

RIVER PLANTATION MUNICIPAL UTILITY DISTRICT

BOARD MEETING MINUTES

July 13, 2023

DIRECTORS PRESENT: Julie Gilmer, Tim Goodman, Betty Brown, Tom Vandever, and Karl Sakocius

DIRECTORS ABSENT: None

OTHERS PRESENT: River Plantation Residents; Dee Judge, Mark Denham and Jamie Goodman; Taylor Reed, District Engineer; Paul Radich of The Radich Law Firm; and Keith Arrant, District Operator

OTHERS PRESENT BY MICROSOFT TEAMS:

J. Davis Bonham, Jr., District Attorney
Austin T. Reed, District Attorney

FIRST ORDER: CONFIRM MINUTES OF THE BOARD OF DIRECTORS MEETINGS HELD ON JUNE 8 AND JUNE 15, 2023

The Board considered the June 8 and June 15, 2023 meeting minutes. Upon motion by Director Vandever, seconded by Director Brown and unanimously carried, the Board approved the minutes of the June 8 and June 15, 2023 meetings as presented.

SECOND ORDER: RECEIVE COMMENTS FROM THE PUBLIC

The President opened the floor for comments from the public. There was no public comment.

THIRD ORDER: DISCUSSION REGARDING WATER PLANT NO. 3

Ms. Dee Judge addressed the Board regarding Water Plant No. 3. The Board then discussed District facilities, including the District's ability to provide service during major flood events.

FOURTH ORDER: FINANCIAL AND BOOKKEEPING MATTERS

The Board reviewed the bookkeeper's report in detail, including with respect to checks received from East Plantation Utility District and consultant invoices. Upon motion made by Director Brown, seconded by Director Goodman and unanimously carried, the Board approved the bookkeeper's report as presented.

The Board reviewed the tax assessor-collector's report in detail. Upon motion made by Director Brown, seconded by Director Goodman and unanimously carried, the Board approved the tax assessor-collector's report as presented.

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The Board reviewed the investment report in detail. Upon motion made by Director Brown, seconded by Director Vandever and unanimously carried, the Board approved the investment report as presented.

The Board then considered the payment of District bills. Upon motion made by Director Brown, seconded by Director Goodman and unanimously carried, the Board approved payment of the District's bills.

FIFTH ORDER: OPERATOR'S REPORT

The Board recognized Keith Arrant who presented the operator's report. The Board reviewed maintenance and repairs performed during the prior month, including two leaks repaired and six bacterial samples performed. The District maintained 975 connections and accounted for 101% of water produced. The Board then discussed recent repairs generally. Upon motion made by Director Goodman, seconded by Director Brown and unanimously carried, the Board approved the operator's report as presented.

SIXTH ORDER: MOWING CONTRACT WITH ALL SEASONS

The Board recognized Davis Bonham who advised the Board regarding the pending mowing contract with All Seasons. The Board then discussed the mowing contract and concluded that a revision to the scheduling of lawn maintenance to account for a lesser frequency in winter is required. Upon motion made by Director Vandever, seconded by Director Goodman and unanimously carried, the Board approved the mowing contract with All Seasons as revised.

SEVENTH ORDER: ENGINEER'S REPORT

The Board recognized Taylor Reed who presented the engineer's report. The engineer discussed services to be provided by All Seasons and updates with respect to permitting, design projects, and construction projects. Further, the engineer requested approval to proceed with design for the wastewater treatment facility rehabilitation and recommended award of the water plant no. 2 Electrical Upgrades contract to McDonald Municipal and Industrial in the amount of \$551,469.00. Upon motion made by Director Goodman, seconded by Director Vandever and unanimously carried, the Board approved the engineer's report as presented and authorized the action items presented above.

EIGHTH ORDER: PARKING SIGNAGE

The Board tabled discussion of the parking signage.

NINTH ORDER: CONSIDER REQUESTS OF EPUD AND RPCIA FOR USE OF BUILDING FOR MEETINGS

Director Gilmer addressed the Board regarding East Plantation Utility District and River Plantation Community Improvement Association and their respective requests to use the

District's administrative building for meetings. Upon motion made by Director Brown, seconded by Director Vandever and unanimously carried, the Board approved the use of the administrative building by East Plantation Utility District and River Plantation Community Improvement Association subject to the Board's requirements.

TENTH ORDER: RESOLUTION ESTABLISHING FEES OF OFFICE

Mr. Bonham advised the Board regarding the recent change of law with respect to fees of office for the directors of the District, which provides that a director is now entitled to receive fees of office of not more than the amount of per diem set by the Texas Ethics Commission for members of the legislature for each day the director spends performing his or her duties, currently \$221 per day. The annual limit of \$7,200 has not changed. Upon motion made by Director Brown, seconded by Director Goodman and carried with Directors Vandever and Sakocius abstaining, the Board approved the resolution authorizing increase of and establishing an annual limit on fees of office in accordance with the latest change of law in the lesser amount of \$150 per day.

TENTH ORDER: EXECUTIVE SESSION

The Board entered an executive session at 7:36 p.m. After discussion, the Board closed the executive session at 7:57 p.m.

ELEVENTH ORDER: PENDING BUSINESS

There was no pending business before the Board.



Betty Brown
Secretary

RIVER PLANTATION MUNICIPAL UTILITY DISTRICT

AMENDED NOTICE OF PUBLIC MEETING


Notice is hereby given to all interested members of the public that the Board of Directors of the captioned district will hold a public meeting at **610 River Plantation Drive, Conroe, Texas 77302.**

The meeting will be held at **6:30 p.m.** on **Thursday, July 13, 2023.**

The subject of the meeting is to consider and act on the following:

1. Minutes of the meeting of Board of Director(s)
2. Receive comments from the Public
3. Discussion regarding Water Plant No. 3
4. Financial and bookkeeping matters including:
 - a. Bookkeeper's report
 - b. Tax Assessor-Collectors' report
 - c. Review of investments
 - d. Payment of District bills
5. Operator's Report
6. Mowing Contract with All Seasons
7. Engineer's Report
8. Parking Signage
9. Consider requests of EPUD and RPCIA for use of building for meetings
10. Resolution Establishing Fees of Office
11. Executive (closed) Session Pursuant to Texas Government Code §§ 551.071, 551.072, and 551.076 as necessary
12. Pending business





J. Davis Bonham, Jr., Attorney for the District