

**RIVER PLANTATION MUNICIPAL UTILITY DISTRICT**

**BOARD MEETING MINUTES**

**August 26, 2021**

**DIRECTORS PRESENT:** Julie Gilmer, Tim Goodman, Gerard Smith, and Tom Vandever,

**DIRECTORS ABSENT:** Mark Robin

**OTHERS PRESENT:** River Plantation Residents Robert McLeroy and Dee Judge

Richard Ramirez, District Manager

J. Davis Bonham, Jr., District Attorney

Paul Radich, District Attorney

Taylor Reed, District Engineer

Jeff Vogler, District Engineer

**FIRST ORDER: CONFIRM MEETING MINUTES OF THE BOARD OF DIRECTORS HELD ON JULY 14, 2021, AUGUST 5, 2021, AUGUST 10, 2021**

The Board tabled discussion of the July 14, 2021, August 5, 2021 and August 10, 2021 minutes as they were not presented for review.

**SECOND ORDER: RECEIVE COMMENTS FROM THE PUBLIC**

Dee Judge addressed the Board and regarding the meeting packet and documents and asked questions regarding the meeting recording posting process.

Robert McLeroy asked if anyone was assigned to pick up the trash around Charleston (Park) on the west end.

**THIRD ORDER: RECEIVE REPORT FROM ENGINEER**

Taylor Reed presented the engineer's report. As outlined in the engineer's report, the wastewater treatment facility permit renewal expires September 2023. The storm water quality management plan and MS4 permit expires January 2024. Videos for the sanitary sewer clean and televisis project have been delivered and show damages to the pipe. There was no update for the East Ditch FEMA work. The engineers are attempting to get in contact with the FEMA representative to discuss moving forward. The General Manager is handling the work being performed at the storm sewer sinkhole construction project. The Recreation Bond Application Report is being prepared. The drainage study report for Holly Springs Drive is under internal quality control and will be ready for presentation and review at the September meeting.

After discussion, upon motion duly made and seconded, the Board approved the engineering report as presented.

**FOURTH ORDER: REVIEW FINANCIAL AND BOOKKEEPING MATTERS INCLUDING**

The Board reviewed the bookkeeper's report and upon motion made and seconded, the Board unanimously agreed to accept the bookkeeper's report as presented.

The Board reviewed and discussed the tax assessor report and upon motion made, and seconded, the Board voted to accept the Tax Assessor Report as presented.

The Board reviewed the report of investments and the bills. Upon motion duly made and seconded the Board accepted the Review of Investments and approved payment of the bills.

**FIFTH ORDER: ADOPT RESOLUTION (1) FINDING DISTRICT TO BE LOW TAX RATE, DEVELOPED, DEVELOPING OR DEVELOPED DISTRICT IN A DECLARED DISASTER AREA, (2) CALLING PUBLIC HEARING ON 2021 TAX RATE AND (3) AUTHORIZING TAX ASSESSOR-COLLECTOR TO PREPARE AND PUBLISH NOTICE OF PUBLIC HEARING**

The Board then recognized Loren Morales, the District's financial advisor, who presented a cash flow analysis and recommendation with respect to the District's 2021 tax rate. The Board reviewed the analysis and recommendation, as well as the 2021 voter-approval tax rate worksheet. The Board considered the attached Resolution Finding District to be Low Tax Rate, Developed, Developing, or Developed District in a Declared Disaster Area, Calling Public Hearing on 2021 Tax Rate, and Authorizing Tax Assessor-Collector to Prepare and Publish Notice of the Public Hearing. After discussion, upon unanimous vote, the Board adopted the attached Resolution and authorized publication of a Notice of a Public Hearing at which the Board will consider adoption of a total 2021 tax rate of \$0.31602 per \$100 assessed valuation, which the Board noted consists of a maintenance tax of \$0.31602. After discussion, upon motion duly made and seconded, the Board approved the Resolution as presented.

**SIXTH ORDER: OPERATING BUDGET**

The Board considered the Operating Budget. The Board reviewed the budget in detail and discussed the treatment of repairs. After discussion, upon motion duly made, seconded, the Board approved the Budget as presented, with Director Smith voting nay.

**SEVENTH ORDER: REVIEW ADMINISTRATIVE REPORTS**

The Board discussed the purchase of additional equipment for videoconferencing capabilities to be used at the District meeting office for future Board of Directors meetings. After brief discussion, and no unanimous vote, Director Smith noted he will work on a budget for such equipment.

Mr. Ramirez summarized the Manager's Report and Systems Totals Report that all plants are running fine with no notable issues.

**EIGHTH ORDER: DISTRICT WEBSITE**

The Board then discussed matters related to the District website run by OffCinco. The Board discussed switching website providers to Prepared Publications. The Board agreed that the OffCinco contract should be terminated once the prepared publications site and email service are operational. Upon motion made by Director Vandever, and seconded by Director Goodman, the Board authorized hiring Prepared Publications as the new web service provider, terminate services with OffCinco and issuing the 30-day notice for such termination when the new site and email hosting is operational.

**NINTH ORDER: ELECTION SERVICES AGREEMENT WITH MONTGOMERY COUNTY FOR NOVEMBER 2, 2021 BOND ELECTION**

The Board considered the Election Services Agreement with Montgomery County, Texas for the November 2, 2021 Bond Election. The Board discussed the benefits associated with holding an election jointly with Montgomery County. Upon motion duly made by Director Vandever, seconded by Director Goodman and unanimously carried, the Board approved the Election Services Agreement as presented.

**TENTH ORDER: EXECUTIVE SESSION**

The Board entered an executive session at 8:20 p.m. After discussion, the Board closed the executive session at 8:33 p.m.


**ELEVENTH ORDER: DISCUSS ANY PENDING BUISNESS**

The Board discussed the option to revisit commercial rates. The Board also discussed a proposal for a grant consultant.

**NINTH ORDER: SET DATE AND TIME FOR NEXT MEETING**

The Board discussed the September meeting schedule and the need to move the meeting up to meet the Montgomery County Tax Office deadline.

Upon motion made by Director Goodman and seconded by Director Vandever, the Board voted unanimously to adjourn the meeting at 8:35 p.m.

  
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~~Mark R. [unclear]~~, Secretary