Fort Belknap Hemp Program

656 Agency Main St.

Harlem Mt, 59526

(406)-353-2205

2021 INDOOR/OUTDOOR HEMP LICENSE APPLICATION

Valid through April 30, 2022 – Deadline For Application is May 30,2021

**Applicant Information**

Applicant/Business Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Last Name:\_\_\_\_\_\_\_\_\_\_\_­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­­­ First:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ MI:\_\_\_\_\_\_

Physical Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ City\_\_\_\_\_\_\_\_\_\_\_ State:\_\_\_\_\_ Zip:\_\_\_\_\_\_\_\_\_\_

Mailing Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ City:\_\_\_\_\_\_\_\_\_\_\_\_\_ State:\_\_\_\_\_\_ Zip:\_\_\_\_\_\_\_\_\_\_\_

Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Names and Titles of Key Participants**

Full Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Title:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Full Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Title:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Full Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Title:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Growing Areas**

Provide the following for each growing area to be included under this license: (Attach additional pages)

* Applicant must attach to application an aerial map or photograph (Google, Bing, etc.) of the growing area address. The map or photograph must be submitted on 8 ½ by 11 inch paper. Outline and label each of the growing areas on the photo. Industrial hemp must be grown within the designated areas.
* GPS coordinates provided must be in decimal degrees for the central most point of the growing area. Example: XX.XXXXX,-XX.XXXXXX (32.101010, -82.352515)
* Growing area is defined as a contiguous area for the growth of industrial hemp. Each growing area must be identified on your application. Ex. If you want to grow seedlings in a greenhouse and two separate fields on your property, you would have three growing areas. The combined size of these three growing areas is the total size of all growing areas.

CHANGES TO A LICENSED GROWING AREA MUST BE APPROVED BY THE DEPARTMENT. AFTER THE APPLICATION DEADLINE, CHANGES TO A GROWING AREA WILL NOT BE APPROVED.

**Crop information**

As applicable, list the crop information you are requesting to grow:

|  |  |  |  |
| --- | --- | --- | --- |
| **Grow Type** | **Primary Market** ( Circle those that apply) | **Number of Varieties** | **Quantity of** |
| Outdoor | CBD Fiber Grain Seed Live Plants |  | \_\_\_\_\_\_\_\_\_\_\_acres |
| Greenhouse | CBD Fiber Grain Seed Live Plants |  | \_\_\_\_\_\_\_\_\_\_Sq. Ft. |
| Indoor | CBD Fiber Grain Seed Live Plants |  | \_\_\_\_\_\_\_\_\_\_ Plants |

**Seed/Live Plant Source and Verification**

Complete the information for each variety you are applying to grow, information and attachments are required. The instructions provide more detail.

Variety:\_\_\_\_\_\_\_\_\_\_\_\_\_ Name and License number of seed dealer:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Seed or Live plant?:\_\_\_\_\_\_\_\_\_\_\_\_ Documentation Attached?:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Variety:\_\_\_\_\_\_\_\_\_\_\_\_\_ Name and License number of seed dealer:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Seed or Live plant?:\_\_\_\_\_\_\_\_\_\_\_\_ Documentation Attached?:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Variety:\_\_\_\_\_\_\_\_\_\_\_\_\_ Name and License number of seed dealer:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Seed or Live plant?:\_\_\_\_\_\_\_\_\_\_\_\_ Documentation Attached?:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**A Criminal Background Check is required. Please see the FBIC Industrial Hemp Program Guidance for more information.**

**A non-refundable application fee of $300 is required with this Application.**

**Attestation Statement:** I hereby certify that the information contained in and submitted with this application is true and correct. Persons who violate federal/tribal law regarding hemp may be subject to federal/tribal prosecution. I agree to comply with Tribal and Federal Regulations, included consent to entrance of all hemp producing property by department personnel for inspection and testing of hemp. I further acknowledge that I have read, accept and agree to the conditions outlined in the accompanying Risk Acknowledgement Statement.

