

June 2021 Regular Meeting Minutes

June 7, 2021 9:43 AM

Present: Andy Werk, Jr., Judy King, Mike Fox, Jeff Stiffarm, Donald Horn, Tracy “Ching” King, Lynn Cliff, Jr., Warren Morin, Dominic Messerly

BIA – Mark Azure

*Report Attached

Aaniiih Nakoda College – Sean Chandler

*Report Attached

Indian Health Service – Jessica Windyboy

*Report Attached

CAO – Delina Cuts the Rope

*Report Attached

WM: Motion to approve May 2021 Regular meeting minutes.

DM: Second.

Andy Werk, Jr.: For

Judy King: For

Mike Fox: For

Jeff Stiffarm: For

Donald Horn: For

Tracy “Ching” King: For

Lynn Cliff, Jr.: For

Warren Morin: For

Dominic Messerly: For

9 for – Motion Passes

WM: Motion to approve Election Ordinance amendments.

MF: Second.

Andy Werk, Jr.: For

Judy King: For

Mike Fox: For

Jeff Stiffarm: Temporarily Absent

Donald Horn: Temporarily Absent

Tracy “Ching” King: Opposed

Lynn Cliff, Jr.: For

Warren Morin: For

Dominic Messerly: For

6 for, 1 opposed – Motion Passes

June 8, 2021 10:54 AM

Present: Andy Werk, Jr., Judy King, Mike Fox, Donald Horn, Tracy “Ching” King, Lynn Cliff, Jr., Warren Morin, Dominic Messerly

Absent: Jeff Stiffarm

DM: Motion to approve new enrollees, Bear-Valenzuela – Young.

JK: Second.

Andy Werk, Jr.: For

Judy King: For

Mike Fox: For

Donald Horn: Temporarily Absent

Tracy “Ching” King: For

Lynn Cliff, Jr.: For

Warren Morin: For

Dominic Messerly: For

7 for – Motion Passes

DM: Motion to approve relinquishment of Lydia Veronica Sears.

WM: Second.

Andy Werk, Jr.: For

Judy King: For

Mike Fox: For

Donald Horn: Temporarily Absent

Tracy “Ching” King: For

Lynn Cliff, Jr.: For

Warren Morin: For

Dominic Messerly: For

7 for – Motion Passes

DM: Motion to approve relinquishment of Julian Aidan Jones.

WM: Second.

Andy Werk, Jr.: For

Judy King: Temporarily Absent

Mike Fox: For

Donald Horn: Temporarily Absent

Tracy “Ching” King: For

Lynn Cliff, Jr.: For

Warren Morin: For

Dominic Messerly: For

6 for – Motion Passes

Resolution ratified approving Finance Policies amendments.

WM: Motion to approve Finance Fiscal Policies resolution.

DM: Second.

Andy Werk, Jr.: For

Judy King: For

Mike Fox: For

Donald Horn: For

Tracy "Ching" King: For

Lynn Cliff, Jr.: For

Warren Morin: For

Dominic Messerly: For

6 for – Motion Passes

WM: Motion to approve new Finance budgets, ATTG Elections-IHS 4 Unit Tribal Housing.

DM: Second.

Andy Werk, Jr.: For

Judy King: For

Mike Fox: For

Donald Horn: Temporarily Absent

Tracy "Ching" King: For

Lynn Cliff, Jr.: For

Warren Morin: For

Dominic Messerly: For

7 for – Motion Passes

WM: Motion to approve Child Support STN Inc. security contract.

LCJ: Second.

Andy Werk, Jr.: For

Judy King: Temporarily Absent

Mike Fox: For

Donald Horn: Temporarily Absent

Tracy "Ching" King: For

Lynn Cliff, Jr.: For

Warren Morin: For

Dominic Messerly: Present Not Voting

5 for, 1 PNV – Motion Passes

WHEREAS, Charlie Ereaux expressed interest in renewing a 10-year lease on the following allotments:

71, John Baptist Shortman, E1/2E1/2SE1/4, Sec. 15, T26N., R22E., S1/2N1/2, Sec. 15, T26N., R23E., NE1/4, E1/2E1/2E1/2NW1/4, Sec. 22, T26N., R22E.,
Containing 380.00acres, m/l
TUDI=64.00%

, there are a total of 380.00 acres, and Charlie Ereaux has offered \$4.00 per acre to be paid annually for the lease which must be paid prior to turnout, and

WM: Motion to approve Charlie Ereaux 10-year lease on 71 at \$4/acre.

LCJ: Second.

Andy Werk, Jr.: Present Not Voting

Judy King: For

Mike Fox: For

Donald Horn: Temporarily Absent

Tracy "Ching" King: For

Lynn Cliff, Jr.: For

Warren Morin: For

Dominic Messerly: For

6 for, 1 PNV – Motion Passes

WHEREAS, Curtis Horn expressed in a 10-year lease on the following allotment:

T430, Earth Boy, SW $\frac{1}{4}$ NE $\frac{1}{4}$, Sec 26, T30N., R25E.,
Containing 40.00 acres' m/l

TR 2024, Metes & Bounds: A parcel of land in S1/2SW1/4, Sec. 3., T31N., R24E., Described by metes & bounds as: beginning at the northwest corner of the NE1/4SW1/4 of said Sec. 3, thence east along the north line of said 40-acre tract a distance of 40 rods; thence due south 46 rods; thence due west 61 rods to the milk rive; thence northward along the milk river 46 rods (more or less), to a point along the north line of the SW1/4 of Sec. 3. thence east along said line 21 rods (more or less), to the point of beginning, tract contains 17.54 acres, more or less.

, for a total of 57.54 acres, and Curtis Horn has offered \$6.66 per acre plus O/M charges to be paid annually for the lease which must be paid and provide proof of hooves on the ground prior to turnout, and

DM: Motion to approve Curtis Horn 10-year lease on T430 and TR2024 at \$6.66/acre plus O/M.

LCJ: Second.

Andy Werk, Jr.: For

Judy King: For

Mike Fox: For

Donald Horn: Temporarily Absent

Tracy "Ching" King: For

Lynn Cliff, Jr.: For

Warren Morin: For

Dominic Messerly: For

7 for – Motion Passes

WHEREAS, The Fort Belknap Buffalo Program requested a 10 year lease with the Fort Belknap Indian Community on the following tract[s] of land:

Allotment T520-A, Angela R.R. Larsen - E½, S½S½SW¼, Sec 13, T29N., R22E.,
Containing 360.00 acres, m/l,

Allotment 521-A, Joe Ragged Robe – SE¼SE¼, Sec. 11, SW¼, SE¼ Sec. 12, T29N.,
R22E.,
Containing 360.00 acres, m/l, TUDI 80%

Allotment 519, Ragged Robe – NW¼, N½S½SW¼, N½SW¼, Sec 13, NE¼NE¼,
E½NW¼NE¼, Sec. 14, T29N., R22E.,
Containing 340.00 acres, m/l, TUDI 90%

Allotment T354-A, Leo Flea - NE¼NE¼, Sec. 11, NE¼, NW¼, Sec. 12, T29N.,
R22E.,
Containing 360.00 acres, m/l,

and, these additional allotments of a total of 1,420 acres are adjacent to the current Snake Butte Buffalo pasture and will be fenced into the current pasture,

, and now the Fort Belknap Buffalo Program will pay \$15.00 an AUM, to be paid annually for the lease which must be paid prior to turnout,

WM: Motion to approve Buffalo Program 10-year lease on T520-A, 521-A, 519, and T354-A at \$15/AUM.

LCJ: Second.

Andy Werk, Jr.: For

Judy King: For

Mike Fox: For

Donald Horn: Temporarily Absent

Tracy “Ching” King: For

Lynn Cliff, Jr.: For

Warren Morin: For

Dominic Messerly: Present Not Voting

6 for, 1 PNV – Motion Passes

WHEREAS, Wilson “Bronc” Speakthunder requested to lease with the Fort Belknap Indian Community on the following tract[s] of land:

Allotment T999-A, Thomas Boe - SW¼, Sec 36, T29N., R23E
Containing 160.00 acres, m/l,

and has Wilson “Bronc” Speakthunder requested to rescind the resolution awarding him a lease on said tract and requested the Fort Belknap Buffalo Program lease said tract,

, and, these additional 160 acres are adjacent to the current Yellowstone Buffalo pasture and will be fenced into the current pasture,

, and now the Fort Belknap Buffalo Program will pay \$15.00 an AUM, to be paid annually for the lease which must be paid prior to turnout,

WM: Motion to approve Wilson Speakthunder lease transfer to Buffalo Program on T999-A at \$15/AUM.

LCJ: Second.

Andy Werk, Jr.: For

Judy King: Present Not Voting

Mike Fox: For

Donald Horn: Temporarily Absent

Tracy “Ching” King: Present Not Voting

Lynn Cliff, Jr.: For

Warren Morin: For

Dominic Messerly: Present Not Voting

4 for, 3 PNV – Motion Passes

WHEREAS, Colette Werk has negotiated with the Fort Belknap Indian Community Council for a garden on the following described land:

T3009, Old Hays Area, Located in the: SW¼, section 36, T27N., R23E., and is subject to METES & BOUNDS SURVEY- 45 X 75 foot area

, and

DM: Motion to approve Colette Werk garden lot 2-year revocable on T3009, Old Hays area, at \$25/year.

WM: Second.

Andy Werk, Jr.: For

Judy King: For

Mike Fox: For

Donald Horn: For

Tracy “Ching” King: Present Not Voting

Lynn Cliff, Jr.: For

Warren Morin: Present Not Voting

Dominic Messerly: For

6 for, 2 PNV – Motion Passes

Resolution approved creating an independent medical credentialing and privileging panel and adopting interim Tribal Health Department credentialing and privileging policy.

DM: Motion to approve credentialing and privileging policies and procedures, and privileging panel resolution.

WM: Second.

Andy Werk, Jr.: For

Judy King: For

Mike Fox: For

Donald Horn: Opposed

Tracy "Ching" King: For

Lynn Cliff, Jr.: For

Warren Morin: For

Dominic Messerly: For

7 for, 1 opposed – Motion Passes

DM: Motion to approve Big Sky Credentialing Contract and add Fort Belknap Indian Community as client.

WM: Second.

Andy Werk, Jr.: For

Judy King: For

Mike Fox: For

Donald Horn: Opposed

Tracy "Ching" King: For

Lynn Cliff, Jr.: For

Warren Morin: For

Dominic Messerly: For

7 for, 1 opposed – Motion Passes

Resolution approved supporting confirmation of Tracy Stone-Manning as Director of the United States Bureau of Land Management Director.

WM: Motion to approve resolution of support for Tracy Stone Manning as Director of US Bureau of Land Management.

MF: Second.

Andy Werk, Jr.: For

Judy King: For

Mike Fox: For

Donald Horn: For

Tracy "Ching" King: Temporarily Absent

Lynn Cliff, Jr.: For

Warren Morin: For

Dominic Messerly: For

7 for – Motion Passes

DM: Motion to adjourn.

TCK: Second.

