

RIVER PLANTATION MUNICIPAL UTILITY DISTRICT

BOARD MEETING MINUTES

June 23, 2022

DIRECTORS PRESENT: Julie Gilmer, Tim Goodman, Betty Brown, Karl Sakocius, and Tom Vandever

DIRECTORS ABSENT: none

OTHERS PRESENT: River Plantation Residents; Laura Austin, Dee Judge, Mark Robin, Matthew and Cassia DuVal, Keith Arrant of Municipal Operations and Consulting, and Carol Morrison of Municipal Accounts and Consulting

OTHERS PRESENT BY MICROSOFT TEAMS:

J. Davis Bonham, Jr., District Attorney
Paul Radich, District Attorney
Taylor Reed, District Engineer

FIRST ORDER: CONFIRM MINUTES OF THE BOARD OF DIRECTORS MEETINGS HELD ON MAY 26, 2022

The Board considered the May 26, 2022 meeting minutes. After discussion, upon motion by Director Vandever, seconded by Director Goodman, and unanimously carried, the Board approved the minutes of May 26, 2022.

SECOND ORDER: RECEIVE COMMENTS FROM THE PUBLIC

The Board then received public comment. Laura Austin addressed the Board about requests to clean the creek behind her house and asked questions about tax exemptions for the District. Dee Judge addressed the Board with questions regarding District channel maintenance.

THIRD ORDER: REVIEW FINANCIAL AND BOOKKEEPING MATTERS INCLUDING

The Board recognized Carol Morrison who presented the bookkeeper's report. The Board reviewed the report and invoices. Upon motion made by Director Goodman, seconded by Director Vandever, and unanimously carried, the Board approved the bookkeeper's report as presented.

The Board reviewed the tax assessor-collector's report. Upon motion made by Director Brown, seconded by Director Sakocius, and unanimously carried, the Board accepted the tax assessor-collector's report.

The Board reviewed the investment report. Upon motion made by Director Goodman, seconded by Director Sakocius, and unanimously carried, the Board accepted the investment report.

The Board then considered the payment of District bills. Upon motion duly made by Director Goodman, seconded by Director Sakocius, and unanimously carried, the Board approved payment of the District bills.

FOURTH ORDER: RECEIVE REPORT FROM ENGINEER

The Board recognized Taylor Reed who presented the engineer's report. The engineer recommended award of a construction contract for the sanitary sewer phase 2 cleaning and televising project in the amount of \$177,312.15 to Specialized Maintenance Services, Inc. and after discussion, upon motion duly made, seconded, and unanimously carried, the Board authorized award of the contract as presented. The Board then discussed the survey of the District's park. After discussion, upon motion made by Director Vandever, seconded by Director Goodman, and unanimously carried, the Board approved the proposal from Windrose Surveying & Land Services, LLC to provide a survey of the park property in the amount of \$26,825.00. Upon motion duly made, seconded and unanimously carried, the Board approved the engineer's report as presented.

FIFTH ORDER: PROPOSALS FOR MOWING AND MAINTENANCE OF PARK

The engineer addressed the Board and recommended award of a contract for park and facility maintenance in the amount of \$89,455.93 to Bright View. After discussion, upon motion made by Director Sakocius, seconded by Director Vandever, and unanimously carried, the Board authorized award of the contract as presented.

SIXTH ORDER: CONSIDER FUTURE GREENSPACE PROJECTS

The Board then discussed future greenspace projects. The Board noted that the repairs to the concrete along the golf cart paths is the top priority. There are at least 30 areas that need to be repaired or replaced. The Directors discussed the possibility of purchasing benches that have an accessory that allows the District to showcase sponsors on a plaque. The board also briefly discussed the pond, the cleaning of the pool, and the construction of a new bathroom building at the pool.

SEVENTH ORDER: INSURANCE POLICIES; CHANGES TO COVERAGE

The Board discussed the District's insurance policy. The attorney discussed his recommendations including removing the workers compensation coverage, adding minimum liability coverage for the District pool, and updating the replacement values for District facilities. He also noted that, having consulted with the District's engineer, the values the District has now are substantially low which would raise the premium on a new policy.


EIGHTH ORDER: OPERATOR'S REPORT

The Board recognized Keith Arrant who presented the operator's report. The operator requested authorization to install five auto dialers at the District's water plant and lift station sites. After discussion, upon motion made by Director Goodman, seconded by Director Vandever, and unanimously carried, the Board approved the purchase and installation of five auto dialers. The operator discussed securing the chlorine containers at the wastewater treatment plant. After discussion, upon motion made by Director Brown, seconded by Director Sakocius, and unanimously carried, the Board authorized the operator to secure the chlorine to scale. The operator requested authorization to remove and dispose of miscellaneous debris and trash stored at the wastewater treatment plant facility. After discussion, upon motion made by Director Brown, seconded by Director Sakocius, and unanimously carried, the Board authorized the removal and disposal of all miscellaneous debris and trash. The operator noted that the flow meter registering water to the golf course is erratic and they have scheduled to have the meter calibrated and tested. The operator requested authorization to replace the phase monitor at water plant no. 3 which is bad and being bypassed. After discussion, upon motion made by Director Goodman, seconded by Director Vandever, and unanimously carried, the Board authorized the replacement of the phase monitor. The operator requested authorization to remove the current chlorine injection point and install a new chlorine injection on the well header at water plant no. 3 due to irregular residuals. After discussion, upon motion made by Director Vandever, seconded by Director Goodman, and unanimously carried, the Board authorized the change from the booster pump to the well.

NINTH ORDER: EXECUTIVE SESSION

The Board entered an executive session at 8:21 p.m.. After discussion, the Board closed the executive session at 9:13.

Upon motion by Director Goodman, seconded by Director Brown, the Board voted unanimously to adjourn the meeting.



Betty Brown
Secretary

RIVER PLANTATION MUNICIPAL UTILITY DISTRICT

NOTICE OF PUBLIC MEETING

Notice is hereby given to all interested members of the public that the Board of Directors of the captioned district will hold a public meeting at **610 River Plantation Drive, Conroe, Texas 77302.**

The meeting will be held at **6:30 p.m.** on **Thursday, June 23, 2022.**

The subject of the meeting is to consider and act on the following:

1. Minutes of the meeting of Board of Director(s)
2. Receive comments from the Public
3. Financial and bookkeeping matters including:
 - a. Bookkeeper's report
 - b. Tax Assessor-Collectors' report
 - c. Review of investments
 - d. Payment of District bills
 - e. Review ethics letter and update by Investment Officer
4. Engineer's report
5. Proposals for Mowing and Maintenance of Park
6. Consider future greenspace projects
7. Insurance Policies; Changes to Coverage
8. Operator's Report
9. Executive (closed) Session Pursuant to Texas Government Code §§ 551.071, 551.072, 551.074 and 551.076 as necessary
10. Pending business



J. Davis Bonham, Jr., Attorney for the District

