

RIVER PLANTATION MUNICIPAL UTILITY DISTRICT

BOARD MEETING MINUTES

February 25, 2021

DIRECTORS PRESENT: Julie Gilmer, Tim Goodman, Gerard Smith, Tom Vandever, and Mark Robin

DIRECTORS ABSENT: None

OTHERS PRESENT: River Plantation Residents Robert McLeroy, Bernadette McLeroy, Dee Judge and Christine Cruz

Richard Ramirez, District Manager
J. Davis Bonham, Jr., District Attorney
Paul Radich, District Attorney
Jeff Vogler and Taylor Reed, District Engineers
Loren Morales, RBC, financial advisor

FIRST ORDER: CONFIRM MEETING MINUTES OF THE BOARD OF DIRECTORS HELD ON DECEMBER 17TH, 2020, JANUARY 7TH, 11TH, AND 28TH AND FEBRUARY 4, 2021.

The Board discussed the December 17th minutes. The Board agreed that the minutes should include the votes of each director going forward, specifically those making and seconding motions and those directors voting nay. After discussion Director Goodman made a motion, seconded by Director Robin and unanimously accepted the minutes of the December 17, 2020 as corrected. The Board discussed the January 7, 2021 minutes, and after motion by Director Gilmer to accept the minutes, seconded by Director Vandever, the motion passed unanimously.

The Board tabled consideration of the meeting minutes of January 11th and 28th and February 4th, 2021.

SECOND ORDER: RECEIVE COMMENTS FROM THE PUBLIC.

Robert McLeroy inquired about using RBC as a financial advisor. He then commended the operator on how the operations and equipment performed during the recent freeze and provided comments regarding the financial impact of the issuance of bonds.

Dee Judge asked why certain directors voted against the bond election.

Christine Cruz thanked the board for having meetings on TEAMS so the community can be a part of the meeting.

THIRD ORDER: DISCUSS/ APPROVE PAYMENT OPTIONS FOR JANUARY AND FEBRUARY WATER BILLS.

The Board discussed accommodations for any residents that have extremely high water bills because of broken pipes or problems because of the recent freeze. Richard Ramirez said 62 houses had higher than normal bills. The general manager discussed his proposal for allowing

customers with high bills to pay over time suggested that water service not be terminated if payments are made monthly.

Upon motion by Director Goodman, seconded by Director Robin, it was unanimously passed that if requested the customer will be allowed to pay a high bill over a period of 3 months with no cut off until end of May, and if not paid off at the end of May will allow more time to pay as long as the customer has been paying toward the back bill every month.

FOURTH ORDER: CONSIDER ENGAGEMENT OF FINANCIAL ADVISOR

Loren Morales addressed the Board giving a history of his company and answered questions of the Directors. After discussion, upon motion by Director Goodman, seconded by Director Gilmer the board approved the contract with RBC as the district's financial advisor.

FIFTH ORDER: REPORT ON CAPITAL IMPROVEMENTS PLAN

This item is combined with Item 8 on the agenda.

SIXTH ORDER: REVIEW MANAGEMENT COMPANY OPTIONS

Director Goodman addressed the Board regarding the preparation of a request for proposal to solicit proposals from water and sewer operators for the operation of the District's facilities. The Board discussed Richard Ramirez's schedule for retirement. Mr. Ramirez informed the Board that he had not planned to retire until 2023. Director Goodman proposed a motion to go ahead and move forward with an RFP for a management company, Director Gilmer voted in favor, Directors Robin and Smith voted against, and Director Vandever voted in favor with his stipulation that Richard continued to be employed until his planned retirement. The motion carried by majority vote.

SEVENTH ORDER: DISCUSS/TAKE ACTION ON REQUEST FOR PROPOSAL QUALIFICATIONS REGARDING DISTRICT OPERATOR.

This was discussed in Item 7 above.

EIGHTH ORDER: RECEIVE REPORT FROM ENGINEER.

Taylor Reed presented the engineer's report, including the updated report for the bond election. Mr. Reed informed the Board that he is working on a presentation regarding the capital improvements plan and bond election. The engineer then discussed the proposed capital improvements plan with the Board. The engineer requested authorization to prepare a 10-year capital improvements plan at a price not to exceed \$20,000, with the work to be completed on an hourly basis. The engineer then updated the Board on the status of the scanning and transfer of files. Upon motion by Director Gilmer, seconded by Director Vandever the Board unanimously voted for the engineers to proceed with the CIP as requested and approved the report.

NINTH ORDER: RECEIVE REPORT FROM DISTRICT ATTORNEYS.

The Board then recognized Davis Bonham and Paul Radich who addressed the Board regarding pending legal matters. The Board discussed the pending litigation and noted that the District continues to work towards settling the matter.

TENTH ORDER: EXECUTIVE SESSION TO DISCUSS PENDING LITIGATION

None.

ELEVENTH ORDER: REVIEW FINANCIAL AND BOOKKEEPING MATTERS INCLUDING

- a. Review of Bookkeeper's Report – The Board discussed pledged collateral reporting and the requirements of the Public Funds Investment Act.
- b. Review of Report from Tax Assessor- Collector – nothing to report.
- c. Review of Investments – Richard Ramirez said the investments are in line.
- d. Approve Payment of District Bills – After review, Director Vandever moved to approve the bills and payment thereof, seconded by Director Goodman, and unanimously carried.

TWELFTH ORDER: REVIEW ADMINISTRATIVE REPORTS

- a. Manager's Report – All systems are working fine. No issues during the freeze, the Plants ran by generators. No pressure issues. The Board commended Richard on work on the plants during the recent freeze.
- b. System Totals Report – Status is the same.

ELEVENTH ORDER: DISCUSS ANY PENDING BUISNESS.

* The Board discussed the need for monthly updates from committees regarding the projects that they are working on.

*Hog committee – Director Robin addressed the Board regarding hog traps in the District.

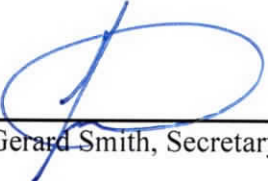
*TWDB committee – The Board discussed available funding options through TWDB.

TWELFTH ORDER: SET DATE AND TIME FOR NEXT MEETING.

After discussion, the Board agreed to set the next month's meeting for March 25, 2021 at 6:30 p.m.

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Upon motion by Director Vandever, seconded by Director Goodman, the Board voted unanimously to adjourn.



Gerard Smith, Secretary