Fort Belknap Higher Education Scholarship Packet 2019-20

Download HEP Packet 2019-20: www.ftbelknap.org Form/Documents Tab

To: Higher Education Scholarship Applicants

From: Ramona Messerly, Higher Education Program Manager

Attached is the Fort Belknap 477 Higher Education Scholarship Application Packet for Academic Year 2019-20. Required forms item# 6-13 are not included in the packet; it is important all forms are complete, accurate and submitted by the deadline date. Incomplete applications will not be reviewed by the Scholarship Board.

1) Higher Education Scholarship application page 1: due: 5/3/2019

2) Intake Form (in packet) page 3-4. due: 6/28/2019

3) Release Form (in packet) page 5. due: 6/28/2019

4) Non-Tax Filer Form (in packet) page 6; complete only if you did not file 2017 Federal taxes; Non-filer tax form must be returned Notarized. due: 6/28/2019

5) Needs Analysis form (in packet) page 7; must be completed by the Financial Aid Office at the college you will attend 2019-20. It is your responsibility to have form completed & returned by the deadline date. Make extra copies of Needs Analysis form if you are applying to more than one college. due: 6/28/2019

6) Student Aid Report (SAR/FAFSA 2019-20) Apply online @ www.fafsa.gov Print the results or Confirmation page. SAR (fafs a) must show EFC (Estimated Family Contribution). The SAR (fafs a) is very important do not delay in applying; your College Financial Aid office & Ft. Belknap Higher Education Program need your SAR (fafs a) information. due: 6/28/2019

7) Certificate of Indian Blood Degree (copy) – Ft. Belknap Tribal Enrollment Certificate must show ¼ or more degree of Indian Blood. due: 6/28/2019

Tribal ID card (copy) will not be accepted as a Tribal Enrollment Certificate.
Contact Tribal Enrollment office @ (406) 353-8531 or 353-8532

8) Federal Tax 2017 – Copy of your Federal Taxes (1040A; 1040EZ, etc.); Parents Federal Tax form if under age 24 and the College Financial Aid Office has determined you as a dependent student. due: 6/28/2019

Fort Belknap Higher Education Packet 2019-20
9) Photo ID (copy of picture ID)  
   due: 6/28/2019

10) Official High School Transcript or Official GED Transcript (copies will not be accepted) If you were a Higher Ed scholarships student Academic Year 2018-19 you do not have to submit another high school/GED transcript.  
   due: 6/28/2019

11) Official College Transcript - Applicants that previously attended college must submit an official college transcript from the last college you attended. Transcript must show Registrar seal or stamp.  
   (copies will not be accepted as an official transcript)  
   due: 6/28/2019

12) College Acceptance Letter - (copy) from the college you will be attending verifying that you have been accepted to attend Academic Year 2019-20.  
   due: 6/28/2019

13) Test Scores – ACT, SAT, TABE or COMPASS test (copy). Applicants must have one of these College Placement test. If you were a Higher Ed scholarship student Academic Year 2018-19, you do not have to submit another test score.  
   due: 6/28/2019

14) Contract Health – IMPORTANT – Students moving off Ft. Belknap Reservation to attend college should contact Ft. Belknap Indian Health Service (IHS) Purchase Preferred Care Department to apply/inquire about health care services. This is very important should you need to see a physician when you are attending college.  
   Ft. Belknap IHS (406) 353-3100.

15) If you were a Higher Education scholarship student 2018-19 you will not have to re-submit: High School/GED transcript; Test Scores, Tribal Enrollment; Acceptance Letter (if you are returning to the same college you attended 2019-20).

Note:  Work diligently on completing the Higher Education Packet, College application and file for FAFSA. Failure to complete FAFSA correctly may jeopardize your chance for Federal Assisted Programs. Contact the College Admissions and Financial Aid office to ensure your college and financial aid application is complete. Remember the Higher Education Scholarship is a supplemental program and maybe unable to meet your Unmet Need.

