

RIVER PLANTATION MUNICIPAL UTILITY DISTRICT

BOARD MEETING MINUTES

June 8, 2023

DIRECTORS PRESENT: Julie Gilmer, Tim Goodman, Betty Brown, Tom Vandever, and Karl Sakocius

DIRECTORS ABSENT: None

OTHERS PRESENT: River Plantation Residents; Kim Bulkowski, Bernadette McLeroy, Barbara Carrillo, Alfredo Carrillo, and Jamie Goodman; Carol Morrison of Municipal Accounts and Consulting; Paul Radich of The Radich Law Firm; and Keith Arrant, District Operator

OTHERS PRESENT BY MICROSOFT TEAMS:

J. Davis Bonham, Jr., District Attorney
Austin T. Reed, District Attorney

FIRST ORDER: CONFIRM MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON MAY 23, 2023

The Board considered the May 23, 2023 meeting minutes. Upon motion by Director Vandever, seconded by Director Brown and unanimously carried, the Board approved the minutes of May 23, 2023 as presented.

SECOND ORDER: RECEIVE COMMENTS FROM THE PUBLIC

The President opened the floor for comments from the public. There was no public comment.

THIRD ORDER: FINANCIAL AND BOOKKEEPING MATTERS INCLUDING

The Board reviewed the bookkeeper's report, including with respect to checks paid for repairs. The Board further reviewed the report and invoices. Finally, the Board discussed the standing of its contract for services with BrightView. Upon motion made by Director Vandever, seconded by Director Brown and unanimously carried, the Board approved the bookkeeper's report as presented.

The Board reviewed the tax assessor-collector's report in detail. Upon motion made by Director Brown, seconded by Director Sakocius and unanimously carried, the Board approved the tax assessor-collector's report as presented.

The Board reviewed the investment report in detail. Upon motion made by Director Vandever, seconded by Director Brown and unanimously carried, the Board approved the investment report as presented.

The Board then considered the payment of District bills. Upon motion made by Director Brown, seconded by Director Goodman and unanimously carried, the Board approved payment of the District's bills.

FOURTH ORDER: OPERATOR'S REPORT

The Board recognized Keith Arrant who presented the operator's report. The Board reviewed maintenance and repairs performed during the prior month, including four leaks repaired. The District maintained 975 connections and accounted for 98% of water produced. The Board then discussed recent repairs generally. Upon motion made by Director Vandever, seconded by Director Brown and unanimously carried, the Board approved the operator's report as presented.

FIFTH ORDER: SUBMISSION OF EMERGENCY OPERATIONS INFORMATION; APPLICATION FOR CRITICAL LOAD STATUS

The Board recognized Davis Bonham who advised the Board of the District's submission of emergency operations information and its application for critical load status, to be completed and facilitated by the operator.

SIXTH ORDER: ENGINEER'S REPORT

The Board recognized Taylor Reed who presented the engineer's report. The emergency preparedness plan is in review. The engineer provided updates with respect to the Holly Springs drainage issue, including an assessment of repair options. The engineer then provided updates as to the contracts being procured for the projects awarded in May. Sanitary Sewer Phase 1 construction is underway, and no new issues have arisen with respect to construction projects generally. Upon motion made by Director Brown, seconded by Director Goodman and unanimously carried, the Board approved the engineer's report as presented.

SEVENTH ORDER: CONTRACTS FOR MOWING AND MAINTENANCE OF PARK FACILITIES

The Board discussed bids received for mowing and maintenance of park facilities from each of Westco Grounds and All Seasons Lawn Maintenance. Upon motion made by Director Goodman, seconded by Director Brown and unanimously carried, the Board accepted the All Seasons Lawn Maintenance bid and directed the attorneys to include the contract on the July agenda.

EIGHTH ORDER: PRIOR PENALTIES FOR VIOLATION OF RULES AND DAMAGE TO PROPERTY

The Board recognized Paul Radich who discussed prior penalties for violation of rules and damage to property and noted that the Carrillos are present to speak with the Board. Mrs. Carrillo then addressed the Board regarding mitigating circumstances and the size of the fine. The Board then inquired regarding her circumstances. The Board agreed to discuss the matter in executive session.

NINTH ORDER: REVIEW ETHICS LETTER AND UPDATE BY INVESTMENT OFFICER

The bookkeeper discussed the ethics letter and annual disclosure from the District's investment officer. Mr. Bonham informed the Board that no conflicts were disclosed and that the disclosure form will be returned for the District's records.

TENTH ORDER: EXECUTIVE SESSION

The Board entered an executive session at 7:05 p.m. After discussion, the Board closed the executive session at 7:40 p.m.

ELEVENTH ORDER: PENDING BUSINESS

Upon motion made by Director Brown, seconded by Director Vandever, with Director Goodman opposed, the Board voted 4 to 1 to reassess civil penalties against the Carrillos in the amount of \$10,000 if paid within 45 days from the date of this motion, or \$20,000 if paid after 45 days.

Upon motion made by Director Goodman, seconded by Director Brown and unanimously carried, the Board adjourned the meeting at 7:48 p.m.



Betty Brown
Secretary

RIVER PLANTATION MUNICIPAL UTILITY DISTRICT

AMENDED NOTICE OF PUBLIC MEETING

Notice is hereby given to all interested members of the public that the Board of Directors of the captioned district will hold a public meeting at **610 River Plantation Drive, Conroe, Texas 77302**.

The meeting will be held at **6:30 p.m.** on **Thursday, June 8, 2023**.

The subject of the meeting is to consider and act on the following:

1. Minutes of the meeting of Board of Director(s)
2. Receive comments from the Public
3. Financial and bookkeeping matters including:
 - a. Bookkeeper's report
 - b. Tax Assessor-Collectors' report
 - c. Review of investments
 - d. Payment of District bills
4. Operator's Report
5. Submission of Emergency Operations Information; Application for Critical Load Status
6. Engineer's Report
7. Contracts for Mowing and Maintenance of Park Facilities
8. Prior Penalties for Violation of Rules and Damage to Property
9. Review ethics letter and update by Investment Officer
10. Executive (closed) Session Pursuant to Texas Government Code §§ 551.071, 551.072, and 551.076 as necessary
11. Pending business



J. Davis Bonham, Jr., Attorney for the District