Andy Werk, Jr.: For

Judy King: For

Mike Fox: For

Donald Horn: For

Tracy "Ching" King: For

Lynn Cliff, Jr.: For

Warren Morin: For

Dominic Messerly: For

8 for – Motion Passes



United States Department of the Interior
BUREAU OF INDIAN AFFAIRS
Fort Belknap Agency
158 Tribal Way, Suite B
Harlem, MT 59526

May 2021 Monthly Report

Real Estate Services

Turtle Mountain

- 06 Agricultural Surface Leases/Revocable Permits processed.
- 03 Approved Assignments/Leases/Modifications/Permits.
- 18 Telephone and e-mail contacts.
- 13 Transmittal letters and bond requests for Leases.
- 11 Consents for landowner signatures.
- 21 Contacts for landowner inquiries.
- 11 Requests for Maps & Stips processed.
- 13 Invoices for new leases/Modification.
- 05 Completed FY21 A-123 Reports

Rights Of Way

- Emailed 580 Title Status Reports to Triangle Telephone for Rights of Way
- 3 ROW packets mailed out
- 3 Transaction letters were sent out per requests

Compliance

- 06 Compliances
- 12 Maps
- 04 Calls

A&D

- Made 36 calls to clients.
- Worked on 7 Gift Conveyances, completed 2
- Worked on 3 Land Exchanges.
- Worked on 7 Land Sales.
- Completed 5 NEPA Tracker 2 requests.
- Recorded 2 Lease Hold Mortgages.
- Completed A123 Self-Assessments for A&D.

- Completed Maps, TSRs, and I.T.I.s for 3 individuals.
- Completed Maps and TSRs for 2 Homesites.
- Completed 2 Appraisal Requests
- Completed Mid-Year accomplishments in DOI Talent.

Ag Leasing

- 2- (1) Agricultural Surface Lease (0) Assignments (1) Tribal Agricultural Surface Lease (0) Tribal Revocable Permit (0) T.M. Leases from 5/01/21 to 5/26/21
- Landowners Received \$264.53 Rental & \$10.00 filing fees & Tribe Received \$160.00 Rental/filing fees \$10.00 totaling \$444.53.
- Completed 1 letter to landowner, per requested information
- Received 20 phone calls as of May 29, 2021
- Sent out 3 letters along with approved copy of Lease/Revocable Permits sent to lessee
- Sent out 3 letters to individuals requesting for consents to possible lease
- Completed 2 Administrative Modifications for Ag. lease
- Sent out 1 letter to lessee for Bond, Rental, and Fee
- Sent out 2 letters to lessee for ACH forms
- Sent out 1 cancellation letter to lessee
- Requested 2 maps & stips; received 2 maps & stips
- Sent 1 request to RMRO to forward spreadsheet to CGI to show VOID/PAID Invoices from Delinquent list
- Sent 66 Title Status Reports to FSA, Chinook, MT for Fort Belknap operators
- Completed A123 assessments for Leasing for a total of 5

Acting Realty Officer

- 38 Phone calls received/returned calls
- 01 Cancellation Modification Approved
- 11 Agricultural Leases Approved
- 01 Invoice Generated totaling \$5,823.90
- 11 Emails to Tribal Land in regard to leases, TSR's, reports etc
- 02 Emails sent to landowners upon request
- 08 Lease Rentals were moved from lock box to SDS for a totaling: \$53,446.15
- 03 SF 1034s for refund totaling \$886.37 completed
- 07 TFR Worksheets were submitted to OST for Social Service Clients in the amount of: \$3,680.00
- 01 Requisition completed
- 02 Bond letters went out for new leases.
- 06 Transaction Letters for ITI's, Consents and Lease information mailed out
- 03 Transaction Letters were mailed out for completed leases
- Entered 2 DOD into TAAMS for Probates
- Scanned in 10 documents and emailed them to LTRO for Recording
- 8 Walk in Clients
- Completed the A123 Assessments for Real Estate Services
- Realty Staff completed their Mid-Year accomplishments in DOI Talent

- Total Checks Received in TAAMS: 25 (twenty-five) from 5/01/21 to 5/26/21 for Fort Belknap Agency. Total check amount \$102,997.79 and total unallocated \$18,031.69.
- Total checks received for Social Services in TAAMS 4 (four) for total amount: \$2,013.00.

Agriculture

- Worked with 3 Landowners and permittees for land location maps.
- 30 people called about permits and leases.
- Working on maps and stips for 2021 leases.
- Working on 2021 range unit collections.
- One outstanding range unit delinquency
- Entered 2 projects into the NEPA tracker
- Checking range units for livestock

Forestry

- Working with Jo'Etta Plumage on when the archeological survey for government coulee could be done according to the weather and muddy roads. Was able to show the Tribes' Tribal Historic Preservation Office employee Kenny Main the Government Coulee Thinning Block Unit number 1 boundary. Reflagged the unit so that the boundary would be easy to see for the THPO folks.
- Did logistics for the chainsaw safety class for new tree thinning people to perform forest development projects. Also trained were some new firefighting sawyers and recertified some other firefighter sawyers. By combining the training, we were able to justify the S-212 training and have the region pay for the four Blackfeet Hotshot instructors to come over from Browning. Showed the MacMeal thinning unit H to the lead instructor for the place to do the field work.
- Took the PL-638 training online and took the test.
- Submitted a discretionary funding request for \$17,000 to hire a temporary technician.
- Followed up on the Tribal resolution approving the FY21 Fort Belknap Indian Forest Land Assistance Account Expenditure Plan and drafted a memo from the Superintendent to the Regional Director recommending approval. Mailed the plan, resolution, and plan to Cameron Paulk.
- Reviewed the new forest management plan environmental assessment and edited it. I need to review it one final time.
- Attended a safety training on Job Hazard Analysis for employees.
- Painted some leave trees on the Bear Gulch Timber Sale.
- Prepared some purchase requisitions for tree marking paint screens and shakers.

Probates

- 3 new cases entered into ProTrac
- 2 CNTA cases entered into ProTrac
- 2 Unofficial Death Reports processed
- 7 Cases submitted to OHA

Facilities

Quarters

- There is 1 vacant unit here at Fort Belknap BIA; Quarters # 12 is now vacant and will be renovated at some point soon. During our recent inspection, the facilities staff found multiple emergency issues in this unit. This prompted us to move the current tenant out of Quarters #12 and into Quarters #207, which had recently been renovated. There are many items to address in Quarters #12 before it will be ready to move into. I have sent a letter to the area office requesting that we turn this unit into our required ADA unit, but have not heard back on this request.
- During our interior and exterior inspections, the facilities staff identified many issues in and around the units and we have started some of the repairs already.

Detention

- We have been dealing with sewer line issues in the old side of the Detention building #516 and have identified a couple of different problem areas in our sewer drain line system. Both areas are under the cement slab that the building sits on.
- We also have had problems with our heating and cooling system in the old jail, it needs to be upgraded. Currently there is not a backup generator in the old side of the building.
- We are due for an upgrade to HVAC control system on the new side, but we do not have a CPU in place that will handle the new software system. Dealing with vendor on this issue.
- Had emergency employee for 60 days and really appreciated the extra help, hoping to get full time labor position open and filled soon.



Aaniiih Nakoda College

(406) 353-2607 FAX (406) 353-2898
P.O. Box 159 – Harlem, Montana 59526



ANC Report to FBICC June 7, 2021 Dr. Sean Chandler, President

Summer 2021 Semester

We are into our Summer 2021 Semester, holding 16 classes from May through July. Tuition and Fees are waived as long as the student successfully completes the course with a grade of C or better. There are three classes starting today and two more starting on July 6th, please see the attached list for more details or call our Registrar Kim Barrows at 353-3907.

ANC 2021 Commencement

We held our 2021 Spring Commencement Ceremony on Saturday, May 15. 22 ANC graduates were honored, as well as our 4 Teacher Preparation Graduates. We were also honored to have our former ANC President Carole Falcon-Chandler as our commencement speaker. On behalf of our students, ANC would like to thank the Fort Belknap Indian Community Council for providing several scholarships to our graduates. Along with honoring our graduates, we also presented various awards to our students. The following is a list of awards and their awardees:

President's Award – Esther Talks Different
Highest Cumulative – Tristen Jones Weigand

Human Services – Martel Hawley
CIS – Steven Barrows
Nursing – Elisha Bell
Environmental Science – Weslyn Schillings
Business – Tristen Jones Weigand
Allied Health – Veronica Tangen
Health Science Certificate – Melanie Talks Different
Industrial Arts – Michael Butterly
Ecology – Sage Lonebear
American Indian Studies – Robin Black Wolf

Spring 2021 Semester Outstanding Students

We would like to congratulate all of our students for a successful semester in light of our continued challenges. Additionally, we would like to showcase our students who achieved high GPAs to make the President's and Dean's Lists. The President's List includes those students who earn a 4.0 GPA, while the Dean's List is comprised of those students who earn a 3.25 to 3.99 GPA. Please see the attached lists.

www.ancollege.edu

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IHS MAY 2021
UPDATE

PRESENTED JUNE 7, 2021

Jessica Windy Boy, CEO

COVID- Update

- Throughout the Month of May continued to see active COVID cases.
 - # of cases finally fell to below 10 past week
 - Seeing cases in fully vaccinated patients, but patients have very mild symptoms.
 - Community is reminded that COVID vaccine is indicated for prevention of DEATH. Having vaccination does not alleviate need for COVID safety precautions.
- Biggest issue we have seen is COVID Positive patients unwilling to isolate or quarantine per Public Health directives.

COVID Update Continue

- **Equipment**

- IHS has received fresh supplies of the Cepheid PCR testing supplies. These new supplies does not test for flu since we are coming out of "flu season".

COVID Treatment Medication

- Service Unit does have supply Remdesivir.

COVID HIRES

- New COVID Hire positions that will be advertised this week.
 - PRC Transportation Coordinator
 - Dental Medical Assistant
 - PRC Driver
 - Outpatient Physician Assistant

COVID Update Continue

◦ **COVID Vaccination Progress**

- 95% of healthcare workers in the Ft. Belknap Healthcare System.
- Vaccinating in the schools, focusing on 16-18 years old in the schools. 63% have had 1st shot.
- Over 65% of on reservation population 19 and over have been fully vaccinated.

Vaccine Administration Data:
From: 12-16-21 through 5-27-21

Number of EMPLOYEES **fully** vaccinated

97%

Moderna/Pfizer:

Total number of PRIME doses administered
(age 12+)

2465

Total number of BOOSTER doses administered
(age 12+)

2038

Federal sites, please report 12-15 year old vaccinations.

