

**RIVER PLANTATION MUNICIPAL UTILITY DISTRICT**

**BOARD MEETING MINUTES**

**May 13, 2024**

**DIRECTORS PRESENT:** Julie Gilmer, Tim Goodman, Betty Brown, Tom Vandever, and Karl Sakocius

**DIRECTORS ABSENT:** None

**OTHERS PRESENT:** River Plantation Resident Mark Denham; Taylor Reed, District Engineer; Tiffany Loggins Carden, District Bookkeeper; and Mario Garcia, District Operator

**OTHERS PRESENT BY MICROSOFT TEAMS:**

J. Davis Bonham, Jr., District Attorney  
Paul Radich of the Radich Law Firm

**FIRST ORDER: CONFIRM MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON APRIL 19, 2024 AND APRIL 25, 2024**

The Board considered the April 19, 2024 and April 25, 2024 meeting minutes. Upon motion duly made, seconded, and unanimously carried, the Board approved the minutes of the April 19, 2024 and April 25, 2024 meeting as presented.

**SECOND ORDER: RECEIVE COMMENTS FROM THE PUBLIC**

The Board received public comment regarding election results and Montgomery County polling locations, each of which the Board and the District's attorney addressed. The Board then received public comment regarding ongoing repairs in the District.

**THIRD ORDER: ORDER CANVASSING RETURNS AND DECLARING RESULTS OF DIRECTOR ELECTION**

The Board reviewed the election returns for the May 2024 directors election. It was noted that Mark Denham received 93 votes, Tom Vandever received 79 votes, Betty Brown received 67 votes and James Baldrige received 79 votes. Due to the tie between Tom Vandever and James Baldrige, a recount of the District's election returns is required. The Board noted that an Order Canvassing Returns, which addresses the tie and the necessary recount will need to be prepared for the Board's consideration at its May 15, 2024 meeting.

**FOURTH ORDER: APPROVE CERTIFICATES OF ELECTION; APPROVE QUALIFICATIONS OF NEWLY ELECTED DIRECTORS; ACCEPT OATHS AND STATEMENTS OF ELECTED OFFICIALS; PUBLIC INFORMATION ACT TRAINING; CONFLICTS DISCLOSURE QUESTIONNAIRES FOR ALL DIRECTORS**

The Board tabled consideration of this item.

**FIFTH ORDER: ELECTION OF OFFICERS**

The Board tabled consideration of this item.

**SIXTH ORDER: FINANCIAL AND BOOKKEEPING MATTERS**

The Board recognized Tiffany Loggins Carden, who reviewed the bookkeeper's report in detail. The Board reviewed the tax assessor-collector's report in detail. The Board reviewed the investment report in detail. The Board then considered the payment of District bills. Upon motion made by Director Goodman, seconded by Director Brown and unanimously carried, the Board approved each of the bookkeeper's report, the tax assessor-collector's report, the investment report, and payment of District bills.

**SEVENTH ORDER: PARK MAINTENANCE MATTERS**

Director Goodman noted that All Seasons will be performing delayed landscaping due to recent weather events. The Board then discussed park landscaping generally, after which the District's engineer provided an update with respect to park irrigation.

**EIGHTH ORDER: OPERATOR'S REPORT**

The Board recognized Mario Garcia who presented the operator's report. The Board reviewed maintenance and repairs performed during the prior month in detail. The District maintained 977 connections and accounted for 93% of water produced. Upon motion made by Director Goodman, seconded by Director Vandever and unanimously carried, the Board approved the operator's report as presented.

**NINTH ORDER: ENGINEER'S REPORT**

The Board recognized Taylor Reed who presented the engineer's report. The engineer is preparing a proposal for the new Storm Water Quality Management Plan MS4 permit.

Regarding District joint projects, the East Ditch FEMA work remains under review with FEMA. The engineer continues to receive updates that it is progressing through the system. The quarterly report has been submitted as required. The next East Ditch maintenance cleaning is scheduled for July 2024. Contracts for the WWTP Rehabilitation and Electrical Upgrades have been routed to the contractor for signatures. Contracts for the Holly Springs drainage issue have been provided to the contractor for signatures. The engineer is waiting on the metes and bounds of the easement.

