Fort Belknap
Higher Education Program
Scholarship Application Packet for 2024-2025

Application Deadline:
File Completion Deadline Date: June 28, 2024

Scholarship Application Packet must be complete. Incomplete applications will not be reviewed.
To: Higher Education Scholarship Applicants

You’ve received a Higher Education scholarship application from the Fort Belknap 477 Employment & Training Program. Keep in mind that it is imperative to complete this application in its entirety before or on the file completion deadline date; **June 28th, 2024**.

**Deadlines:**
**File Completion deadline date:** 06/28/2024
~ Students must have their application packet complete and all documentation submitted prior to/on this deadline date. Any applications/documentation received after this date will be considered late. Late applications will be funded if we have the available funding.

**Required forms & documents:**
Applicants must submit application forms #1-3, 4 (if needed) & 5, as well as required documentation #6-13. If you require assistance to complete this application, please contact us and the HEP case manager will be available to assist you.

1) Higher Education Scholarship application (in packet) page 1-2
2) Intake Form (in packet) page 3-4
3) Release Form (in packet) page 5
4) Non-Tax Filer Form (in packet) page 6; complete only if you did not file 2023 Federal taxes; Non-filer tax form must be returned Notarized.
5) Needs Analysis form (in packet) page 7; must be completed by the Financial Aid Office at the college you will attend 2024-25. It is your responsibility to have form completed & returned by the deadline date.
6) Student Aid Report (SAR/FAFSA 2024-25) Apply online @ www.fafsa.gov Print the results or Confirmation page. SAR (fafsa) must show: SAI (Student Aid Index).
7) Certificate of Indian Blood Degree (copy) – Ft. Belknap Tribal Enrollment Certificate must show ¼ or more degree of Indian Blood.
   Tribal ID card (copy) will not be accepted as a Tribal Enrollment Certificate.
   Contact Tribal Enrollment office @ (406) 353-8531 or 353-8532
8) Federal Tax Information for 2023 – Copy of your Federal Taxes (1040A; 1040EZ, etc.) or Parents 2023 Federal Tax form if under age 24. The Financial Aid Office has determined you as a dependent student when under 24.
9) Photo ID (copy of picture ID)
10) Official High School Transcript or Official GED Transcript (copies will not be accepted)
11) Official College Transcript - Applicants that previously attended college must submit an official college transcript from the last college you attended. Transcript must show Registrar’s seal or stamp. (copies will not be accepted as an official transcript)
12) College Acceptance Letter - (copy) from the college verifying that you have been accepted to attend academic year 2024-25.
13) Test Scores – ACT, SAT, TABE, COMPASS test (copy). Applicants must have one of these College Placement test.
Fort Belknap Higher Education Scholarship Packet 2024-2025

Work diligently on completing the Higher Education Packet, College application, and filing for FAFSA. Failure to complete FAFSA correctly may jeopardize your chance for Federal Assisted Programs. Contact the College Admissions and Financial Aid office to ensure your college and financial aid application is complete.

Be mindful of the fact that applications received after the file completion deadline date, June 28, 2024, will be considered late and may jeopardize your chance for a Fort Belknap Scholarship. Late applicants will be funded only if we have the necessary resources to do so. Remember, we are a supplemental program, therefore, we are unable to meet your unmet need.

The Fort Belknap Higher Education scholarship application packet is available online in portable document format (PDF). To obtain one online, please go to the website (www.ftbelknap.org) and select the FORM/DOCUMENTS tab in the upper right corner. Once selected, scroll down to TANF 477 and select DOWNLOAD next to the Scholarship application packet.

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**Note:** Do not delay in applying for FAFSA, Free Application for Federal Student Aid.
**Note:** Returning Higher Education students do not have to resubmit High School/GED/Hi-Set Transcripts, Test Scores and Tribal Enrollment.
**Note:** Incomplete applications will NOT be reviewed by the Scholarship Board
**Note:** Scholarship applications must be fully complete with signatures and documentation attached.
**Note:** OFFICIAL TRANSCRIPTS MUST BE MAILED or DELIVERED (faxed transcript copies are NOT Official transcripts and will not be accepted as an official transcript.)