12-15 year old prime doses administered

240

12-15 year old booster doses administered

0

Janssen:

Total number of doses administered

0

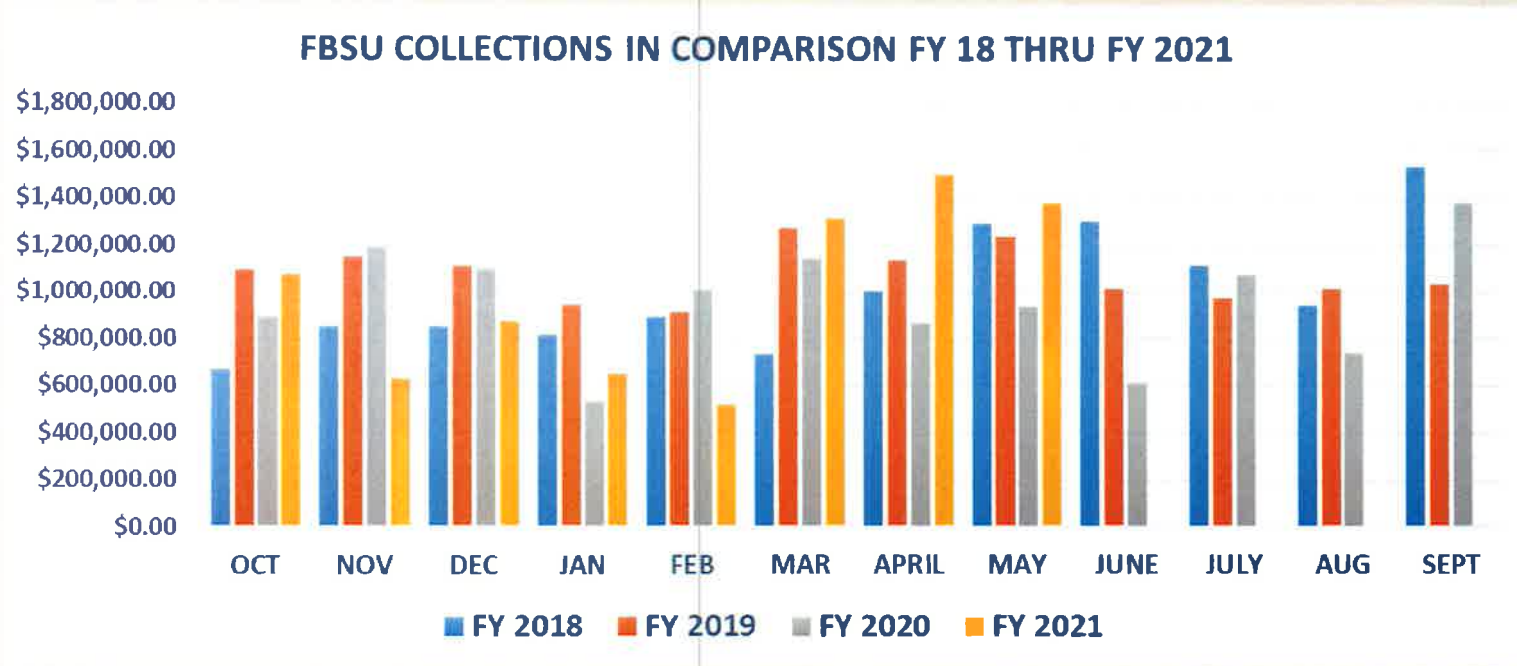
COVID Funds Overview

Funding Source	Allowances	Balances	Key Notes:
COVID 19 CARES-	\$890,525.00	\$699,315.41	COVID Screeners NTE X4, EMT NTE x 1, and Hazard Pay
COVID 19 CARES-PRC	\$294,097.00	\$201,984.65	*Restricted funds per CFR.
COVID 19 Testing	\$169,424.00	\$1,395.30	Waste Water Testing, COVID Testing Supplies, and Abbott Analyzer x2
COVID 19 Response	\$172,123.00	\$42.47	Covid Supplies and Bioquell x2
COVID 19 Testing PPHCE	\$1,460,089.00	\$1,155,443.74	Medical Lab Scientist NTE x 1, Health Tech NTE x 3, and COVID Testing Supplies. 5 Binax Health Techs 60 day emergency hires
COVID-19 Test Related Federal	\$1,494,666.00	\$1,461,299.34	New funding, Will expire in 2 years
COVID-19 Vaccine Federal	\$543,363.00	\$543,363.00	New funding. Will expire in 4 years
COVID 19 Provider Relief Payments	\$3,409,603.20	\$960,068.46	EMT NTE X2, COVID Screener NTE X 1, Medical Staff Contracts, and COVID Supplies,
COVID 19 Equipment	\$273,319.00	\$70,078.04	Areoclave X 4, Air Purifiers X2, PRC Van Splash guards, Body Temp Scanners X 6 and Lab Freezers X2.
ARPA Covid Mitigation	\$2,608,873.00	\$2,608,873.00	May be able to use for ER Renovation and other facility upgrades
ARPA Vaccines	\$1,512,562.00	\$1,512,562.00	
ARPA Lost Reimbursement	\$5,245,488.00	\$5,245,488.00	1 st priority is for ER renovation
ARPA Healthcare services/PRC	\$1,354,946.00	\$1,354,946.00	
ARPA I.T & Telehealth	\$143,914.00	\$143,914.00	
TOTAL:	\$19,675,812.20	\$16,051,593.41	

NEW COVID Funding

- ❖ \$5,245,488: Loss revenues. Will be able to use funding like 3rd party revenue funding.
 - ❖ Looking at using funding for ER renovation as priority. Housing as 2nd priority and covering 3rd party revenue losses as 3rd.
- ❖ \$1,459,949: Health Care Services Funding. This funding does not have to be tied to COVID response. Good use of funding is contract nurses costs (increase cost due to COVID nursing shortages).
- ❖ \$143,914: IT—Telehealth funding: Can be used for IT and EHR infrastructure improvements.
- ❖ \$2,608,872: Mitigate COVID-19
 - ❖ Looking at possibility of using some of this funding for ER renovation.
- ❖ \$1,512,562: Vaccine Administration: No expiration date on funds.

Third party revenue collections

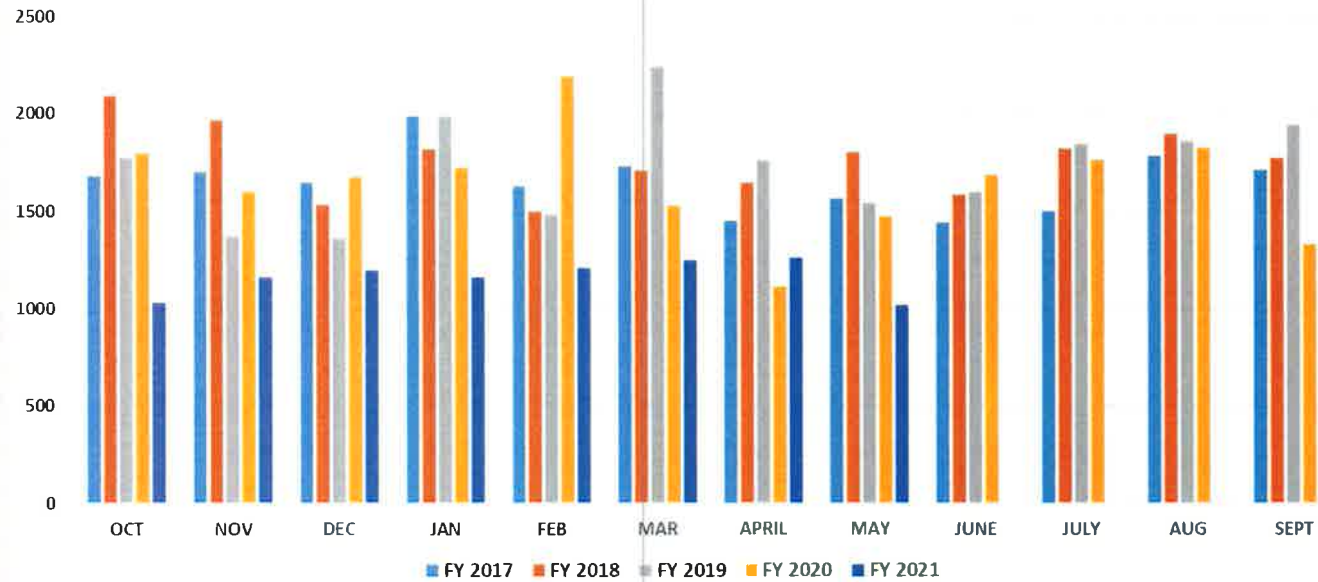


FY 2021 collections

FBSU COLLECTIONS FOR FY 2018 THRU FY 2021

	FY 2018	FY 2019	FY 2020	FY 2021
OCT	\$666,557.00	\$1,092,510.00	\$893,309.00	\$1,075,936.57
NOV	\$852,337.00	\$1,150,249.00	\$1,192,858.00	\$630,625.00
DEC	\$849,505.00	\$1,107,252.00	\$1,098,566.00	\$873,503.00
JAN	\$816,861.00	\$942,246.00	\$533,484.00	\$648,182.00
FEB	\$891,338.00	\$911,782.00	\$1,009,620.00	\$518,756.00
MAR	\$733,148.00	\$1,270,275.00	\$1,144,490.00	\$1,310,534.00
APRIL	\$1,003,125.00	\$1,134,448.00	\$866,817.00	\$1,499,923.00
MAY	\$1,291,556.01	\$1,235,826.00	\$935,267.00	\$1,377,661.00
JUNE	\$1,302,754.00	\$1,015,533.00	\$610,506.00	
JULY	\$1,112,545.00	\$975,012.00	\$1,075,705.00	
AUG	\$943,734.00	\$1,013,167.80	\$742,105.00	
SEPT	\$1,532,546.00	\$1,032,213.15	\$1,383,044.00	

FBSU PRIMARY CARE PROVIDER VISITS IN COMPARISON FY 2018 THRU 2021



FBSU PRIMARY CARE PROVIDER VISITS (PCPV) FOR FY 2021 AND 3 PREVIOUS FY'S

	OCT	NOV	DEC	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT
FY 2017	1685	1706	1650	1991	1633	1735	1455	1572	1447	1504	1790	1717
FY 2018	2091	1968	1538	1820	1502	1712	1653	1808	1591	1824	1899	1776
FY 2019	1777	1376	1367	1989	1487	2247	1768	1552	1608	1851	1866	1949
FY 2020	1799	1602	1679	1728	2193	1531	1115	1479	1692	1767	1829	1331
FY 2021	1029	1164	1199	1166	1211	1254	1266	1020				

Operational Highlights

- ❖ All Agency providers are rotating to Hays to cover the Hays clinic. 1 provider in at Hays everyday. All scheduling will be conducted at Agency scheduler.
 - ❖ Monday: Stacey Newbern, NP
 - ❖ Tuesday: Stacey Newbern, NP
 - ❖ Wednesday: Dr. Reynolds
 - ❖ Thursday: Dr. Moore
 - ❖ Friday: Dr. Reynolds

- Working hard with Tribe on Behavioral Health Transition. Current schedule is for the Behavioral Health department to transition on June 21, 2021.
 - Dr. Ostby from Area Office is detailed to Service Unit for 30 days. Still have "on-site" provider.
 - Bringing on contractor to assist (pending credentialing).

Quality Health Department

❖ Complaints -5

❖ GPRA 4 of 22 met

- ❖ CVD Statin therapy 45.8%
- ❖ Diabetes Nephropathy Assessment 46%
- ❖ Diabetic Retinopathy 49.7%
- ❖ DM Statin Therapy 59.4%

❖ Although we are making great strides in COVID vaccination, we are very short on flu vaccinations.