Applicant Printed Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Applicant Title:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Applicant Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Instructions**

The hemp license application is to apply for the growing of hemp for the period of January 2021 – April 30, 2022, whether growing outdoors, in a greenhouse or indoors (using light to manipulate the flowering stage of hemp). This application must be completed by an authorized company representative. Application does not constitute licensure until final approval. Applications will not be processed until all required information is received.

**The Fort Belknap Agriculture Office issues hemp licenses in (2) two progressive stages.** Upon approval of this application, eligible applicants will be issued a **Planting license** so they may purchase seed or live plants and plant or propagate hemp. To receive full licensure, the applicant must submit a Planting Report confirming information about the crop that was planted. Successful candidates will be issued the second stage **Production license.** The Production license allows for the production and harvest of compliant hemp. **Any applicant that does not meet the conditions of the Production license will forfeit their Planting license and the crop will require destruction.** Prior to applying for a license, an applicant should review the Stage 2 License Application requirements for receiving the full license as described in the Fort Belknap Industrial Hemp Program guidance.

**Applicant Information:** The application must be completed in its entirety, including printed name, date and signatures. The licensed entity can be either a single individual or a business with a contact name. A Business Name is only required if you are licensing a registered business. If the applicant is a business, you must provide the TERO Business License Number on file with the Fort Belknap TERO Office. Businesses are also required to list its EIN number.

**Key Participants:** List the Key Participants and titles for each person involved in the management of hemp for this operation. Key Participants are defined as “officers of the company and/or the person(s) responsible for management decisions regarding the crop” (i.e. planting date, seeding rate, pesticide or fertilizer applications, timing of harvest, etc.).

**FBI Identity History Summary Requirement for 2021 Growing Season:**

**Effective Immediately:** Due to restricted access to obtain fingerprint documentation caused by the COVID-19 emergency, the Fort Belknap Agriculture Office waives the requirement for FBI Identity History Summary documentation for all 2021 hemp license applicants and Key participants. This does not exempt applicants from the federal requirement of having no prior convictions of felony drug charges in the last 10 years.

**Seed/Live Plant Source and Verification:** The Fort Belknap Agriculture Office requires four risk-based categories of hemp varieties. The variety you choose will determine the level of review your application receives and the level of testing of your crop. All varieties that meet the definitions of Category A, B or C are allowed. Please request from the Fort Belknap Agriculture Office for more information on hemp categories and the complete list of Category A and B varieties. Each variety of hemp will be reviewed by the Fort Belknap Agriculture Office prior to issuance of the hemp license. The application must include for each variety the name and license number of the seed provider or nursery, and an indication of your purchase: Seed or Live Plants. A copy of the seed label (provided to you by the seed provider) is required for each Category A and B variety. For Category C varieties, a copy of the seed label or the Certificate of Analysis (COA) is required.

The person providing seed and/or live plants to the grower must be licensed to distribute into the State of Montana. Seed providers must be licensed in Montana; nurseries must be licensed in their resident state. Growers who purchase live plants must submit a copy of the provider’s resident state nursery license and hemp license and verification of variety (nursery label, seed label or COA) and be aware of live plant importation requirements. For more information on these requirements, please visit the State of Montana, Department of Agriculture Hemp Program website at <https://agr.mt.gov/Topics/Seed>, <https://agr.mt.gov/Nursery-Program>, or <https://agr.mt.gov/Hemp> .

**Crop Information:** As applicable to your operation, list the required information for each Grow Type for which you are applying to grow.

**Fees:** A cashier’s check or money order for $300 must be enclosed to the Fort Belknap Finance Department. Cashier’s checks or money orders can be made out to the Fort Belknap Department of Agriculture. Applications can be submitted to the Fort Belknap Central Administration Office with attached application fee receipt. Applicants who plant Category C varieties will have additional fees due with the Planting Report.

**Mail To:**

Fort Belknap Agriculture Office

Hemp Program

656 Agency Main Street

Harlem, MT 59526

For additional assistance, contact the Hemp Program Coordinator, Stephen D. Fox at (406) 399 -1769