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**Questions:**
Call Higher Education Office @ (406) 353-2466, 353-8376

**Mailing Address:**
Fort Belknap 477 Higher Education Program
656 Agency Main Street
Harlem, MT 59526

**FAX number:**
(406) 353-4567; all faxed forms must be legible. The original forms must be mailed and postmarked by the deadline date.
# Higher Education Program Scholarship Application

## Academic Year 2024-2025

**Ft. Belknap Higher Education Program**  
656 Agency Main Street Harlem, MT 59526  
(406) 353-2466, 353-8376

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<thead>
<tr>
<th>Last Name</th>
<th>First</th>
<th>Middle</th>
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<th>State</th>
<th>Zip</th>
<th>Phone #</th>
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Veteran: Yes_____ No_____ Email: ________________________________

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<th>Spouse Name:</th>
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<th>Dependents age(s) under 18:</th>
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<thead>
<tr>
<th>High School Name/GED</th>
<th>Grad/Year</th>
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**College Status 2024-25:**  
Freshman_____ Sophomore_____ Junior_____ Senior_____  

**College attending 2024-25:**

<table>
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<tr>
<th>College Address:</th>
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<tr>
<th>Year to graduate from college:</th>
<th>Major:</th>
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<tr>
<th>Date &amp; Name of college(s) previously attended:</th>
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Have you had a Higher Education scholarship grant before?  
Yes_____ No_____  
If yes; what year(s) ____________________________

Sign & date back of application & return to HEP office by the provided Deadline date.

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*Fort Belknap Higher Education Packet 2024-25*
Higher Education Policies and Procedures

Application requirements:
1) Higher Education scholarship application packet must be COMPLETE and received/postmarked on/prior to the file completion deadline date: June 28th, 2024
2) Only OFFICIAL College/High school/GED transcripts will be accepted. COPIES of transcripts that are not official will not be accepted.
3) Grant funds are specifically for educational expenses; mismanagement of funds will be subject to automatic suspension and repayment of funds.

Guidelines:
1) Higher Education scholars must successfully complete 12 credits and maintain a 2.00 GPA per semester/quarter.
2) Submit a copy of semester/quarter grades at the end of each semester/quarter.
3) Official college transcripts must be submitted at the end of the academic year.
4) Enroll in a degree program leading to a Certificate/Associate/Bachelor degree.
5) Notify the Higher Education Program immediately if you are refusing the grant.
6) Failure to make academic progress will result in being placed on probation for one semester/quarter.
7) Failure to meet academic requirements while on probation will result in suspension.
8) Notify the Higher Education program if you withdraw from college; only upon approval by HEP of reason for withdraw will future funding be considered/continued.
9) Complete Higher Education scholarship applications received by the deadline will receive priority over applications received after the deadlines.

I give permission to the Ft. Belknap Higher Education Program to have access to my academic and financial records while attending an Institution of higher learning and receiving tribal scholarship funding from the Ft. Belknap 477 Employment & Training Higher Education Program.

I ________________________________ on ________________________________
Signature Date

Acknowledge the Higher Education Scholarship conditions stipulated.

File completion deadline date: June 28, 2024

Higher Education scholarship applications received after the deadline will be considered late.
Late applications will be reviewed only if funding is available.

Fort Belknap Higher Education Packet 2024-25
# Higher Education Scholarship Intake Form 2024-25

## Section I  Personal Information

Name: ___________________________ Soc. Sec. # ___________________________ Telephone: ___________________________

Address: ___________________________ City: ___________________________ State __ Zip: ___________________________

Date of Birth: ___________________________ Male____ Female____ Age____

EMAIL ___________________________

Veteran: Yes_____ No____

Family Status: Two-Parent Family____ Single Parent Family____ Single____ Total # in household ______

Total # of dependents under age 18 _______ High School Graduation/GED Year ___________________________

High School Name & Address ___________________________________________________________

College Name: ___________________________ Expected graduation date: ___________________________

Associate/Technology degree: Yes____ No____ Degree/Certificate Major: ___________________________