❖ I-Star

- ❖ 54 events entered for Jan, Feb, Mar 2021
- ❖ 46 investigated and Closed
- ❖ 8 Investigations in Process
- ❖ 39/54 events are good catches

Children's Dental Clinic

Starting June 8th, 2021

Every Tuesday & Thursday



Walk-Ins: ages 5-12

Appointments: ages 13-18



Morning Check-In: 8am

Afternoon Check-In: 1pm



Clinic Screening Includes:

Cleanings, Fluoride & Sealants

Dental Clinic Phone #: 353-3168





Hays Schedule

Dental will be open in Hays every
Wednesday & Friday starting June 9th

Except, June 18th



Operational Highlights

- ❖ Governing Body adopted by-laws. New by-laws allows for more streamlined meetings. The governing body reports will be standardized across the Area.
- ❖ CEO report for Governing Body will be public. I would like to include tribal health identified “health bench marks” in community report.

Fort Belknap Indian Community



Fort Belknap Agency
656 Agency Main Street
Harlem, Montana 59526-9455
PH: (406) 353-2205
FAX: Council – (406) 353-4541
FAX: Departments – (406) 353 - 2797

Fort Belknap Indian Community
(Tribal Govt.)
Fort Belknap Indian Community
(Elected to administer the affairs of the community and
to represent the Assiniboine and the Gros Ventre Tribes
of the Fort Belknap Indian Reservation)

June 07, 2021

**TO: Tribal Council Members
Fort Belknap Indian Community**

**FR: Delina Cuts The Rope
Chief Administrative Officer** 

RE: Monthly Report – May 2021

This office meets with the general public and tribal directors so their programmatic concerns do not interrupt any official business of the Council. This report is a summary of items for the month **May 2021**. There were many clients served and many documents have been routed through this department needing signature from the Chief Administrative Officer. Many requisitions and timesheets were also approved utilizing the Workflow Module system.

Office of Chief Administrative Officer:

MAY 03-07, 2021

- Monday, May 03
 - Attended FBIC Regular Meeting
 - Discussion with Procurement on Kwik Stop Repairs
 - Worked with 477 Director on Constituent Complaint
 - Social Services call to discuss continuing services to community while staff is working from home (for two weeks April 18 – May 14). Information disseminated to the public.
 - E-mail to Commodity Director to approve new vehicle purchase for program with the understanding that COVID funding would be identified to cover remaining cost beyond COVID funding expenses per FBIC Council.
 - Meeting with CKP Insurance
 - FBIC Incident Command discussion regarding funeral with positive COVID-19 infected person in attendance
- Tuesday, May 04
 - Coordinating office move
 - Exit Interview with FBIC Information Auditors

- Requested to de-list the Old Tourism building from the MT Office of Tourism Registry
- Building Closure due to need for deep sanitization (COVID exposure)
- Wednesday, May 05
 - Meeting with Robert Bearcub and call with Pat O'Brien to discuss completing the OIG Audit responses
 - Obtained full quote for Kwik Stop canopy and gas pumps; also, Energisystems acknowledged that they will work on spill bucket and butterfly valve.
 - Call with Supt. Azure to discuss cattle/horses in graveyard area.
 - Follow-up call with FBIC Land director to discuss this and other issues.
 - PSA on FBIC from Bigflat Electric
 - FBI informational audit on-site completed with no findings.
- Thursday, May 06
 - Attended Finance Committee Meeting
 - Letter to USDA created with comments regarding method of distribution.
 - Remainder of HVAC supplies delivered to FBIC/Call with ACE Heating & Air
 - Call with Credit Director to discuss purchase of revolving check cashing machine.
- Friday, May 07
 - Clean-up day! – CAO participated in Clean Up Day in Hays – came into the office at noon
 - Handled constituent complaint

MAY 10-14, 2021

- Monday, May 10
 - Election Zoom Meeting to discuss possible updates to the election ordinance and effect this could have on the election.
 - Field Museum Tour (10 a.m.)
 - Call with Fire Management Director
 - Forest Development Zoom – 1:30 p.m.
- Tuesday, May 11
 - Attended General Fund working session on Zoom.
 - Kwik Stop insurance claim filed and the insurance adjustor Steven Quinn will determine if pumps could be refurbished or not.
 - S. Drago preparing an RFP to advertise the work to be completed.
 - Gilbert Ranch Issue: procurement employee S. Drago will acquire titles to two (2) Gilbert ranch houses as they fall under “land premises) in the lease between Kay Smith and FBIC, but Jay Smith may utilize while operating.
 - Call with THPO Director
 - Call with Child Support Director

- Wednesday, May 12
 - Attended Public Safety Committee via Zoom
 - Conference call with Prosecutor's office
 - Energisystems invoice modified due to TERO costs and notice to Energisystems to proceed granted.
 - FBIC Facility listing sent out to all directors to contact Procurement with any corrections or updates.
 - Attended NARF zoom call at 2 pm
 - FB DES meeting with State FEMA reps at 2 pm – missed by CAO but update received from CAO.
- Thursday, May 13
 - Call with Community member regarding use of community center – denied due to COVID-19 restrictions.
 - Attended Infrastructure Development Zoom Meeting
- Friday, May 14
 - Working on various land dept issues

MAY 17-21, 2021

- Monday, May 17
 - Attended Public Safety Committee via Zoom
 - Call with Pastor Bruce Plummer regarding Lease for grassland project for three (3) months
- Tuesday, May 18
 - Attended Land Committee Meeting via Zoom
 - Meeting with CFO and Comptroller regarding Kwik Stop repairs
 - Meeting with Tribal Health Director regarding Suicide Epidemic Response
 - American Recovery Webinar
- Wednesday, May 19
 - Briefing with Chief of Police regarding early morning incident including attempted murder/kidnapping and car chase
 - Attended Human Services Committee Meeting
 - Call with water resources director to clear up tractor purchase and base funding request.
 - Call with Jackola Engineering regarding LES Renovation plan
 - Sent out memo regarding leave donations for Procurement director
 - Call with ACE Heating & Air regarding HVAC
 - Constituent Complaint
 - Dog roundup e-mail sent to Fish & Wildlife Director
- Thursday, May 20 and Friday, May 21 – CAO on Annual Leave (Marcia Hammett left as Acting CAO)

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry should be supported by a valid receipt or invoice. This ensures transparency and allows for easy verification of the data.

In addition, the document outlines the necessary steps for reconciling accounts. This involves comparing the internal records with the bank statements to identify any discrepancies. If a difference is found, it is crucial to investigate the cause immediately to prevent further errors.

Furthermore, the document highlights the need for regular audits. These audits help to detect any irregularities or potential fraud early on. By conducting audits on a consistent basis, the organization can maintain the integrity of its financial information.

Finally, the document stresses the importance of keeping all financial records for a sufficient period. This is not only a legal requirement but also essential for future reference and analysis. Proper record-keeping is a cornerstone of sound financial management.

The second part of the document provides a detailed overview of the accounting cycle. It describes the ten steps involved in the process, from identifying the accounting entity to preparing financial statements. Each step is explained in detail, including the specific actions required and the documents involved.

Step 1 involves identifying the accounting entity, which is the organization whose financial performance is being recorded. Step 2 is to determine the accounting period, typically a month or a year. Step 3 is to analyze the source documents, such as receipts and invoices, to identify the transactions.

Step 4 is to record the transactions in the journal, which is a chronological list of all business transactions. Step 5 is to post the journal entries to the ledger, which organizes the transactions into accounts. Step 6 is to prepare a trial balance to ensure that the debits equal the credits.

Step 7 is to adjust the accounts for any accruals or deferrals. Step 8 is to prepare the financial statements, including the income statement, balance sheet, and cash flow statement. Step 9 is to close the books for the period, and Step 10 is to prepare the final financial statements for the year.

The document also discusses the importance of using the correct accounting methods and principles. It notes that consistency is key, and any changes should be properly documented and justified. Additionally, it emphasizes the need for accuracy and attention to detail throughout the entire process.

In conclusion, the document provides a comprehensive guide to the accounting cycle and the importance of proper record-keeping. It serves as a valuable resource for anyone involved in financial management, ensuring that all transactions are accurately recorded and reported.

MAY 24-28, 2021

- Monday, May 24
 - Call with Prosecutors Office
 - IV-E discussions
- Tuesday, May 25 – Director’s Meeting Held to discuss the following:
 - Attended Executive Committee Meeting
 - FBSS Manual Zoom Meeting
 - Call with Valerie Blackcrow regarding Kwik Stop
 - Call with Alvin Kennedy regarding Strategic Planning and the Wellness Center
- Wednesday, May 26
 - Attended Council Strategic Planning Meeting
 - E-mails with various programs regarding adding projects to the Master project listing maintained by the Planning dept.
- Thursday, May 27 – CAO on Annual Leave (Marcia Hammett left as Acting CAO)
- Friday, May 28 – FBIC Admin Lv. Granted – Memorial Day

MAY 31, 2021

- Monday, May 31 – FBIC HOLIDAY – Memorial Day

ONGOING PROJECTS ISSUES:

(SEE ATTACHMENT)

OTHER DUTIES THAT OCCUR MONTHLY:

- Meetings with DES COVID19 Response team to keep track of situation(s) and respond accordingly (reports attached)
- Responding to ongoing department closures/shortages due to quarantined employees with positive COVID-19/exposure to COVID-19 positive cases to ensure that governmental services are continued during the FBIC shutdown despite quarantined departments/individuals.
- Continuous/daily group and individual meetings/calls with FBIC Department directors and FBIC tribal attorneys on various matters
- Meetings with FBIC community members on constituent complaints
- Assisting with PSAs; COVID-19 safety measures, weighing in on letters to be sent to county and state officials, etc.

FBIC Program Reports:

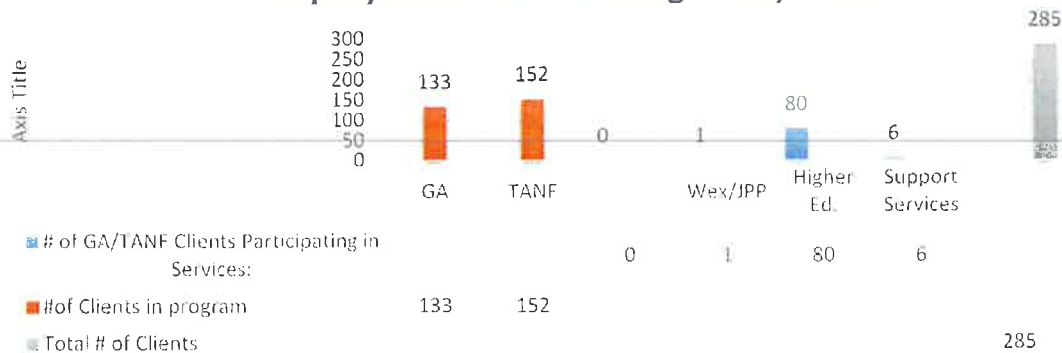
Disaster Emergency Services: Incident Command Meetings held at 9:30 a.m. daily; and IC Meeting Summaries posted for the public daily.

Central Administration (other than CAO): This department has been responding to COVID19 situation and has been creating meeting agendas, requisitions, routing documents/checks, creating the monthly calendars/agendas, assisting council members; researching/drafting correspondence and resolutions, and tending to various requests as they occur. Other items this month included assisting with entering COVID-19 Applications to spreadsheet and keeping track of COVID-19 payments, and various other items.

