

**FORT BELKNAP INDIAN COMMUNITY**  
**USDA FY2021 Food Distribution Program on Indian Reservation Project**

**Title:** Nutrition Educator

**Status:** .75 FTE  
(For 12 months only.)

**Department:** Fort Belknap Extension Office

**Salary:** \$15 Hourly Rate Supervision Received: Works under the direct supervision of the Ag Extension Agent and the FCS Extension Agent.

**Supervision Exercised:** None

**Work Summary:** Serves as Nutrition Educator for the Fort Belknap Food Distribution Program (FDPIR) Project. Works in collaboration with FDPIR Partnerships to plan and develop nutrition education workshops, hosting food demonstrations and sampling sessions for FDPIR participants.

**Tasks Involves:**

1. Maintain partnerships with local elementary, high school, head start centers, tribal health programs, tribal college and local FDPIR program, to implement project goals and activities.
2. Educate FDPIR participants on healthy cooking techniques, with food demonstrations, sampling sessions and recipe handouts, at FDPIR facility, Senior Centers, partnership centers and schools.
3. Assist with food preservation classes for vegetables harvested from local gardens.

**Qualifications:**

1. Must have experience in Nutrition Education related work.
2. Must be willing to learn scope of nutrition education, as related to growing gardens for better health.

**Special Conditions:**

1. Must have a vehicle to travel to training sites, for nutrition education classes and Garden Workshops throughout the reservation.
2. Must possess a valid State of Montana issued Driver's License and eligible for inclusion with the tribal contracted Master Insurance Policy, at a reasonable cost.
3. Must comply with the Fort Belknap Community Council Substance Abuse Prevention and Drug/Alcohol and Alcohol testing Policy, prior to and during employment.
4. Will be subject to background investigation to include work history and criminal history.
5. Must never been convicted of a felony; nor been convicted of a misdemeanor one (1) year prior to date of appointment. Conviction of a felony or misdemeanor is sufficient cause of immediate dismissal.

**Immigration Reform and Control Act:** Requires that all individuals appointed to a position must present proof of employment eligibility. Successful applicants will be asked to produce documentation.

Revised: 08/31/21