

JOB DESCRIPTION

Title: Range Rider
~~General Laborer~~

Department: Tribal Land

Status: Not to exceed 30 days

Salary: \$15.00 per hour

SUPERVISION RECEIVED:

Incumbent receives overall supervision from the Tribal Land Director

SUPERVISION EXERCISED:

Incumbent performs no supervisory activities.

GENERAL DESCRIPTION:

Incumbent will be working as a General Laborer and will be responsible to carry out the duties as assigned, mainly constructing and repairing fence, counting livestock and enforcing the regulations related to livestock and agriculture for the Fort Belknap Indian Community, Incumbent will be paid from the General Fund on a 30 day appointment.

GENERAL DESCRIPTION OF DUTIES:

1. Counts Livestock on and off of the Range Units and Farm Pasture Leases. Inspects Range Units to ensure that the livestock listed on the crossing permits are the only ones carrying those brands and the stocking capacity is not overstocked.
2. Inspects Range Units and Farm Pasture Leases to determine ownership of the livestock before moving into the Range Units or Lease within the Reservation. Checks for proper crossing permit, brand information, stocking capacity and ear tags on Bulls for Trichomonaiasis test.
3. In case of trespass or non-compliance, will record the brands, numbers, locations and date and will write a report and report to supervisor for follow up actions.
4. Ensures that the Right to Do Business Fees are paid in accordance with the crossing permit
5. Submits daily reports on activities and range unit and pasture conditions, and livestock checked and counted. Will make a special incident report on stray livestock or other incidents
6. Inspects boundary and cross fence conditions, condition of water, location of salt and mineral and feed replacements
7. Notifies owners of livestock found, informing them of the location of their livestock. Submits written reports to BIA through a written report to immediate supervisor on stray or trespass livestock for follow up action.
8. Will work with the Law and Order Department under the Law & Order Code as well as the BIA for enforcement as required.
9. Conforms to guidelines set forth by the Tribal Policies and Procedures
10. Main duties will be to repair and construct some fence as required

11. Performs other related work as required

KNOWLEDGE:

1. Must have a thorough knowledge of the Range Units, their locations, size, boundaries, water location, etc. as well as farm pasture leases.
2. Must have knowledge of and ability to read and decipher brands
3. Must be able to read and write legal descriptions and be able to locate a particular tract of land or lease given land marks as well as description
4. Must have knowledge and understanding of all of the Tribes governing documents related to land i.e.: Grazing Ordinance Farm Pasture Code, Trichomonaisas Code, Plan of Operation and livestock emergency preparedness and response plans.
5. Must be able to read and write fluently so that accurate report are submitted
6. Must have a High School Diploma.

SPECIAL CONDITIONS:

Must be above average in physical strength and agility to carry out the physical functions of this position, i.e.: carrying fence posts, rolls of barbed wire, fencing tools and other heavy objects with the ability to operate a post hole digger and able to safely lift heavy objects.

Must be able to traverse difficult terrain under adverse weather conditions

Must be responsible for the accountability of materials, equipment and other items used on the job

Must maintain a high degree of confidentiality and trust

Must be able to operate an all-terrain vehicle and must have a current valid State of Montana Driver's License

Must have access to a Saddle Horse and Tack in the event a situation arises where livestock need to be rounded up corralled and shipped or trailed to another location.

Must be able to comply for the Tribes Insurance Policy and must not have any felony ever or misdemeanors within one year of the date of initial employment, nor during the term of employment.

Will be on call after hours and may be expected to work beyond the normal working hours if necessary.

Incumbent will be subject to and must comply with the Fort Belknap Community Council Substance Abuse Prevention/Alcohol Free and Drug and Alcohol Testing Polity.