On March 16, 2020, office staff was reduced due to response to COVID-19 situation. This office has continued with minimal staff through the month of January 2021 with two Central Admin executive assistants receiving work at home assignments to complete 2020 FBIC Directory, Notary training, travel claims, and filing. One Acting Executive Assistant has been covering the main office since June 2020, with one Executive Assisting filling in as needed and working from home part time. The Assistant to CAO returned from maternity leave on March 22, 2021.

477 Employment and Training: This Department is always working toward providing education, employment, training, and related services to the economically disadvantaged, unemployed, or underemployed tribal youth and adults.

477 Employment and Training - May 2021



Accomplishments this past month included:

- Benefit checks were mailed June 1, 2021.
- All 477 E&T Staff have returned to office full-time.
- Met with prosecutor's office regarding programing for inmates.
- Staff meeting was held on May 3, 2021 @ 9:30 a.m.
- Client complaints are ongoing and continue to be addressed.

Chemical Dependency Center (CDC): The CDC program strives to provide cultural and prevention services to clients of Fort Belknap; to improve on State Medicaid Billing Processes, improve counseling/case filing/treating planning, and consistently follow up with clients of Fort Belknap. This past month the employees of this program have:

- Attended court hearings.
- Attended trainings
- Collaborated with medical billing, Tiwahee/courts, Detention and Social Services
- They currently serve sixty-one (61) clients and one (1) of these was sent to impatient and twenty-two (22) evaluations were completed.
- They submitted twenty-nine (29) total Medicaid reimbursements.

Court: The Fort Belknap Court has jurisdiction over all civil and criminal actions arising under the tribal code or at the Indian Common Law in which the defendant is found within The Fort Belknap Reservation. During the past month, the following items were addressed or took place:

- Weekly/monthly collaborative meetings are on-going.
- Funding request has been submitted to Office of Justice Services that includes various items such as a surveillance update and building infrastructure.
- Staff are also working toward fully implementing the full-court system including training and certifying court clerks.
- Ongoing work on code revision
- Jury questionnaires have been sent out and court summons docs will be sent out to those who did not respond to questionnaire. A pool of two hundred sixty (260) jurors is needed.

Fire Management: This department operates in five (5) general areas – Fuels, Prevention, TRM Engine Crew Workforce Development, Fire Preparedness, and Dispatch. Some of their recent work of this department over the past month includes:

- Worked with Rocky Mtn Regional Office on a COVID SOP to follow in case we have a large fire in our area.
- Chainsaw safety class held for upcoming thinning project in July.
- There were ten (10) fire calls this month – all man-made including two (2) false alarms.
- Assisted with two (2) structural fires.
- Career seasonal employees set to return to work at the end of May.
- The fuels specialist is updating budgets and ordering new chain saws for 2021. He is currently on a fire assignment in New Mexico.
- Other employees are taking webinar courses and others have recently received their CDL licenses.

Needs: COVID-19 has caused training and fire season to be postponed, the IHS is also no currently doing fire fighting physicals.

Fish and Wildlife: This program has been doing normal patrolling duties, the biologist is doing work with the black-footed ferrets, and animal control has been trying to keep up with the dog control problem. Other important occurrences this past month include:

- Normal patrolling duties were conducted with wardens responding to calls as needed.
- The Comprehensive wildlife management plan draft will soon be released for public comment.

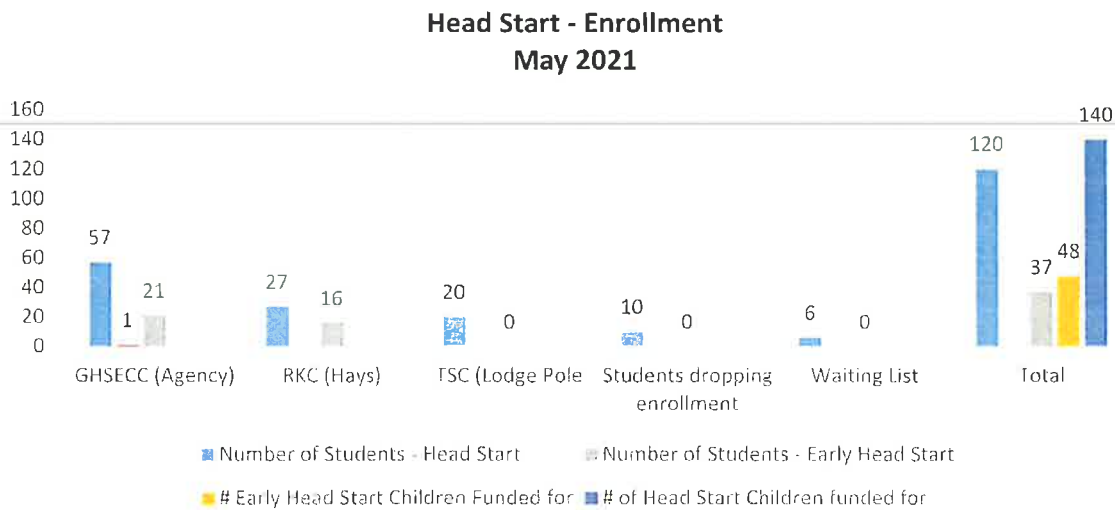
- COVID-19 safety plan for open non-member hunting guidelines have been submitted to DES for approval.
- The dept is also planning for spotlight surveys and plague mitigation (dusting) for black footed ferrets
- The dept is also conducting den surveys for Swift foxes by placing camera traps and collecting scat for DNA analysis. The swift fox workshop was also attended.

Food Distribution Program (Commodity Program): This program distributes supplemental commodities to eligible households within the service area with at least one household member enrolled in a federally recognized tribe. This month this program has done the following:

- Delivered to approximately 80% of elderly/handicap/homebound clients.
- Working with 477 to verify SNAP benefits.
- Received additional CARES ACT funding.
- Distributed one free famer to family food box truck to each community.
- Switched from AIS to IFMS issuing system.
- Two (2) staff members attended the Civil Rights Training (AB/TBC)

Head Start/Early Head Start:

This program currently has the following 2019-20 Prospective Enrollment Statistics:



Some of the various situations/projects they dealt with this past month and some upcoming items:

- Managers have received program information reports (PIRs) so that they can begin entering data.
- There are thirty-three (33) students that will be graduating this year and twenty-four (24) that will be returning to GHSECC.
- There are fifteen (15) students that will be graduating and twelve (12) returning at RKC

- There are three (3) students out of twenty-five (25) who are currently receiving remote learning services.
- Both Head Start and Early Headstart have completed the Focus Area One monitoring review.
- A parent policy council meeting was held on May 25, 2021.
- There are currently eleven (11) children with IEPs.

Personnel/Human Resources: Human Resources Personnel are responsible for managing all personnel operations including all employee personnel actions related to placement, training, new employee orientation, disciplinary actions, etc.; as well as for reporting and preparing for Executive Council meetings on the last week of each month. This past month this department processed zero (0) termination, zero (0) suspensions, zero (0) FMLA requests, two (2) transfers, received visitors, processed thirty-nine (39) temporary agreements, seventeen (17) payroll changes, five (5) separation letters (resignations), and twenty-two (22) job applications.

Maintenance: This program is tasked with daily cleaning and disinfecting, as well as maintaining various tribal buildings at the Agency, Hays, and Lodge Pole. This past month the following was accomplished:

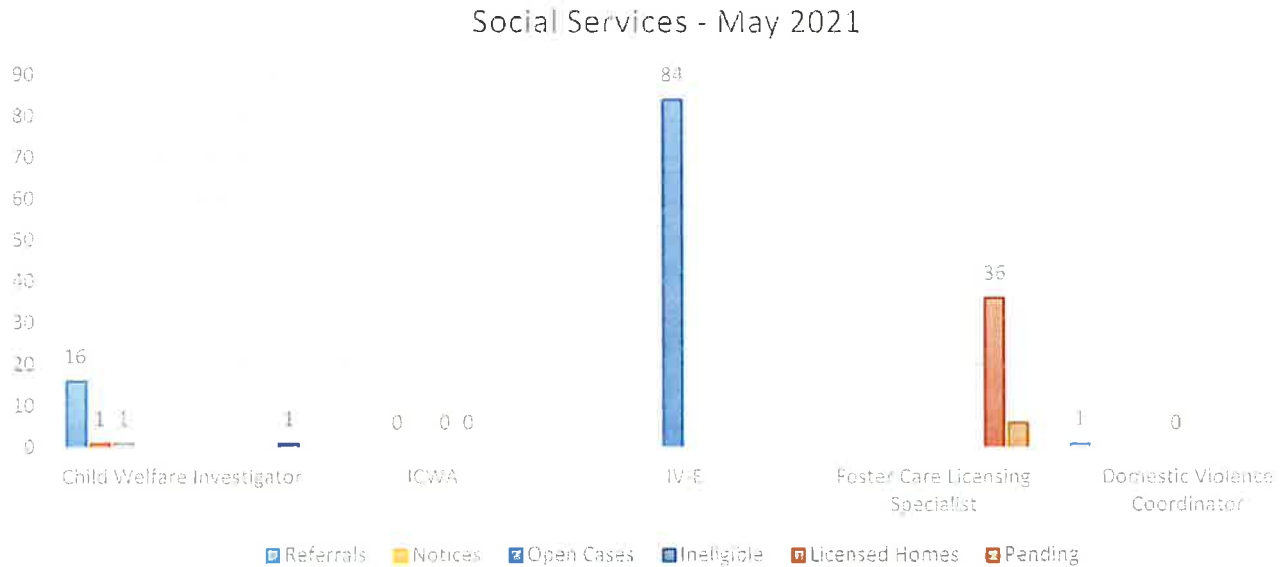
- Maintenance has been working on various office projects such as tiling the Roads Maintenance office,
- Cutting grass around tribal building and other tribal areas
- Working on needs assessment of the FBIC tribal buildings
- Moving office furniture per program requests and painting offices.
- Installing air conditioning units and coordinating a/c repairs to various offices.

Property & Supply/Procurement: This past month the property & supply/Procurement department has worked on the following items:

- Reviewed requisitions for compliance with federal regulations.
- Processed purchase orders for program to function efficiently – processed ninety-six (96) Purchase Orders.
- There were four (4) new contracts submitted to the department to be finalized.
- Areas for improvement: physical inventories need to be completed, filing system needs to be updated, and new staff need to be trained on program function for compliance with Federal Regulation changes and compliance.

Roads Maintenance - This department held been performing street and sidewalk cleaning, patched several pot holes, completed some ROW maintenance, purchased a new Broom from RDO equipment, purchased and will be installing new road signs.

Social Services: This following chart represents the number of clients served by Social Services this past month:



Social Services works toward systemic changes that will benefit Children who are involved with the Child Welfare System. Items this month include:

- Internships with ANC. Director is working on an MOU to start transitioning Social Services employees with human services degrees.
- The Yale professional development project is still waiting on signatures, but professors will be starting summer classes.
- Still working on obtaining two (2) receiving homes.
- Problem areas: understaffing/high turn over rate, COVID-19 has caused mental health problems, increases in suicide/suicide attempts (staff training needed to address this), IHS lacks needed services, or is not providing them.

