



# iExtol

-Revolutionising Business  
Consultancy-

Global Management & Consulting Firm



**Faith Abled  
FOUNDATION**

Empowering Every Voice, Enabling Every Ability.

# Empowering Entrepreneurs & Businesses – Accessible to All!

## Who We Are

Faith Abled Foundation & iExtol Global Management & Consulting Firm partner to provide inclusive business support services for entrepreneurs and professionals.

## Services Offered



### 1. Business Registration & Compliance Services

- BIPA and BIPA's BO Forms
- Tax Registration and Portal Onboarding
- Accounting Letter Issuance
- Social Security Commission (SSC) Registration, portal onboarding & Returns
- Employment Equity Commission registration & Renewals
- NamRA Tax Returns
- BIPA Annual returns support
- SME Registration Certificates & Renewals

### 2. Digital Tools for Businesses

- Digital business cards, access cards, and record-keeping tools.

### 3. Entrepreneur Support Hub

- Ongoing mentorship, training, and networking opportunities.

## Why Choose Us



### Inclusive & Accessible Services

Services designed for everyone regardless of abilities, easy to access.



### Consulting Expertise

Simple advice that works for your needs.



### Supports Differently-Abled Individuals

Helping differently-abled people.



### Proven & Trusted

Friendly, fair, and results-driven.

## Contact Us



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# SCHEDULE OF PROFESSIONAL FEES & COMPLIANCE SERVICES 2026



Updated January 3rd, 2026

## 1. The "Investment-Ready" Foundations (CC)

*For clients who don't just want a business but want to compete for tenders immediately.*

1. **Standard CC Registration | From N\$ 2,800.00 (Base)**  
Founding Statement, Accounting Letter, NamRA & SSC Registration.
2. **Premium "Tender-Ready" CC Package | From N\$ 7,500.00**  
Everything in Standard + SME Certificate, EEC Exemption Letter/AA Report, 1-hour Strategy Session, and a Beneficial Ownership (BO) Declaration.

## 2. The iExtol Entrepreneurs Hub (Watchdog & Virtual Mentorship)

For the entrepreneur tired of building in isolation who needs affordable, high-level mentorship and a "Business Watchdog" to guard their compliance while they grow.

- **Monthly Subscription:** N\$ 50.00/person
- **Core Function:** A high-level virtual ecosystem providing professional oversight, peer-to-peer learning, and direct mentorship from iExtol Lead Consultants.

### Inclusions:

- **#iExtoligence Briefings:** Strategic mentorship notes on business leadership and growth.
- **Collective Intelligence:** 5 business questions per month answered in the group (Use it or lose it).
- **Passive Alerts:** Group notifications for NamRA, BIPA, and SSC deadlines.
- **Opportunity Feed:** Tenders and Grants shared as they land on our desk.
- **#iExtolify Toolkit:** One (1) basic professional document skeleton per month.
- **Monetization Tips:** Mentorship on turning existing assets into revenue streams.

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## 3. Specialized Industry Packages

*Navigating departmental hurdles so you don't have to.*

### 1. Real Estate Full Launch | From N\$ 4,200.00

NEAB nuances, Founding Statement, NamRA Registration, and Fitness Certificate **guidance**.

### 2. Microlending (NAMFISA) License | From N\$ 5,500.00

Founding Statement, NamRA Registration, Management of the full NAMFISA application process and Online ERS Enrollment.

## 4. Specialized Regulatory Concierge

*These are the "Gatekeeper" documents. They require multiple clearances from other departments/O/M/As (NamRA/SSC/BIPA) before they can even be applied for.*

| Service                   | iExtol Rate (N\$) | Why?   |
|---------------------------|-------------------|--|
| SME Certificate (MIT)     | 1,850.00          | Requires valid SSC & NamRA Good Standings first. We manage the multi-agency coordination.      |
| EEC Exemption             | 485               | Navigating the Employment Equity Commission bureaucracy for employers with <10 employees.      |
| Comprehensive AA Report   | 10,200.00         | Navigating the Employment Equity Commission bureaucracy for employers with >10 employees.      |
| BEE (NEEEF) Certificate   | 3,500.00          | High-level compliance document for procurement. Requires detailed ownership/demographic proof. |
| Good Standing (NamRA/SSC) | 585.00            | Per certificate. Includes portal check and penalty resolution                                  |
| Fitness Certificate       | 2,200             | City of Windhoek Only. Other Local Authorities available on quote                              |

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## 5. Scalable Monthly Compliance

