEPING MATTERS INCLUDING

The Board recognized Carol Morrison who presented the bookkeeper's report. The Board reviewed the report and invoices. Upon motion made by Director Brown, seconded by Director Goodman, and unanimously carried, the Board approved the bookkeeper's report as presented.

The Board reviewed the tax assessor-collector's report. Upon motion made by Director Brown, seconded by Director Goodman, and unanimously carried, the Board approved the tax assessor-collector's report.

The Board reviewed the investment report in detail.

The Board then considered the payment of District bills. Upon motion made by Director Brown, seconded by Director Goodman, and unanimously carried, the Board approved payment of the District's bills.

THIRD ORDER: RECEIVE COMMENTS FROM THE PUBLIC

Dee Judge addressed the Board to discuss the maintenance costs associated with the ground storage tanks at water plant no. 3.

FOURTH ORDER: OPERATOR'S REPORT

The Board recognized Keith Arrant who presented the operator's report. The Board reviewed maintenance and repairs performed during the prior month. After discussion, upon motion made by Director Goodman, seconded by Director Brown, and unanimously carried, the Board approved the operator's report as presented.

FIFTH ORDER: RECEIVE REPORT FROM ENGINEER

The Board recognized Taylor Reed who presented the engineer's report. The wastewater treatment facility permit renewal has been submitted. The Storm Water Quality Management Plan annual MS4 Permit report has been submitted. The Water Plant No. 1 – Water Well No. 1 testing and inspection is due January 12, 2026. FEMA has approved the 1-year extension for the East Ditch work. The engineers are still waiting for approval on the cost increase request. No additional proposals were received for the proposed East Ditch Maintenance project. BrightView was the low bidder at a not to exceed value of \$60,000 broken down to \$15,000 per quarter. The engineers sent the wastewater treatment facility rehabilitation cost estimate breakdown to East Plantation Utility District. Construction is underway for the sanitary sewer phase 1 rehabilitation project. The operator will complete the water plant no. 3 MCC repairs. The water plant no. 2 electrical upgrade design is underway. The Gunston storm sewer sinkhole construction is underway. The engineer presented a cost estimate for the storm sewer phase 1 rehabilitation project and requested Board authorization to advertise for bids beginning March 31, 2023. The engineer is still missing information from the contractors for the sanitary sewer clean & televise phase 1 project and the storm sewer televise phase 1 project. The sanitary sewer clean & televise phase 2 construction is substantially complete. The engineer recommended approval of Pay Application No. 4 and Final in the amount of \$6,370.80.

After discussion, upon motion made by Director Goodman, seconded by Director Brown, and unanimously carried, the Board approved the East Ditch maintenance proposal as presented. After discussion, upon motion made by Director Goodman, seconded by Director Brown, and unanimously carried, the Board approved Pay Application No. 4 and Final in the amount of \$6,370.80 and the engineer's report as presented.

SIXTH ORDER: EXECUTIVE SESSION

The Board entered an executive session at 7:23 p.m. After discussion, the Board closed the executive session at 8:03 p.m.

**River Plantation MUD
Board Meeting Minutes
March 23, 2023
Page 3**

TWELFTH ORDER: PENDING BUSINESS

The next Board of Directors meeting will be held on Wednesday, April 12, 2023 at 6:30 p.m.

Upon motion made by Director Brown, seconded by Director Goodman and unanimously carried, the Board adjourned the meeting at 8:03 p.m.



Betty Brown
Secretary

RIVER PLANTATION MUNICIPAL UTILITY DISTRICT

NOTICE OF PUBLIC MEETING

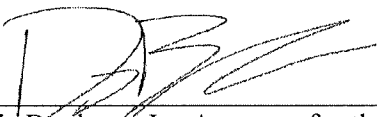
Notice is hereby given to all interested members of the public that the Board of Directors of the captioned district will hold a public meeting at **610 River Plantation Drive, Conroe, Texas 77302.**

The meeting will be held at **6:30 p.m.** on **Thursday, March 23, 2023.**

The subject of the meeting is to consider and act on the following:

1. Minutes of the meeting of Board of Director(s)
2. Receive comments from the Public
3. Financial and bookkeeping matters including:
 - a. Bookkeeper's report
 - b. Tax Assessor-Collectors' report
 - c. Review of investments
 - d. Payment of District bills
4. Operator's Report
5. Engineer's Report
6. Executive (closed) Session Pursuant to Texas Government Code §§ 551.071, 551.072, and 551.076 as necessary
7. Pending business





J. Davis Bonham, Jr., Attorney for the District