Tribal Enrollment Rights Ordinance (TERO): The Fort Belknap Indian Community (FBIC) TERO Department is in place to enforce the TERO Ordinance by means of exercising Indian Preference and ensuring all contractors commencing work within the boundaries of the FBIC reservation are within compliance. They also ensure that all compliance components of contracting firms are being met as far as assessing and collecting all TERO fees, monitoring of Davis-Bacon wage scale of core-crews and local labor force. This past month the TERO Department was involved with the following:

- Riverside Construction and Mountain West Holding Company are currently doing paving projects called the Hays North & South on Highway 66.
- Energisystems from Billings, MT is currently replacing spill buckets and drop tubes and installing an anode at the Kwik Stop.

- TERO assisted Indian Preference firms with their documents that were preparing to submit bids for a paving of parking lot at ANC.
- Twelve (12) job searches
- Four (4) registrations
- There were six (6) client support services employment/training requests submitted.

Tribal Health Administration:

This program has been overseeing all FBIC health programs and has been instrumental in assisting with COVID-19 Response Efforts. This past month the Tribal Health Administration have been:

- Working on the 638 process for the Behavioral Health program.
- Providing PPE and education to the communities through several programs.
- COVID-19 positive homes receive PPE, cleaning supplies, and food.
- Requesting to hire four (4) suicide prevention advocates.
- Gave Diana Bigby the authority to create and implement a suicide prevention team.

Upward Bound: This program provides support for students with low-income families and/or where neither parent holds a bachelor's degree to prepare for college admission. These students will be given opportunities that will help them succeed in precollege performance and will assist in their higher education journey. The Fort Belknap Upward Bound program is budgeted for seventy-seven (77) students and the following is a snapshot of the past month:

- There are currently seventy-one (71) students enrolled with six (6) vacancies.
- The director assisted the advisors with completing the curriculum activities with students.
- The program staff will be requesting student grades from the school now that school is out for the summer.
- This year for the summer component, the UB program will be utilizing Google Classroom. There are currently sixteen (16) students registered, with a goal of at least fourteen (14) more students. The summer staff consists of seven (7) instructors and three (3) teacher's aids. Each student will receive a DELL laptop, textbooks and hygiene products in "summer survival kits."

Vocational Rehabilitation: This program has been working toward developing, implementing, and evaluating competent VR Services through objectives. Those objectives include implementing a program for tribal members with disabilities. This past month the program employees completed the following:

- Advised clients to follow all FBIC COVID-19 restrictions/safety measures during work experience hours (and during personal time).
- Applications for 2021 VR summer youth employment are now available.

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ENTERPRISES:

Prairie Mountain Utilities:

The Administration portion of Prairie Mountain Utilities has accomplished the following:

- Overseeing the department.

The Water Operations portion has accomplished the following:

- Repaired two (2) water breaks.
- Are planning to move the Lodge Pole water full station to a more secure location.

The Solid Waste Department has accomplished the following this month:

- Are waiting for a new compactor.

Items of Interest:

June 02, 2021 – Natural Resources Committee Meeting

June 07, 2021 – Regular Council Meeting

June 10, 2021 – Finance/Credit Committee Meeting

June 15, 2021 – Land Committee Meeting

June 16, 2021 – Health Committee Meeting

June 17, 2021 – Human Services Committee Meeting

June 21, 2021 – General Services Committee Meeting

June 22, 2021 – Public Safety Committee Meeting

June 23, 2021 – Planning Committee Meeting

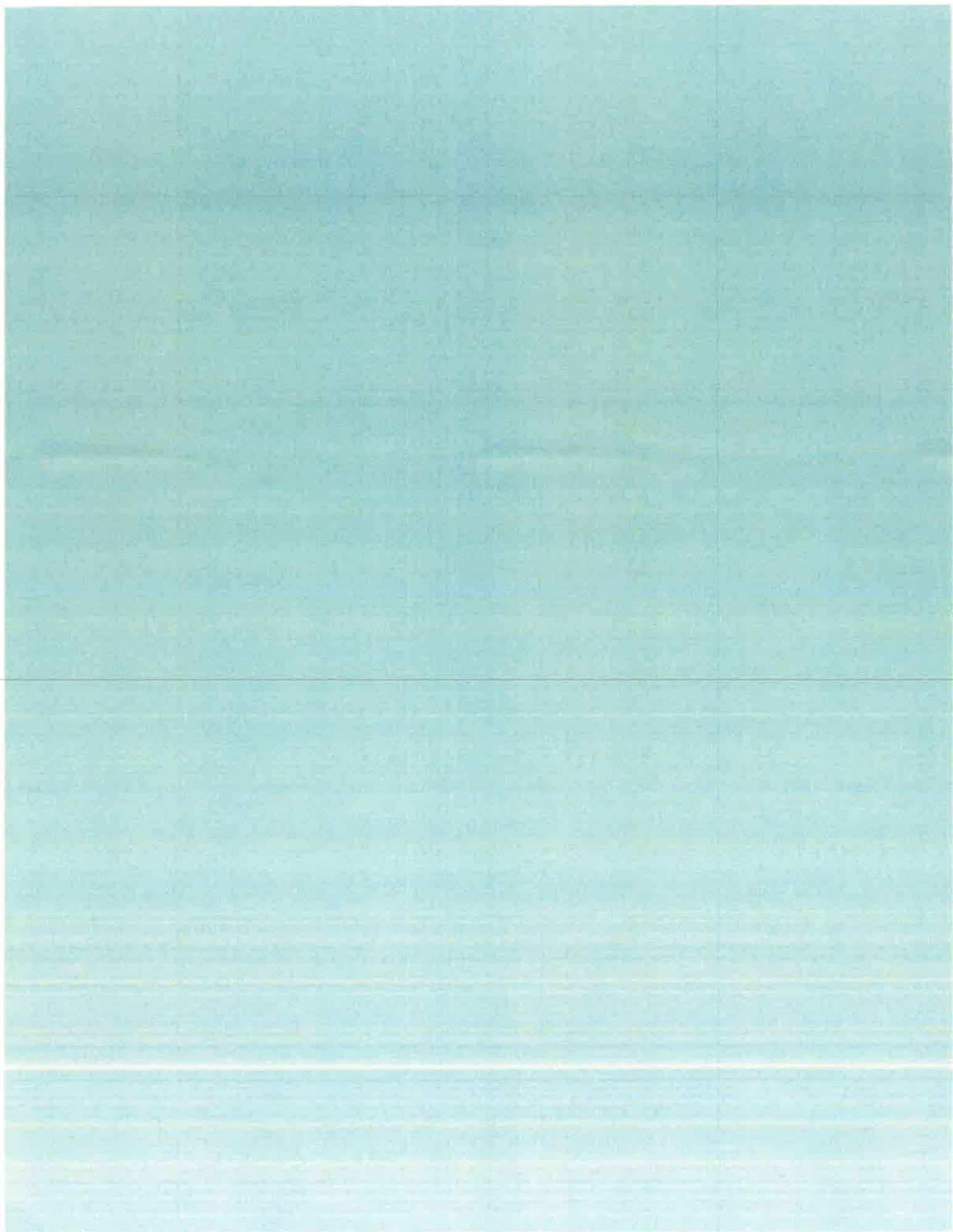
June 28, 2021 – Executive Committee Meeting

June 29, 2021 – Insurance Board Meeting/Director's Meeting

June 30, 2021 – Director's Meeting

Fort Belknap Indian Community
Chief Administrative Officer
MAY Monthly Report

ONGOING PROJECT LIST



Ongoing Projects

Project:	Recent Updates/Items to Complete:
<p><i>Kwik Stop Lease:</i> <i>Summary:</i> <i>The Kwik Stop Lease with Ezzies is up and the FBIC Council is now tasked with deciding on renewing the lease or taking over the Kwik Stop business on or before May 15, 2021 – with full closure to happen on July 31, 2021</i></p>	<ul style="list-style-type: none"> - Feasibility study to be conducted - Follow-up with Procurement Officer on insurance claim for pumps (quotes needed) - All costs needed for all repairs received - Discussions with Valerie Blackcrow ongoing - Council to meet to discuss how to move forward
<p><i>Kwik Stop Building Repairs</i> <i>Summary:</i> <i>The Kwik Stop Building is in need of several repairs including:</i></p>	<ul style="list-style-type: none"> - Invoices have been received from Energisystems (procured by Shawn Drago) - 1 of 2 Invoice to Energisystems for Spill Bucket Replacement has been processed and mailed (invoice was updated – invoice - Draft RFP developed by Shawn Drago fir upgrade of existing vehicle-fueling system - Drop Tube and Spill Bucket repaired by Energisystems - Demo existing fuel and upgrade - still needed – RFP put out on Indianz.com
<p><i>OIG Audit:</i> <i>Summary:</i> <i>The OIG Audit was published in early 2017 – from an OIG audit that was conducted in 2016 on several grants. The actual report was upwards of 80 pages' long. The FBIC was audited by the OIG for various grants (some dating back as far as 2012). Multiple findings were made by the Office of Inspector General (OIG).</i></p> <p><i>There has been ongoing correspondence and efforts from FBIC to bring items into compliance with OIG and to justify past expenditures. The FBIC team (made up of FBIC Attorneys, CFO, CAO, and Comptroller) is currently in the process of</i></p>	<ul style="list-style-type: none"> - Six (6) findings remaining as of May 2021 - May 24 deadline to provide two (2) financial remedies and four (4) programmatic remedies - Policy updates to finance policies need to be completed (assigned to Pat O'Brien)

<p><i>finalizing updates related to the audit(s) and/or repaying funds as necessary.</i></p>	
<p>Law Enforcement Renovation: <i>Summary: The FBIC Law Enforcement Department has funds for renovating the existing law enforcement structure. It is currently on a no-cost extension. Jackola Engineering are the general contractors and have done the drawings/plans for the project.</i></p>	<ul style="list-style-type: none"> - General contractor needed for construction work - Continued discussion with Jackola Engineering on the project
<p>HVAC Project <i>Summary: Updating the HVAC system in the FBIC Tribal Administration Building. Jackola Heating and Air has created designs and are serving as the general contractor to oversee the work. The project was awarded to Ace Heating and Air but was delayed due to COVID restrictions</i></p>	<ul style="list-style-type: none"> - Budget Needs Approval - ACE Heating and Air to respond on whether they have availability to complete project before the fiscal year ends - Ace contract needs to be revisited and potentially recreated as Sole-Source contract (depending on ACE availability) – discussion with ACE Heating and Air contractors are ongoing
<p>Gilbert Ranch: <i>Summary: The FBIC has purchased the Gilbert Ranch Property and is working toward revamping and using the land for economic development purposes for the FBIC</i></p>	<ul style="list-style-type: none"> - Inventory conducted by Procurement officer – April 2021 - Housing rental agreement -
<p>ARPA/COVID Funds: <i>Summary: The FBIC has been and continues to be the recipient for various sources of COVID-related funding. The CAO has been tasked with keeping track of all funding by working with directors/CFO to create spending plans and keep track of all COVID fund expenditures.</i></p>	<ul style="list-style-type: none"> - Tracking expenditures and creating/tracking spending plans - Preparing for new incoming funds - Infrastructure development project funding plans - Table with various infrastructure projects is being maintained by Amy Murdock and Ray King (link to be sent to FBIC Council)