Questions:  
   Call Higher Education Office @ (406) 353-2466, 353-8376, 353-2976

Mailing Address:  
   Fort Belknap 477 Higher Education Program  
   656 Agency Main Street  
   Harlem, MT 59526

Email:  
   rmesserly@ftbelknap.org

FAX number:  
   (406) 353-4567 all forms faxed must be legible. Original forms faxed must also be mailed/postmarked by the deadline date.  
   Faxed transcripts will not be accepted.

June 28, 2019  
   Deadline date for file completion all required scholarship forms must be received/postmarked by the deadline date.  
   Applications received after the June 28th deadline date will be considered late.

Fort Belknap Higher Education Packet 2019-20
Higher Education Program Scholarship Application

Academic Year 2019-2020

Ft. Belknap Higher Education Program
656 Agency Main Street Harlem, MT 59526
(406) 353-2466, 353-8376

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First</th>
<th>Middle</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Current Address</th>
<th>City</th>
<th>State</th>
<th>Zip</th>
<th>Phone #</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Permanent Address</th>
<th>City</th>
<th>State</th>
<th>Zip</th>
<th>Phone #</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Social Security#: ________________________________ Tribal Enrollment #: ________________________________

Tribal Affiliation: ________________________________ Date of Birth: ____________________________

Age _____ Married _____ Single _____ Separated _____ Divorced _____

Veteran: Yes _____ No _____ Email: ________________________________

Spouse Name: ________________________________

Dependents age(s) under 18: ________________________________

High School Name/GED: ____________________________ Grad/Year: ____________________________

College Status 2019-20: Freshman _____ Sophomore _____ Junior _____ Senior _____

College attending 2019-20: ________________________________

College Address: ________________________________

Year to graduate from college: ____________________________ Major: ____________________________

Date & Name of college(s) previously attended: ________________________________

Have you had a Higher Education scholarship grant before? Yes _____ No _____

If yes; what year(s) ________________________________

Sign & date back of application & return to HEP office by the May 3, 2019 Deadline date

Fort Belknap Higher Education Packet 2019-20

Page 1
Higher Education Policies and Procedures

Application requirements:
1) Higher Education Application (page 1) must be received/postmarked on/prior to the May 3, 2019 deadline date.
2) All other required forms for Academic Year 2019-20 must be complete and received/postmarked on/prior to Friday, June 28, 2019 deadline date.
3) Only OFFICIAL College/High school/GED transcripts will be accepted. COPIES of transcripts are not official and will not be accepted.
4) Grant funds are specifically for educational expenses; mismanagement of funds will be subject to automatic suspension and repayment of funds.

Guidelines:
1) Higher Education scholars must successfully complete 12 credits and maintain a 2.00 g.p.a.
2) Submit a copy of semester/quarter grades at the end of each semester/quarter.
3) Official college transcripts must be submitted at the end of spring 2019 semester/qtr.
4) Enroll in a degree program leading to an Associate/Certificate/Bachelor degree.
5) Notify the Higher Education Program immediately upon refusing the grant.
6) Failure to make academic progress will result in being placed on Probation for one semester/quarter.
7) Failure to meet academic requirements while on probation will result in suspension.
8) Notify the Higher Education program if you withdraw from college; only upon approval by HEP of reason for withdraw will future funding be considered/continued.
9) Higher Education applications received by May 3, 2019 will receive priority over applications received after the May 3, 2019 deadline date.

I give permission to the Ft. Belknap Higher Education Program to have access to my academic and financial records while attending an Institution of higher learning and receiving tribal scholarship funding from the Ft. Belknap 477 Employment & Training Higher Education Program.

I __________________________________________ on ____________________________
Name Date

Acknowledge the Higher Education Scholarship conditions stipulated.

Deadline date: May 3, 2019 for Academic Year 2019-20

Higher Education scholarship applications received after the May 3, 2019 deadline will be considered late. Late applications will be considered only if funding is available.

