

# COLBORNE CURLING (& Pickleball) CLUB

## Club Rental Request Form

Requested Date of Rental:		
Club/Organization Name: (" <b>Renter</b> ")		
Contact:		
Contact Phone Number:		
Expected Time of Arrival:		
Anticipated Completion Time:		
Expected Number of People: (limited tables and chairs for 100)	#	
Icemaker Required:	Yes <input type="radio"/>	No <input type="radio"/>
Kitchen Required:	Yes <input type="radio"/>	No <input type="radio"/>
Volunteers:	Yes <input type="radio"/>	No <input type="radio"/>
Bar Required:	Yes <input type="radio"/>	No <input type="radio"/>
Bartender Required:	Yes <input type="radio"/>	No <input type="radio"/>
Describe the event:		
Special Needs/instructions:		

### Rental Fees

HST included (#123456789)	Member	Non-Member
<b>Half Day Rental</b>	\$113	\$226
<b>Full Day Rental</b>	\$170	\$339
<b>Addition for bartender</b>	No charge	\$50
<b>Damage deposit</b>	\$100 (Refunded after event)	\$200 (Refunded after event)

### Damage Deposit

The renter agrees to leave the facility in the same condition as at the time of rental. All dishes are to be washed and put away, decorations taken down and garbage in bags. The renter will pay for any damages to the Colborne Curling Club where the renter is deemed responsible. The damage deposit will be used for repairs or cleaning in circumstances where the renter has failed to thoroughly clean up after their own event. If the damage deposit is not enough to cover the actual damages or cleaning, the renter will be responsible for the additional costs.

If the facility is left in similar condition with no damages, the deposit shall be returned to the renter within a reasonable period of time.

**Alcohol**

The renter will adhere to the LCBO regulations. LCBO regulations DO NOT allow alcoholic beverages to be brought into the club or be REMOVED from the club. Alcohol consumption is ONLY PERMITTED in the LOUNGE area. Any violation of these regulations will result in the immediate termination of the rental and all guests will be required to leave the premises.

**Proof of Insurance**

The Colborne Curling Club requires the renter to provide proof of commercial liability insurance coverage, or equivalent, at the time of the rental request. Depending on the circumstances we may require you to add the Club to your insurance policy for the event only.

**Notice**

The club requires 48 hours notice before the cancellation of any event.

**Other**

The Colborne Curling Club is not responsible for injuries to the users of the facility and does not assume any responsibility for lost or stolen property. The renter is responsible for the conduct of all persons attending the event.

**Hold Harmless**

As part of the Colborne Curling Club renting the club to me/us, I, on behalf of myself and the renting organization and its members, visitors and/or guests agree to release and discharge and to indemnify and save harmless, the Colborne Curling Club from and against all claims and proceedings, by whomever made or brought, in respect of any costs, losses, damages, injury or expenses arising by reason of my/our use of the Colborne Curling Club.

I have read, understood and agreed to all of the conditions and terms of this rental agreement. I agree to rent the facility at the rate shown on page one:

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Approval: \_\_\_\_\_

Date: \_\_\_\_\_

**To finalize the rental agreement, please provide:**

- 1. Payment for rental
- 2. Separate payment for damage deposit
- 3. Proof of liability insurance

*Payment can be made by cheque, cash, e-transfer to **colbornecurlingclub@hotmail.com**, or by credit card (A 3.5% fee applies to cover credit card charges).*