Regarding District projects, construction for the sanitary sewer rehabilitation phase 2 project has been delayed due to recent flooding.

Regarding Charleston Park, the engineer is working with the irrigation maintenance contractor to put together a maintenance schedule.

Construction is underway with respect to the Storm Sewer Phase 1 Rehabilitation project. The engineer recommended approval of Pay Application No. 2 in the amount of \$505,936.80.

Construction is underway with respect to the Water Plant No. 2 Electrical Upgrades. The contractor is waiting on the Motor Control Center to be delivered. They have been working on the conduits and new service connection. The engineer recommended approval of Pay Application No. 5 in the amount of \$20,250.00 and Change Order No. 1 for an extension on the days due to delivery time on the Motor Control Center.

The engineer requested Board authorization to bid the Plantation Village Drainage Improvement project.

After review and discussion, upon motion made by Director Brown, seconded by Director Gilmer and unanimously carried, the Board approved the engineer's report.

**TENTH ORDER: ORDER DESIGNATING DISTRICT OFFICE**

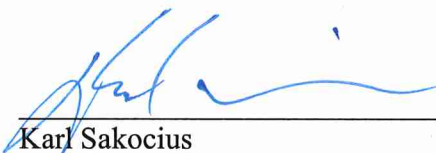
Mr. Bonham presented the attached Order Designating Office for Conducting Business and Maintaining Records of the District. Upon motion made by Director Goodman, seconded by Director Vandever and unanimously carried, the Board approved the Order as presented.

**ELEVENTH ORDER: EXECUTIVE SESSION**

The Board entered an executive session at 7:40 p.m. The Board closed the executive session at 8:11 p.m.

**TWELFTH ORDER: PENDING BUSINESS**

There was no pending business. There being no further business for consideration, the Board adjourned the meeting at 8:12 p.m.



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Karl Sakocius  
Assistant Secretary

## RIVER PLANTATION MUNICIPAL UTILITY DISTRICT

### AMENDED NOTICE OF PUBLIC MEETING

Notice is hereby given to all interested members of the public that the Board of Directors of the captioned district will hold a public meeting at **610 River Plantation Drive, Conroe, Texas 77302.**

The meeting will be held at **6:30 p.m.** on **Monday, May 13, 2024.**

The subject of the meeting is to consider and act on the following:

1. Minutes of the meeting of Board of Director(s)
2. Receive comments from the Public
3. Order Canvassing Returns and Declaring Results of Director Election
4. Approve Certificates of Election; Approve qualifications of newly elected directors; Accept oaths and statements of elected officials; Public Information Act training; conflicts disclosure questionnaires for all directors
5. Election of officers
6. Financial and bookkeeping matters including:
  - a. Bookkeeper's report
  - b. Tax Assessor-Collectors' report
  - c. Review of investments
  - d. Payment of District bills
7. Park maintenance matters
8. Operator's Report
9. Engineer's Report
10. Order Designating District Office
11. Executive (closed) Session Pursuant to Texas Government Code §§ 551.071, 551.072, and 551.076 as necessary
12. Pending business



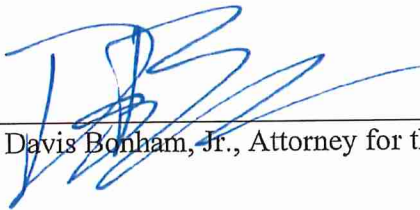
  
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J. Davis Bonham, Jr., Attorney for the District

RIVER PLANTATION MUNICIPAL UTILITY DISTRICT  
AVISO DE LA REUNIÓN PÚBLICA

Se notifica por el presente a todos los miembros del público interesados que la Junta Directiva del distrito del que se hace referencia llevará a cabo una asamblea pública en **610 River Plantation Drive, Conroe, Montgomery County, Texas**. La asamblea se realizará a las 6:30 p.m., el día 13 de mayo de 2024.

El asunto a tratar en la asamblea será considerar y actuar sobre lo siguiente:

Adoptar una Orden de escrutinio y declaración de resultados de la Elección de Directores



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J. Davis Bonham, Jr., Attorney for the District