**College Status Academic Year 2024-25:** Freshman____ Sophomore____ Junior____ Senior____

Estimated College Graduation Year: ___________________________

Tribal Enrollment #: ___________________________ Tribal Affiliation ___________________________

## Section II  Client Characteristics

Labor Force Status: Unemployed: _____ # Weeks Unemployed: _____ Last hourly wage: ________________

Employed: _____ Employer: ___________________________

Permanent: _____ Temporary: _____ Seasonal: _____ Self-Employed: _____ Hourly wage: ________________

Estimated Total Income in last 12 months: ___________________________

TANF: Yes____ No____ If yes, Amount & date benefits started ___________________________

General Assistance (GA): Yes____ No____ If yes, Amount & date benefits started ___________________________

SSI, etc: Yes ____ No ____ Amount: ___________________________

Food Stamps: Yes____ No____ Commodities: Yes____ No____ Medicaid: Yes____ No____

Vehicle: Yes____ No____ Energy Assistance: Yes ____ No ____ Child Care Program Yes ____ No ____

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_Fort Belknap Higher Education Packet 2024-25_
**Section III  Employment, Training & Education Activities**

<table>
<thead>
<tr>
<th>Employment Services</th>
<th>Education/Training</th>
<th>Supportive Services</th>
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</thead>
<tbody>
<tr>
<td>Job Referral</td>
<td>Higher Education</td>
<td>Child Care Assistance</td>
</tr>
<tr>
<td>Job Search</td>
<td>Vo-Technical</td>
<td>Transportation</td>
</tr>
<tr>
<td>Test Fee</td>
<td>Training Assistance</td>
<td>Other</td>
</tr>
</tbody>
</table>

**Section IV  Educational, Training and Employment Barriers**

Check any that may apply to you:

- [ ] 1) Single Head of Household
- [ ] 2) Lack of significant work history
- [ ] 3) Disabled individual
- [ ] 4) Health/Physical restrictions
- [ ] 5) Public Assistance (Food stamps, Medicaid)
- [ ] 6) TANF/GA recipient
- [ ] 7) Child Care
- [ ] 8) Unemployed/Not in labor force
- [ ] 9) Employed/Low income
- [ ] 10) No Driver's License
- [ ] 11) Transportation
- [ ] 12) Budgeting/Money management
- [ ] 13) Social issues
- [ ] 14) Homeless
- [ ] 15) Other

___________________________  __________________________
Signature                                    Date

Intake Form is due on/prior to the file completion deadline date.

*Fort Belknap Higher Education Packet 2024-25*
CONSENT FOR RELEASE OF INFORMATION

Fort Belknap Higher Education Program
656 Agency Main Street
Harlem, MT 59526
(406) 353-2466, 353-8376
FAX: (406)-353-4567

I ________________________________ __________________________
(Print Name) SS#

am seeking services from the 477 Employment & Training Department. I authorize the 477 Employment & Training Department and all programs therein, to share, exchange, give and receive any information required about my application and the contents therein, in an effort to serve myself. In addition, I authorize the following programs to release to the Higher Education 477 Employment & Training Department. Those agencies are, but not limited to:

Tribal Personnel, Law Enforcement, Short Term Loan Program, Tribal Finance, Commodities, Tribal Credit, Head Start, Tribal Health, Housing Authority, Vocational Rehabilitation Program, Any Tribal Business, Tribal Education, All Colleges/Universities and Technical Institutions, Adult Basic Education, Area Schools, Banks, BIA, Any/All Employers, Veterans Administration, Insurance Companies, Job Services, County Clerk & Recorder, etc.

I understand any/all information by the above named programs/agencies will remain confidential and be used for professional purposes only. I understand that any/all information will not be released without prior knowledge. I understand that I may cancel this consent in writing at any time.

Information Requested:
College financial data, college grades, federal income tax information, tribal blood quantum, enrollment & class standing information, previous academic records (if any), information requested in application packet Pgs. 1-4

Information Provided (Attach Documentation)

______________________________ __________________________
Signature Date

______________________________ __________________________
Higher Education Manager Date

Consent for Release of Information form is due on/prior to file completion deadline date.
Affidavit for Non-Tax Filers

Higher Education Program
Fort Belknap 477 Employment & Training Department
656 Agency Main Street
Harlem, MT 59636

I hereby certify that I did not file 2023 Federal Income Tax and have no intentions doing so.

