

Fort Belknap Indian Community

Position: Family Wellness Outreach Specialist

Status: FT/Non-Exempt

Department: Planning Department, Tiwahe Initiative

Wage: \$23.00

Supervisor: Tiwahe Family Wellness Specialist

Supervision Exercised: None

Position Description:

The Family Wellness Outreach Specialist delivers intensive, supportive in-home services to both referred and volunteer families, while maintaining an office in the Southern End of the Reservation (Hays and Lodge Pole). Each family is assigned a Specialist based on geographical location.

Key Responsibilities:

- Meet face-to-face with assigned clients and families to develop individualized goals and implement service plans.
- Coordinate service delivery with Tribal, state, and community resources.
- Foster essential life skills including social, communication, and daily living abilities.
- Prepare written reports, letters, and service plans; communicate effectively in team meetings and with clients.
- Build and maintain rapport with children, adolescents, families, and agency personnel.
- Lead and coordinate youth groups in Hays and Lodge Pole, supporting their involvement in UNITY's National Network to promote leadership and personal growth.

Job Duties:

- Uphold the Fort Belknap Tiwahe vision and implement the Framework & Outcomes Model for Families using Wraparound principles.
- Develop and execute Child and Family Plans of Care with strength-based interventions.
- Participate in Child and Family Team meetings in home and community settings.
- Collaborate with case workers, therapists, probation officers, school staff, and other agencies.
- Deliver individualized services such as anger management, parenting education, and trauma-informed care.
- Maintain professional documentation and communication with all stakeholders.

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- Ensure cultural competence and confidentiality in all service delivery.
- Stay current with best practices through ongoing education and training.
- Fulfill mandated reporting requirements and other duties as assigned by the Director.

Minimum Experience and KSA Requirements

- One year experience providing casework and support services to families and children.
- Must have knowledge of intervention and counseling methods, child welfare, early childhood development, parenting education and community resources.
- Must have ability to communicate effectively and work well within a team .
- Knowledge of social work and wraparound practices preferred.

Minimum Education Requirements

- Bachelor of Human Services preferred minimum Associate's degree in Human Services or related field required.

Employment Requirements

- Must be able to pass a Criminal Background Check as per P.L. 630
- Must be willing to submit to random drug testing
- Must be have valid Driver's License
- Must be able to be insured under the Tribal Master Insurance Plan
- Local and State travel required

IMMIGRATION REFORM AND CONROL ACT. Requires all individuals appointed to a position must present proof of employment eligibility. Successful applicants will be asked to produce documentation.

The Fort Belknap Indian Community reserves the right to revise or change job duties and responsibilities as the need arises.

Indian Preference Employer as Required by Law