



## **Build the People – Leadership Checklist**

10 reminders to help you lead people, not just manage performance.

Instructions: Use this checklist weekly to reflect on how you're developing your team members.

☐ 1. I make time to connect with each team member personally.

☐ 2. I regularly ask questions that show I care about their growth.

☐ 3. I offer specific encouragement—not just generic praise.

☐ 4. I provide coaching, not just correction.

☐ 5. I listen more than I speak in one-on-one conversations.

☐ 6. I know their goals and help them pursue them.

☐ 7. I delegate responsibility, not just tasks.

☐ 8. I create a culture of safety and respect.

☐ 9. I celebrate progress, not just perfection.

☐ 10. I pray for wisdom and lead with humility.

☐ 11. I schedule regular check-ins to support and guide.

☐ 12. I invite honest feedback on my leadership.

☐ 13. I model the behavior and values I expect from others.

☐ 14. I make space for rest, renewal, and reflection.

☐ 15. I encourage collaboration over competition within the team.