I also certify that all the information provided on my Free Application for Federal Student Aid (FAFSA) is true and complete to the best of my knowledge.

________________________________________  _______________________________________
Signature                                                                                     Date

________________________________________
Address

________________________________________  __________  __________
City                                                                                          State Zip

Subscribed and sworn (or affirmed) before me this ___ day of __________________________

________________________________________
Notary Public

State of:  ______________________________

________________________________________
SEAL

Affidavit Non-Tax Filer form is due on/prior to file completion deadline date.
The financial aid office is required to complete the Expenses and Resources section.

The Financial Aid Office shall do the following:
1. Complete the FNA only after a student has submitted the required financial aid form (FAFSA/PELL)
2. Consider all financial aid programs for which students qualify when determining the financial aid package.
3. Indicate NE (Not Eligible) next to listed resources for which students do not qualify.
4. Complete each line item under Expenses and Resources.
5. Indicate only the direct educational expenses of the applicant.
6. Report all fellowships and special awards.

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<th>ACADEMIC CALENDAR TYPE:</th>
<th>☐ SEMESTER</th>
<th>☐ QUARTER</th>
<th>☐ TRIMESTER</th>
<th>☐ OTHER</th>
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| COLLEGE NAME:          |            |           |             |         |
|                       |            |           |             |         |

| STUDENTS LEGAL NAME:  |            |           |             |         |
|                       |            |           |             |         |

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<th>SOCIAL SECURITY NUMBER:</th>
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<td>ROOM/BOARD</td>
<td>SEOG</td>
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<td>BOOKS/SUPPLIES</td>
<td>SSIG</td>
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<td>TRANSPORTATION</td>
<td>CWS</td>
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<td>FEE WAIVER</td>
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<th>TOTAL EXPENSES</th>
<th>TOTAL RESOURCES</th>
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RECOMMENDED STUDENT NEED TO FB HIGHER EDUCATION PROGRAM: $

(Formula: Expenses – Resources = Student Need)

OFFICIAL USE ONLY - Student Education Expenses 2024-2025

TO

MONTH   YEAR

MONTH   YEAR

CURRENT DATE  FINANCIAL AID OFFICER  INSTITUTION

PHONE NUMBER  EMAIL ADDRESS

Fort Belknap Higher Education Packet 2024-25
Higher Education Program
Scholarship Application Checklist 2024-25

○ Higher Education Application – page 1-2
○ Intake Form - page 3-4
○ Release Form – page 5
○ Federal Tax 2023 (copy) or Parent’s 2023 Federal Tax or Notarized Non-Tax Filer Form pg.6
○ Needs Analysis Form – page 7
○ Student Aid Report 2024-25 (copy of SAR-FAFSA)
○ Certificate of Indian Blood degree (Enrollment must show one-fourth (1/4) or more)
○ Official High School Transcript or Official GED/Hi-Set Transcript
○ Official College Transcript (must have Registrar’s seal or stamp)
○ College Acceptance letter (copy)
○ Test Scores (copy) ACT, SAT, TABE, COMPASS
○ Photo Identification (copy)

Higher Ed Scholarship deadline:
File Completion deadline date: June 28, 2024

Applications received after the application deadline date will be considered as late. Late applications will be reviewed only if funding is available.

➤ Higher Education Program; 656 Agency Main Street, Harlem, MT 59526
➤ Telephone number: (406) 353-2466, 353-8376
➤ Fax: (406)353-4567 ~ Due to poor fax quality, all faxed forms must be legible.
➤ OFFICIAL TRANSCRIPTS MUST BE MAILED or DELIVERED (faxed transcript copies are NOT Official transcripts and will not be accepted as an official transcript.)
➤ Required forms must be received or postmarked by the application deadline date.

NOTE: Keep this checklist for your file; keep copies of all required forms.