

Child's Name \_\_\_\_\_

Effective Date: \_\_\_\_\_

Registration Fee: \_\_\_\_\_  
(office use only)

**SonShine Child Care Center  
Fee Agreement**

September 6, 2021-September 2, 2022

	6 wks-18 mos.	18 mos-3 yrs	3-5 yrs	School Age
*0-26 hrs	\$12/hr	\$11.60/hr	\$11.20/hr	See
26-35 hrs	\$300.50	\$290.50	\$280.50	Separate
36-45 hrs	\$305.50	\$295.50	\$285.50	School Age
46-50 hrs	\$310.50	\$300.50	\$290.50	Agreement

**Child's Schedule:**

Monday: \_\_\_\_\_

Thursday: \_\_\_\_\_

Tuesday: \_\_\_\_\_

Friday: \_\_\_\_\_

Wednesday: \_\_\_\_\_

I understand that my weekly fee will be: \_\_\_\_\_

Thank you for choosing SonShine Child Care Center. We value the relationship we have with our families. Adherence to policies and procedures is necessary to achieve our mission of providing excellent, loving childcare. Please acknowledge your understanding of the policies below by initialing next to each statement and placing your signature at the end of this document.

\_\_\_\_ I understand that I will be charged the full amount in this agreement even if my child is not in care.

\_\_\_\_ I understand that if I need to make a temporary change in my child's schedule, it requires one week prior written notice submitted to office personnel on the form entitled "Request For Temporary Drop off/Pick up Time" via Brightwheel .

\_\_\_\_ This agreement forms the basis for staff schedules and SonShine's commitments to staff. Early drop off or late pick up affects the day's schedule, staff availability, impacts multiple classrooms and prompts overtime for staff, the fees for which SonShine has had to absorb in the past. Therefore, not adhering to this agreement will result in fees (see \*) and could result in possible termination of services.

\_\_\_\_ Dropping off/picking up earlier or later than what is noted on this form on a temporary basis (no more than 10 days total) is permitted with prior approval from office personnel by submitting a "Request For Temporary Drop off/Pick up Time" via Brightwheel. This must be done exactly one week in advance of the starting day of the new temporary schedule. You will receive a decision via Brightwheel no later than three days before the starting day of the new temporary schedule.

\_\_\_\_ Payment is due Monday of week of care. Delinquent account of two weeks could result in termination of services.

\* \_\_\_\_ Drop off/pick up times other than those indicated above will result in fees and, possibly, termination of care. Fees consist of the following: \$20 for drop off more than fifteen minutes prior to or later than as stated above, unless approved. SonShine is open Monday-Friday, 6:30am to 5:30pm. A \$30 fee will be assessed for pick up after 5:30pm and \$20 for each five-minute increment after that.

\_\_\_\_ SonShine is closed thirteen days during the year for holidays and staff training. No childcare will be provided those days. These are included in your fee and do not reduce the amount for the week in which a holiday occurs. No childcare will be provided those days.

I have read and understand the terms of the Fee Agreement. I agree to pay the full fee in accordance with the above terms, including late fees when applicable.

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Clearly enter your email address)

\_\_\_\_\_  
(Today's Date)

**If you have any questions please contact Manisha**  
**Phone: 315-399-1813      Email: manishasonshine@gmail.com**