Fort Belknap Higher Education Packet 2019-20
Higher Education Scholarship Intake Form 2019-20

Section I  Personal Information

Name: ____________________________ Soc. Sec. # ____________________ Telephone: ____________________

Address: __________________________ City: ______________________ State____ Zip: _____________

Date of Birth: ______________________ Male____ Female____ Age____

EMAIL __________________________

Veteran: Yes _____ No _____

Family Status: Two-Parent Family_____ Single Parent Family_____ Single_____ Total # in household ________

Total # of dependents under age 18 ________ High School Graduation/GED Year ______________

High School Name & Address ________________________________________________________________

College Name: ______________________ Expected graduation date: __________________________

Associate/Technology degree: Yes___ No____ Degree/Certificate Major: ______________________

College Status Academic Year 2018-19: Freshman____ Sophomore____ Junior____ Senior____

Estimated College Graduation Year: __________________________

Tribal Enrollment # ______________ Tribal Affiliation __________________________

Section II  Client Characteristics

Labor Force Status: Unemployed: _____ # Weeks Unemployed: _____ Last hourly wage: __________

Employed: ____ Employer: ___________________________________________

Permanent: ____ Temporary: ____ Seasonal: ____ Self-Employed: ____ Hourly wage: __________

Estimated Total Income in last 12 months: ________________________________

TANF: Yes____ No____ If yes, Amount & date benefits started______________________________

General Assistance (GA): Yes____ No____ If yes, Amount & date benefits started________________

SSI, etc: Yes____ No____ Amount: __________________________________________

Food Stamps: Yes____ No____ Commodities: Yes____ No____ Medicaid: Yes____ No____

Vehicle: Yes____ No____ Energy Assistance: Yes____ No____ Child Care Program Yes____ No____

Fort Belknap Higher Education Packet 2019-20
Section III Employment, Training & Education Activities

Employment Services
- Job Referral
- Job Search
- Test Fee

Education/Training
- Higher Education
- Vo-Technical
- Training Assistance

Supportive Services
- Child Care Assistance
- Transportation
- Other

Section IV Educational, Training and Employment Barriers

Check any barriers that may apply to you:

1) Single Head of Household
2) Lack of significant work history
3) Disabled Individual
4) Health/Physical restrictions
5) Public Assistance (Food stamps, Medicaid)
6) TANF/GA recipient
7) Child Care
8) Unemployed/Not in labor force
9) Employed/Low Income
10) No Driver's License
11) Transportation
12) Budgeting/Money management
13) Social issues
14) Homeless
15) Other

__________________________  __________________________
Signature                    Date

Intake Form is due June 28, 2019 file completion deadline date.
CONSENT FOR RELEASE OF INFORMATION

Fort Belknap Higher Education Program
666 Agency Main Street
Harlem, MT 59526
(406) 353-2466, 353-8376
Email: rmesserly@ftbelknap.org
FAX: (406)-353-4567

I ____________________________  Applicant ____________________________  SS#

I am seeking services from the 477 Employment & Training Department. I authorize the 477 Employment & Training Department and all programs therein, to share, exchange, give and receive any information required about my application and the contents therein, in an effort to serve myself. In addition, I authorize the following programs to release to the Higher Education 477 Employment & Training Department. Those agencies are, but not limited to:

Tribal Personnel, Law Enforcement, Short Term Loan Program, Tribal Finance, Commodities, Tribal Credit, Head Start, Tribal Health, Housing Authority, Vocational Rehabilitation Program, Any Tribal Business, Tribal Education, All Colleges/Universities and Technical Institutions, Adult Basic Education, Area Schools, Banks, BIA, Any/All Employers, Veterans Administration, Insurance Companies, Job Services, County Clerk & Recorder, etc.

I understand any/all information by the above named programs/ agencies will remain confidential and be used for professional purposes only. I understand that any/all information will not be released without prior knowledge. I understand that I may cancel this consent in writing at any time.

Information Requested:

____________________________________________________________________________________

Information Provided (Attach Documentation)

____________________________________________________________________________________

Signature ____________________________  Date ____________________________

Higher Education Program Manager ____________________________  Date ____________________________

Consent for Release of Information form is due June 28, 2019 file completion deadline date.
Affidavit for Non-Tax Filers

Higher Education Program
Fort Belknap 477 Employment & Training Department
656 Agency Main Street
Harlem, MT 59526

I hereby certify that I did not file 2017 Federal Income Tax and will not do so.

