Fort Belknap Indian Community

Position:

Batterer Intervention Specialist

Status:

FT/Non-Exempt

Department: Social Services Department

Supervisor:

Director

Supervision Exercised:

None

Wage:

\$18

Description of Work:

Responsible for developing and implementing culturally appropriate curriculum for the batterer's education class; organizes, facilitates and conducts batterer's education classes; monitors courtordered clients to confirm compliance and progressing with the education received. Responsible for communicating and coordinating efforts with Tribal Courts in regard to tracking and sentencing of offenders and offenders' mandatory counseling program; communicates with tribal probation officer to help batterers link to support services and ensure that batterers complete the terms of the court-ordered batterer's education class and attends Tribal Court Hearings for clients.

General Description of Duties:

- 1. Coordination between Child Welfare Investigator and the Home Base Worker to track atrisk clients.
- 2. Maintains accurate records of training sessions held, number of cases, case records, persons involved and evaluations for outcome measures; maintains client files by placing all documents in individual files; collects, composes and submits statistical data and reports as required by the Social Services Director
- 3. Provides education and training to the community on domestic abuse to create awareness of domestic violence; provides ongoing training and education in areas of domestic violence to local law enforcement, tribal court officers and health providers.
- 4. Provide appropriate referrals to available community organizations and tribal programs; identifies and secures appropriate services such as medical care, therapy, transportation, and individualized resources; responds to crisis telephone calls and provide appropriate intervention for clients.
- 5. Assists, organizes and provides prevention awareness activities for the community throughout the year; assists, organizes and provides educational activities/events for October's Violence Prevention Month
- 6. Contributes to the overall quality of the unit's service provision by developing and coordinating work teams and by reviewing, recommending and implementing improved policies and procedures
- 7. Represents the Fort Belknap Indian Community with dignity, integrity, and a spirit of cooperation in all relationships with staff and public
- 8. Adheres to the Fort Belknap Tribal Policies and Procedures Manual.
- 9. Other duties as assigned.

EDUCATION AND EXPERIENCE:

Bachelors of Human Services, Criminal Justice, or related field required. Minimum Associates Degree in Human Services or related field. A combination of experience and education will be considered.

MINIMUM EXPERIENCE AND KSA REQUIREMENTS:

- Two or more years of direct experience in an intervention program, social work or counseling field. Experience working with batterers and batterers' education classes.
- Knowledge of a range of counseling techniques. Strong interpersonal and communication skills.
- Ability to work effectively with a wide range of constituents.
- Ability to make good decisions and judgments regarding sensitive, confidential issues.
- Ability to make presentations to group. Excellent communication skills including written, oral and presentation styles.

SPECIAL CONDITIONS:

- 1. Possess a valid State of Montana Driver's License and be eligible at ordinary cost for inclusion with the Tribal Master Insurance Policy and Private Insurance.
- Submit and pass a thorough background check. (if you have already completed a background check in the last year it can be included with the applications, the Office will arrange its own background check before hire.)
- 3. Incumbent will be subject to the Fort Belknap Community Substance Abuse and Prevention and Drug/Alcohol Policy.
- 4. Must be physically fit and able to lift 30 pounds.
- 5. Breach of Confidentiality will be cause for Immediate Release of Employment.

EVALUATION:

Performance will be evaluated on the ability and effectiveness in carrying out the above responsibilities.

Approval: Delmic Colle CAO 02/02/18

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