

RIVER PLANTATION MUNICIPAL UTILITY DISTRICT

BOARD MEETING MINUTES

December 18, 2023

DIRECTORS PRESENT: Julie Gilmer, Tim Goodman, Betty Brown, Tom Vandever, and Karl Sakocius

DIRECTORS ABSENT: None

OTHERS PRESENT: River Plantation Residents Georgeann Woodring, Gary Zoet, Frank Johengen, Dee Judge, Robert McLeroy, Kathleen Beck-Duffy, Frank Duffy, Sheri Ridgway, and Tiffany Carden; Keith Arrant, District Operator and Taylor Reed, District Engineer

OTHERS PRESENT BY MICROSOFT TEAMS:

J. Davis Bonham, Jr., District Attorney
Austin T. Reed, District Attorney

FIRST ORDER: CONFIRM MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON NOVEMBER 20, 2023

The Board considered the November 20, 2023 meeting minutes. Upon motion by Director Brown, seconded by Director Goodman and unanimously carried, the Board approved the minutes of the November 20, 2023 meeting as presented.

SECOND ORDER: RECEIVE COMMENTS FROM THE PUBLIC

The Board received public comments regarding a drainage project in the District and its impact on District residences; regarding District projects and a potential sinkhole in the District; regarding a meter read issue; regarding maintenance of landscaping surrounding a District water plant and TCEQ rules governing maintenance; and regarding a collection box in the District, all of which the Board addressed in turn. The District's engineer and operator then connected with members of the Public where applicable.

THIRD ORDER: FINANCIAL AND BOOKKEEPING MATTERS

The Board reviewed the bookkeeper's report in detail. The Board then discussed consultant billing. The Board reviewed the tax assessor-collector's report in detail. The Board reviewed the investment report in detail. The Board then considered the payment of District bills. Upon motion made by Director Brown, seconded by Director Vandever and unanimously carried, the Board approved each of the bookkeeper's report, the tax assessor-collector's report, the investment report, and payment of District bills.

FOURTH ORDER: BOOKKEEPER'S CONTRACT; PROPOSAL FOR SERVICES

Tiffany Carden presented to the Board regarding L&S District Services, LLC's proposal to provide bookkeeping services for the District, which the Board then discussed, including with respect to cost and services expected. Upon motion made by Director Goodman, seconded by Director Brown and unanimously carried, the Board elected to terminate its contract with its existing bookkeeper, Municipal Accounts & Consulting, and to engage L&S District Services, LLC as the District's new bookkeeper, effective February 1, 2024.

FIFTH ORDER: PARK MAINTENANCE MATTERS

The Board discussed the state of the park property in the District, noting no action items on today's agenda.

SIXTH ORDER: OPERATOR'S REPORT

The Board recognized Keith Arrant who presented the operator's report. The Board reviewed maintenance and repairs performed during the prior month in detail. The District maintained 977 connections and accounted for 95% of water produced. The Board then discussed winterization of District facilities. Upon motion made by Director Brown, seconded by Director Sakocius and unanimously carried, the Board approved the operator's report as presented.

SEVENTH ORDER: ENGINEER'S REPORT

The Board recognized Taylor Reed who presented the engineer's report. The Board reviewed the report in detail. The engineer discussed updates with respect to permitting, design projects, and construction projects. Further, the engineer requested approval for Pay Application No. 1 for the Storm Sewer Rehabilitation Phase 1 project in the amount of \$993,194.63. The Board then discussed Charleston Park Irrigation, the District's Capital Improvement Plan, and recent discussions with the fire department regarding station locations. Upon motion made by Director Goodman, seconded by Director Brown and unanimously carried, the Board approved the engineer's report as presented and authorized the action items presented therein.

EIGHTH ORDER: AUTHORIZE ANNUAL EMINENT DOMAIN REPORT

The Board recognized Davis Bonham who advised the Board regarding its obligation to file an annual eminent domain report with the Texas Comptroller of Public Accounts. Upon motion made by Director Brown, seconded by Director Goodman and unanimously carried, the Board approved the report.

NINTH ORDER: EXECUTIVE SESSION

The Board entered an executive session at 7:32 p.m. The Board closed the executive session at 8:03 p.m.

TENTH ORDER: PENDING BUSINESS

There was no pending business.


Betty Brown
Secretary

**River Plantation MUD
Board Meeting**

DATE: December 18th, 2023

**COMMENTS
Yes/No
Please limit
comments to 3
minutes.**

	NAME (PLEASE PRINT)	ADDRESS	
1.	GARY ZOET	504 MONITOR PARK	X
2.	FRANK JOHNSON	River Plantation	# Y
3.	Dee Judge	306 Take	Y
4.	Robert McLeary	533 Natchez Park	N
5.	KATHLEEN BECK DUFFY	612 ANLAKERS PARK	N
6.	FRANK DUFFY	" " "	N
7.	Sheri Ridgway	593 Fairway Ct	N
8.	Tiffany Carden	LES District	
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**River Plantation MUD
Board Meeting**

DATE: December 18th, 2023

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Yes/No
Please limit
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minutes.**

NAME (PLEASE PRINT)	ADDRESS	
1. <i>Georgeann Woodruff</i>	<i>621 Augusta Park</i>	<i>no</i>
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RIVER PLANTATION MUNICIPAL UTILITY DISTRICT

AMENDED NOTICE OF PUBLIC MEETING

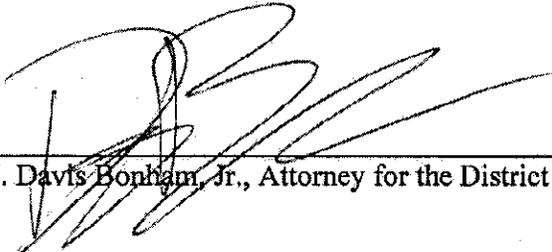
Notice is hereby given to all interested members of the public that the Board of Directors of the captioned district will hold a public meeting at **610 River Plantation Drive, Conroe, Texas 77302.**

The meeting will be held at **6:30 p.m. on Monday, December 18, 2023.**

The subject of the meeting is to consider and act on the following:

1. Minutes of the meeting of Board of Director(s)
2. Receive comments from the Public
3. Financial and bookkeeping matters including:
 - a. Bookkeeper's report
 - b. Tax Assessor-Collectors' report
 - c. Review of investments
 - d. Payment of District bills
4. Bookkeeper's Contract; Proposal for Services
5. Park Maintenance Matters
6. Operator's Report
7. Engineer's Report
8. Authorize annual eminent domain report
9. Executive (closed) Session Pursuant to Texas Government Code §§ 551.071, 551.072, and 551.076 as necessary
10. Pending business





J. Davis Bonham, Jr., Attorney for the District