*A Base Fee plus a "Per-Unit" cost.*

1. **PAYE Monthly Return:** N\$ 850.00 (Base) + N\$ 120.00/employee.
2. **SSC Monthly Return:** N\$ 450.00 (Base) + N\$ 80.00/employee.
3. **SSC Annual Assessments:** N\$585 (Base) + N\$85/ employee
4. **Monthly Bookkeeping Management:**
  - Startup (0-5 employees): From N\$ 2,500.00 / month
  - Growth (6-20 employees): From N\$ 5,500.00 / month

## 6. Individual & Corporate Tax Management

| Service   | iExtol Rate (N\$) |   |
|---|-------------------|---|
| Provisional Tax Submission                                      | From 1,850        | Provisional Tax Submission (Per Period)                                     |
| (IT12/IT14)   | From N\$ 5,800.00 | Annual Corporate/Business Income Tax  |
| A. Personal Income Tax (Standard)                               | From N\$ 1,850.00 | Professional with a single source of income.                                |
| VAT Registration (VAT Return                                    | 2,500             | VAT Registration (VAT Return (Bi-monthly)                                   |
| B. Personal Income Tax (Complex / Allowances/Additional Income) | From N\$ 2,850.00 | For professionals with structural fringe benefits that require computation. |
| PAYE Registration   | From 1,580        | (Base) +N\$225/employee   |

**NOTE: All incorporations include the proprietary iExtol Start-Up Compliance Bundle to ensure immediate operational readiness.**

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## 7. Bid Response & Tender Preparation Fees

*For clients who have the certificates but need a winning proposal compiled*

| Service Level                 | iExtol Rate (N\$)                          | Description   |
|-------------------------------|--|---|
| Bid Compliance Review         | 350.00/page                                | We review your self-prepared bid for "Administrative Responsiveness" before you submit (Checking for missing initials, stamps, or expired docs).  |
| Standard Bid Response         | From 3,500.00                              | Full compilation of a "Supply & Delivery" or "Simple Service" bid. Includes all returnable forms and administrative bundling. <i>Excludes printing/copying, binding and disbursements</i>                       |
| Complex Technical Proposal    | From 7,500.00 +<br>(Quote based on scope)  | Full response for "Requests for Proposals" (RFP). Includes methodology drafting, work plans, and technical alignment.   |
| Joint Venture (JV) Prep       | From 9,800.00 +<br>(Quote based on scope)  | Specialized bid response involving two or more companies. Includes JV Agreement drafting and combined compliance.   |
| Open National Bid (ONB)       | From 12,500.00 +<br>(Quote based on scope) | Complex 50+ page documents. Includes full technical response and financial alignment. Drafting of Methodology, Work Plans, and Quality Assurance sections tailored to the Specific Procurement Oversight (SPO). |
| Binding & Curation (Optional) | 850.00 / Copy                              | Professional indexing, sectioning, and high-quality binding. Excludes other disbursements e.g. usbs (branded/unbranded)   |
| Optional Physical Submission  | 750.00                                     | Physical delivery to bid box & time-stamping before deadline.   |

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## 8. NGO Governance & Funding Proposals

*Specialized services for Non-Profits, Trusts, and Associations to ensure "Donor-Readiness."*

| Service Level                   | iExtol Rate (N\$) | Description   |
|---------------------------------|-------------------|---|
| NGO / Section 21 Foundation     | From 5,500.00     | 1-hour private session to obtain your brief, + 1 hour session in the Hub to align your mission with donor cycles.             |
| Grant Funding Strategy          | From 2,500.00     | Full compilation of a "Supply & Delivery" or "Simple Service" bid. Includes all returnable forms and administrative bundling. |
| Concept Note Drafting           | From 3,800.00     | Short-form (3–5 pages) initial proposal for donor interest.   |
| Full Grant Proposal (Technical) | From 12,500.00    | Complex Technical Drafting. Includes Logic Models, M&E Frameworks, and Narrative.   |
| Donor-Aligned Budgeting         | From 3,500.00     | Financial modeling matching specific donor templates (EU/UN/US).  |
| Board Governance Audit          | From 2,200.00     | Review of Minutes, BO Forms, and NGO Good Standing for compliance.  |

### Important: The iExtol Onboarding Standard

- A mandatory prerequisite for all professional representation. This phase includes your Institutional Audit, a customized Compliance Roadmap, a Professional File Opening (N\$ 1,500), and your first 1-Month Subscription (N\$ 50) to the iExtol Entrepreneurs Hub.
- We do not facilitate stand-alone filings or funding proposals for 'In-Active' entities; every organization (including NGOs) must undergo this diagnostic audit to ensure BIPA and NamRA files meet the strict compliance standards required by 2026 donors and regulators.
- Fees reflect physical representation risks and professional liability, with all technical work managed by Lead Consultants and vetted third-party partners.
- A portion of this fee directly supports the iExtol Youth Sponsorship Fund.

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