FBIC Chief Administrative Officer – Updated June 07, 2021

	<ul style="list-style-type: none">- Continuing to update that Master Project spreadsheet with projects and received funding
<p>LIHWAP: <i>Summary:</i> <i>The FBIC has been award funding from the Low Income Household Water Assistance Program (LIHWAP) for individuals needing assistance for their water utilities. The CAO is working on accepting the funding and assigning responsibilities to the FBIC utilities department.</i></p>	<ul style="list-style-type: none">- Finalize documents to apply for and accept LIHWAP funding- Work with PMU director to get system in place for utilizing the funding for low-income individuals needing water assistance

Fort Belknap Indian Community
Chief Administrative Officer
MAY Monthly Report

DIRECTOR'S MEETING NOTES

Fort Belknap Indian Community Director's Meeting

Chief Administrative Officer: Delina Cuts The Rope



Zoom Conference Call
Tuesday, June 1, 2021

AGENDA

- I. **Monthly Reports/Cuff Accounts due the last Wednesday of each month**
 - a. In addition to CAO – docs must also be submitted to Council Committee Chair/Vice-Chair (and Recording Secretary) prior to monthly meetings

Monthly Reports NOT Received:

Buffalo Program
Commodity
Consent Decree
Enrollment
Irrigation/Water Resources
Land
Law Enforcement

Planning
Public Relations
Seniors
Social Services
Tiwahe
THPO

Monthly Reports Received:

477 E&T *Missing Cuff Account
Child Care Program
Child Support
Chemical Dependency Center
Courts
Credit/Economic Development
Environmental
Fish and Wildlife
Fire Management
Human Resources*Missing Cuff Account
Head Start/Early Head Start

Public Health Nursing
Prairie Mountain Utilities
Property and Supply
Fire Management
Roads Maintenance
TERO
Transportation *Missing Cuff Account
Tribal Maintenance
Upward Bound
Voc. Rehab

- CAO: Some cuff accounts look as though they are still being copied from finance expense ledgers, but it should show your actual expenditures up to date.
- As of now, about 50% of cuff accounts have not been submitted (and a monthly report without a cuff account is incomplete)
- Council has been told that directors have received tools (cuff account/monthly report templates) to keep track of their monthly expenditures and work progress – they are interested in seeing monthly reports and cuff accounts each month. Please ensure that they are submitted so that F'BIC Council committee chair and co-chairs are given copies (via e-mail).

Fort Belknap Indian Community

Director's Meeting

Chief Administrative Officer: Delina Cuts The Rope



II. **Reminder from President Werk: Please keep your voicemails cleared off and return phone calls in a timely manner.**

- Even work at home staff need to be cognizant and keep their voicemail clear

III. **ARPA Funding (COVID funding) – Amy Murdock/Ray King**

- *Presentation/discussion primarily from Ray King (sharing master list on screen)*

- Ray and Amy are working on creating a master list of infrastructure development needs to tighten up information and show all ARPA funding/project needs. This list will serve to do the following:
 - “Draw a picture for council” to capture information on what projects need to be completed/what steps will be required/what progress is done/what the financial need (or match) is required for completing that project.
 - Directors who receive ARPA funding for their project are asked to
 - submit this information to Ray/Amy to add to their list
 - include need based on match requirement or need
 - include quotes/cost estimates of work to be done
 - include timeline/description of project
 - Directors who have projects that need to be funded should also send that information to Ray/Amy – they may help direct you to funding besides ARPA if it is available
 - CAO would like Ray/Amy circulate this list on google docs and as a pdf
 - The master list consists of a list of all projects on one spreadsheet and tabs for each corresponding project with additional information as given by director
 - Ray and Amy are also working on developing timelines to go along with each project for work completed goals including tasks and due dates (this will help determine if project is on schedule).
 - Questions about how to update information on the spreadsheet or about the process in general should be routed to Amy Murdock
 - Projects that already have received funding should also be included on the list so Amy and Ray can also keep track of the incoming funding and projects completed.
- Director input/comments are important
- This master list will help ensure that everyone is on the same page

Fort Belknap Indian Community Director's Meeting

Chief Administrative Officer: Delina Cuts The Rope



IV. Phase II Re-opening – Dr. Jen Show

- The FBIC Council passed Resolution 88-2021 on May 27, 2021 which approved Phase II of the re-opening of the FBIC.
 - Directors were sent a copy of the Phase II plan
 - Updates include:
 - Opening offices/businesses to 50% capacity or patronage (those already at 100% can continue on) – hybrid offices with only part in office staff can still be implemented in this phase.
 - Directors may bring back additional personnel if needed
 - TRAVEL: Travel is not recommended, but travel to other states will be permissible as long as that state is not considered a hot spot
 - While traveling ALL individuals (vaccinated or not) must adhere to safety measures such as wearing masks, washing hands often, and social distancing when possible.
 - Vaccinated persons: do not need to get tested after travel
 - Non-vaccinated persons: must get tested before travel (1-3 days prior) and after travel (3-5 days after returning) or quarantine fourteen (14) days
 - If in doubt or needing guidance, call PHN or local health authority for clarification
 - Vaccinated or Non-Vaccinated individuals should NOT go to hot spots
 - Gyms/Community centers can open up to 25% capacity – those facilities will put forth guidance
- Curfew has been lifted (except for ones previously existing for minors/etc.)
- Alcohol ban lifted
- Non-essential activities require a safety plan (5 days in advance) to be submitted to DES
- Phase III will depend on the stability of current active numbers for one (1) month with no changes past a 60% influx of active cases and/or increase in immunized person to approximately 75% of eligible community members.
- Open to Questions:
 - Eddie M. Question: Fully vaccinated staff on travel (do they have to quarantine)?
 - Delina: unless destination requires it, vaccinated individuals do not need to quarantine

Fort Belknap Indian Community Director's Meeting

Chief Administrative Officer: Delina Cuts The Rope



- Tammy R. Question – how do we know who is vaccinated/not vaccinated
 - Delina – you won't know unless they disclose it to you
- V. Human Resources – Marcia Hammett/Delina Cuts The Rope
- Will skip due to the hiring meeting today (not able to attend)
- VI. Finance – Charlotte Lamabull, CFO and Robert Bearcub, Comptroller
- Not on the zoom

Fort Belknap Indian Community

Director's Meeting

Chief Administrative Officer: Delina Cuts The Rope
 Zoom Conference Call
 Thursday, May 27, 2021



Director/Manager/Representation:	Department:	Attendance indicated by check mark:
Amy Murdock	Planning	✓
Annette Horn	Vocational Rehabilitation Program	✓
Tanya Cochran	Child Care Program	✓
Byard Lamebull	Disaster Emergency Services (DES)	
C. John Healy	Transportation/Transit	✓
Carolyn Horn	Prairie Mountain Utilities	
Charlotte Lamebull	Finance	
Clarissa Bell	Economic Development (Credit)	✓
Craig Adams	Irrigation	
Dean Doney Sr.	Maintenance	✓
Dennis Longknife	Climate Change Program	
Donald Longknife /Matthew Pettit	Information Technology	✓
Eagle Ereaux	Social Services	
Eddie Moore III	Court (Administrator)	✓
Felecia Mount	Centralized Billing	
Harold "Jiggs" Main	Fish and Wildlife	
Ina Nez Perce	Environmental	✓ M. Healy
Joan Johnson	Court (Juvenile Court)	✓
Johnathan Walker	477 Employment and Training	✓
Joseph Lee Blackcrow	Fire Management	
Josh Roberge	Law Enforcement	✓
Julia Doney	Head Start/Early Head Start	✓
Karen Yazzie/Tammy Rider	Tribal Health Administration	✓ Tammy Rider
Kristal Hawley-Fox	Water Resources	
Lillian Alvernaz	Prosecution	
Marcia Hammett	Human Resources/Personnel	
Margaret Peggy Doney	Land	✓
Michael Blackwolf	Tribal Historic Preservation Office (THPO)	✓
Michelle Crazy	Upward Bound	✓
Nancy Boushie	Tribal Employment Rights Office	✓
Peggy Healy	Low Income Energy Assistance Program (LIEAP)/ Senior Citizens Center	✓
Pete Bishop	Roads Maintenance	✓
Robert Bearcub	Finance	
Ronald Speakthunder	Procurement/Property and Supply	✓ S. Drago
Sarah Gone	Tiwahe Initiative	
Trisha Blackcrow	Commodity (Food Distribution Program)	✓
Willowa "Sis" Horn	Child Support Services	✓
Wilson "Bronc" Speakthunder	Buffalo Program	