I also certify that all the information provided on my financial aid form application is true and complete to the best of my knowledge.

________________________________________  __________________________
Signature                               Date

________________________________________
Address

________________________________________  ________  ________
City                                    State     Zip

Subscribed and sworn (or affirmed) before me this _____ day of __________________________

________________________________________
Notary Public

State of: ________________________________

SEAL

Affidavit Non-Tax Filer form is due June 28, 2019 file completion deadline date.
NEEDS ANALYSIS FORM
Fort Belknap Higher Education Program
656 Agency Main Street
Harlem, MT 59526
(406) 353-2466 Phone   Email: messorly@tbelknap.org
(406) 353-4567 FAX

✓ PLEASE CHECK    SEMESTER    QUARTER    TRIMESTER

Expenses and Resources section are to be completed by the Financial Aid Office

The Financial Aid Office shall do the following:
1. Complete the FNA only after a student has submitted the required financial aid form (FAFSA/PELL)
2. Consider all financial aid programs for which students qualify when determining the financial aid package.
3. Indicate NE (Not Eligible) next to listed resources for which students do not qualify.
4. Complete each line item under Expenses and Resources.
5. Indicate only the direct educational expenses of the applicant.
6. Report all fellowships and special awards.

COLLEGE: ____________________________________________________________

STUDENTS NAME: ______________________________________________________

SOCIAL SECURITY NUMBER: ____________________ MARTIAL STATUS: ______________

EXPENSES:                              RESOURCES:                        
TUITION/FEES  $_________________ PERSONAL/SUMMER  $_________________ PELL $____________
ROOM/BOARD __________________________ PARENT CONTRIBUTION __________________ SEOG ______
BOOKS/SUPPLIES ______________________ PUSPOUSE CONTRIBUTION __________________ SSIG ______
TRANSPORTATION ______________________ VETERAN’S BENEFITS __________________ CWS ______
PERSONAL ______________________________ SOCIAL SECURITY __________________ NDSL ______
CHILDCARE ___________________________ OTHER (SPECIFY) __________________ Fee Waiver ______
TOTAL EXPENSES $_________________ TOTAL RESOURCES $________________

STUDENT NEED RECOMMENDED TO FORT BELKNAP HIGHER EDUCATION PROGRAM:
(Expenses minus Resources) $________________

EDUCATION EXPENSES FOR ACADEMIC YEAR 2018-19

__________________________       TO       ____________________________
MONTH YEAR MONTH YEAR

DATE ___________________________ FINANCIAL AID OFFICER __________________
INSTITUTION

Phone # ___________________________ Email ___________________________
Higher Education Program
Scholarship Application Checklist 2019-20

1. Higher Education Application – page 1 due: 5/03/2019
2. Intake Form - page 3 due: 6/28/2019
4. Federal Tax 2017 (copy); Parent’s 2017 Federal Tax or Notarized Non-Tax Filer Form - pg.6 due: 6/28/2019
7. Certificate of Indian Blood degree (Enrollment must show one-fourth (1/4) or more) due: 6/28/19
8. Official High School Transcript or Official GED Transcript due: 6/28/19
9. Official College Transcript must have Registrar’s seal or stamp due: 6/28/19
10. College Acceptance letter (copy) due: 6/28/19
11. Test Scores (copy) ACT, SAT, TABE, COMPASS due: 6/28/19
12. Photo Identification (copy) due: 6/28/19

Higher Education application deadline date: May 3, 2019
File Completion deadline date: June 28, 2019

Forms received after the deadline dates will be considered as late. Late applications will be considered only if funding is available.

- Higher Education Program 656 Agency Main Street, Harlem, MT 59526
- Telephone number (406)353-2466
- Fax: (406)353-4567 Forms can be faxed, however due to poor fax quality all faxed forms must be legible.
- Official transcripts must be mailed or delivered faxed transcript copies are not official transcripts.
- Required forms must be received or postmarked by the deadline dates.
- Email: rmesserly@ftbelknap.org

NOTE: Keep this checklist for your file; keep copies of all required forms.