Ray King
 Ray Cichoz

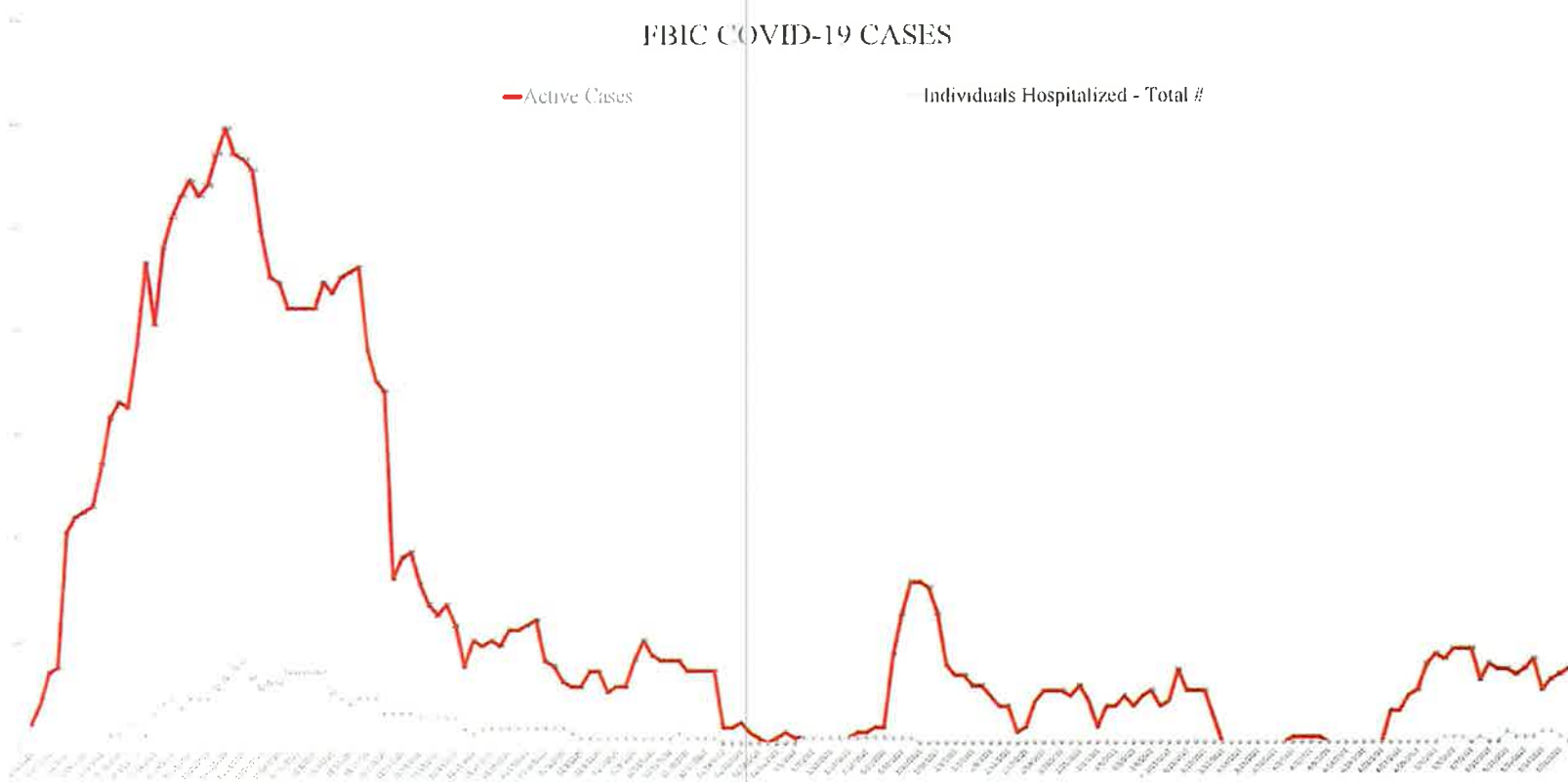
FBIC COVID-19 DATA

Fort Belknap Indian Community
Chief Administrative Officer
MAY Monthly Report

FBIC COVID-19 CASES

Active Cases

Individuals Hospitalized - Total #



FBIC COVID-19 CASES DATA

Date:	Active Cases	Recovered By Date	Individuals Hospitalized - Total #	Hospital Discharges	Total Deaths	New Cases:	Total Cases (active and inactive)	Total Recovered:
9/28/2020	4	2				4	6	2
9/29/2020	8	1				4	11	3
9/30/2020	14	0				10	17	3
10/1/2020	15	1				5	19	4
10/2/2020	41	1				26	46	5
10/3/2020	44	0				3	49	5
10/4/2020	45	1				1	51	6
10/5/2020	46	2				1	54	8
10/6/2020	54	4				8	66	12
10/7/2020	63	5	2			9	80	17
10/8/2020	66	1	2			4	84	18
10/9/2020	65	5	4			4	88	23
10/10/2020	77	3	4			15	103	26
10/11-13/2020	93	0	2		2	16	119	24
10/14/2020	81	43	6		2	31	150	67
10/15/2020	96	0	8		2	15	165	67
10/16/2020	102	2	9		2	8	173	69
10/17/2020	106	3	7		2	7	180	72
10/18/2020	109	2	9		2	5	185	74
10/19/2020	106	8	9		2	5	190	82
10/20/2020	108	4	9		2	6	196	86
10/21/2020	114	3	11		3	9	205	88
10/22/2020	119	3	13		3	8	213	91
10/23/2020	114	8	15		3	3	216	99
10/24/2020	113	6	16		5	5	221	103
10/25/2020	111	3	13	3	5	1	222	106
10/26/2020	99	17	11	2	5	5	227	123
10/27/2020	90	12	12	0	6	3	230	134
10/28/2020	89	6	12	0	6	5	235	140
10/29/2020	84	11	14	0	6	6	241	151
10/30/2020	84	1	14	0	6	1	242	152
10/31/2020	84	4	14	0	6	4	246	156
11/1/2020	84	3	14	0	6	3	249	159
11/2/2020	89	6	14	1	6	11	260	165
11/3/2020	87	4	10	0	7	2	262	168
11/4/2020	90	3	9	1	7	6	268	171
11/5/2020	91	1	8	1	7	2	270	172

FBIC COVID-19 CASES DATA

11/6/2020	92	2	9	0	7	3	273	174
11/7/2020	76	17	9	0	7	1	274	191
11/8-9/2020	70	9	9	0	7	3	277	200
11/10/2020	68	8	6	3	7	6	283	208
11/12/2020	32	39	6	0	7	3	286	247
11/13/2020	36	1	6	0	7	5	291	248
11/14/2020	37	4	6	0	7	1	292	248
11/15/2020	31	2	5	1	8	0	292	253
11/16/2020	27	6	5	0	8	2	294	259
11/17/2020	25	2	5	0	8	0	294	261
11/18/2020	27	0	5	0	8	2	296	261
11/19/2020	23	5	5	0	8	1	297	266
11/20/2020	15	13	3	2	8	5	302	279
11/21/2020	20	1	2	1	8	6	308	280
11/22/2020	19	3	3	0	8	2	310	283
11/23/2020	20	1	3	0	8	2	312	284
11/24/2020	19	3	3	0	8	2	314	287
11/25/2020	22	0	3	0	8	3	317	287
11/26/2020	22	0	3	0	9	0	317	286
11/27/2020	23	2	3	0	9	3	320	288
11/28/2020	24	1	3	0	9	2	322	289
11/29/2020	16	8	3	0	9	0	322	297
11/30/2020	15	3	3	0	9	2	324	300
12/1/2020	12	3	3	0	9	0	324	303
12/2/2020	11	2	2	1	9	1	325	305
12/3/2020	11	2	1	1	9	2	327	307
12/4/2020	14	2	1	0	10	5	332	308
12/5/2020	14	0	1	0	10	0	332	308
12/6/2020	10	4	1	0	10	0	332	312
12/7/2020	11	1	1	0	10	2	334	313
12/8/2020	11	0	1	0	10	0	334	313
12/9/2020	16	1	1	0	10	6	340	314
12/10/2020	20	0	1	0	10	4	344	314
12/11/2020	17	3	1	0	10	0	344	317
12/12/2020	16	1	1	0	10	0	344	318
12/13/2020	16	0	1	0	10	0	344	318
12/14/2020	16	4	2	0	10	4	348	322
12/15/2020	14	2	1	1	10	0	348	324
12/16/2020	14	0	1	0	11	0	348	323

FBIC COVID-19 CASES DATA

12/17/2020	14	0	1	0	11	0	348	323
12/18/2020	14	0	1	0	11	0	348	323
12/19/2020	3	11	0	0	12	0	348	333
12/20/2020	3	0	0	0	12	0	348	333
12/21/2020	4	0	0	0	12	1	349	333
12/22-23/2020	2	3	0	0	12	1	350	336
12/28/2020	1	2	0	0	12	1	351	338
12/29/2020	0	0	0	0	12	1	351	339
12/30/2020	1	0	0	0	12	1	351	338
1/4/2021	2	0	0	0	12	1	352	338
1/5/2021	1	1	0	0	12	0	352	339
1/6/2021	1	1	1	0	12	1	353	340
1/7/2021	1	0	1	0	12	0	353	340
1/8/2021	1	0	1	0	12	0	353	340
1/11/2021	1	0	1	0	12	0	353	340
1/12/2021	1	0	1	0	12	0	353	340
1/13/2021	1	1	1	0	12	1	354	341
1/14/2021	2	0	1	0	12	1	355	341
1/15/2021	2	0	1	0	12	0	355	341
1/19/2021	3	0	1	0	12	1	356	341
1/20/2021	3	2	1	0	12	2	358	343
1/22/2021	17	0	1	0	12	14	372	343
1/25/2021	25	1	1	0	12	3	381	344
1/26/2021	31	0	1	0	12	6	387	344
1/27/2021	31	2	0	1	12	2	389	346
1/28/2021	30	1	0	0	12	0	389	347
1/29/2021	25	8	0	0	12	3	392	355
2/1/2021	15	12	0	0	12	2	394	367
2/3/2021	13	3	0	0	12	1	395	370
2/4/2021	13	1	0	0	12	1	396	371
2/5/2021	11	3	0	0	12	1	397	374
2/8/2021	11	0	0	0	12	0	397	374
2/9/2021	9	2	0	0	12	0	397	376
2/10/2021	7	2	0	0	12	0	397	378
2/11/2021	7	0	0	0	12	0	397	378
2/12/2021	2	5	0	0	12	0	397	383
2/17/2021	3	1	0	0	12	1	400	385
2/18/2021	8	0	0	0	12	5	405	385
2/19/2021	10	0	0	0	12	2	407	385

FBIC COVID-19 CASES DATA

2/22/2021	10	0	0	0	12	0	407	385
2/23/2021	10	0	0	0	12	0	407	385
2/24/2021	9	1	0	0	12	0	407	386
2/25/2021	11	0	0	0	12	2	409	386
2/26/2021	8	3	0	0	12	8	409	389
3/1/2021	3	5	0	0	12	0	409	394
3/2/2021	7	1	0	0	12	5	414	395
3/3/2021	7	0	0	0	12	0	414	395
3/4/2021	9	0	0	0	12	2	416	395
3/5/2021	7	3	0	0	12	3	417	398
3/8/2021	9	1	0	0	12	3	420	399
3/9/2021	10	1	0	0	12	1	421	399
3/10/2021	7	3	0	0	12	0	421	402
3/11/2021	8	1	0	0	12	2	423	403
3/12/2021	14	0	0	0	12	6	429	403
3/15/2021	10	4	0	0	12	0	429	407
3/16/2021	10	0	0	0	12	0	429	407
3/17/2021	10	0	0	0	12	0	429	407
3/18/2021	5	5	0	0	12	0	429	412
3/22/2021	0	5	0	0	12	0	429	417
3/23/2021	0	0	0	0	12	0	429	417
3/24/2021	0	0	0	0	12	0	429	417
3/25/2021	0	0	0	0	12	0	429	417
3/26/2021	0	0	0	0	12	0	429	417
3/29/2021	0	0	0	0	12	0	429	417
3/30/2021	0	0	0	0	12	0	429	417
3/31/2021	0	0	0	0	12	0	429	417
4/1/2021	1	0	0	0	12	1	430	417
4/2/2021-4/6/2021	1	0	0	0	12	0	430	417
4/7/2021	1	0	0	0	12	0	430	417
4/8/2021	1	0	0	0	12	0	430	417
4/9/2021	0	1	0	0	12	0	430	418
4/12/2021	0	0	0	0	12	0	430	418
4/14/2021	0	0	0	0	12	0	430	418
4/16/2021	0	0	0	0	12	0	430	418
4/19/2021	0	0	0	0	12	0	430	418
4/20/2021	0	0	0	0	12	0	430	418
4/21/2021	0	0	0	0	12	0	430	418
4/26/2021	6	0	0	0	12	6	436	418

FBIC COVID-19 CASES DATA

4/27/2021	6	0	0	0	12	0	436	418
4/28/2021	9	0	0	0	12	3	439	418
4/29/2021	10	0	0	0	12	1	440	418
4/30/2021	15	0	0	0	12	5	445	418
5/3/2021	17	0	0	0	12	2	447	418
5/4/2021	16	3	1	0	12	2	449	421
5/5/2021	18	0	1	0	12	2	451	421
5/6/2021	18	0	1	0	12	0	451	421
5/7/2021	18	2	0	1	12	2	453	423
5/10/2021	12	8	1	0	12	2	455	431
5/11/2021	15	1	0	0	12	4	459	432
5/12/2021	14	1	0	1	12	0	459	433
5/17/2021	14	7	2	0	12	8	467	441
5/18/2021	13	1	1	1	12	0	467	442
5/20/2021	14	0	1	0	12	1	468	442
5/21/2021	16	4	1	0	12	6	474	446
5/24/2021	10	6	2	0	12	0	474	452
5/25/2021	12	0	2	0	12	2	476	452
5/26/2021	13	0	1	1	12	3	479	454
5/27/2021	14	0	0	1	12	2	481	455