This package is separated into four sections. Please review each section before you complete the application. Section I discusses the application procedure and eligibility to receive sanitation facilities (well, septic tank, hook up to a community water or sewer system, etc.). Section II is the application. Make sure to answer all questions. Incomplete applications will be returned to the homeowner. Section III is a list of telephone numbers that you may find helpful. Also included are the Fort Belknap THPO Cultural Clearance and Prairie Mountain Utilities Deposit Payment Agreement that need to be signed and returned along with this application.
SECTION I
APPLICATION PROCEDURE
FOR
INDIAN HEALTH SERVICE ASSISTANCE

1. To be eligible for sanitation facilities under P.L. 86-121, a person must be a member of a federally recognized Native American Tribe and meet one or two following criteria:

   a.) Building a new home or moving a mobile home onto a homesite.

   b.) Substantial renovation of an existing home through HIP or by own Financial means. Renovation includes the following: room additions, bathrooms additions, etc. Weatherizations do not qualify. If you have any questions contact the Tribal Engineer for more details.

   If you do not meet the above criteria, please contact the Tribal Engineer to see if you qualify for any other type of funding.

2. Complete the application located in Section II and return the application to the Fort Belknap SFC Office.

   The applicant must have proof that she/he can occupy the land in which the sanitation facilities will be installed. The following items will be considered proof:

   a.) If you own land-attach a copy of the deed to the application.

   b.) If the land is allotted to you-attach a letter from the BIA Reality indicating you have the right to construct a homesite on the land to the application.

   c.) Leased tribal land-attach a copy of your homesite lease to the application.

   Incomplete applications will be returned to the applicant, which may cause delays in receiving sanitation facilities.

3. Complete the Individual Agreement located in Section II and return it with the Application. No services will start until this document is received.

   The Fort Belknap SFC Office reviews the applications and will visit the homesite to determine if the site is feasible for sanitation facilities. If you would like to be present at this time, please indicate on the application. It generally takes six (6) months to one (1) year from this point to receive facilities.
4. During the waiting period the homeowner must complete the following to receive sanitation facilities.

GUIDELINES FOR A MOBILE HOME

I. Prior to well drilling the following must be completed by the homeowner:
   
   a.) The applicant must have the homesite surveyed and staked. A copy of the survey must be sent to the Tribal Field Engineer.
   
   b.) Electric power must be on site or a commitment, in writing, made by the power company to provide electricity once water is on site.
   
   c.) The mobile home site must be cleared and leveled.
   
   d.) An adequate drive approach must be constructed to the mobile home site to allow construction equipment to access the site.
   
   e.) Fort Belknap THPO Cultural Clearance

II. The homeowner will have to do the following once the well is drilled. Once complete, IHS can install the water pressure system and septic system.
   
   a.) The mobile home must be moved on site, blocked, anchored, and skirted.
   
   b.) The mobile home must have adequate interior plumbing with no leaks.
   
   c.) The mobile home must have an adequate 24 hour heating system.

III. If the well is dry, the homeowner can choose one of the following options:
   
   a.) Obtain another homesite.
   
   b.) If a spring exists on your property, a spring may be developed for Domestic use. The spring must be within 500 feet of the home. Also springs have a tendency to dry up in the late summer. Spring developments require more operation and maintenance by the homeowner.
   
   c.) Install a cistern to hold water, which must be hauled by the homeowner.

GUIDELINES FOR A HOUSE

I. Prior to well drilling the following must be completed by the homeowner:
   
   a.) The applicant must have the homesite surveyed and staked. A copy of the survey must be sent to the Tribal Engineer.
   
   b.) Electric power must be on site or a commitment, in writing, made by the power company to provide electricity once water is on site.
   
   c.) The home site must be cleared and leveled.
d.) An adequate drive approach must be constructed to the home site to allow construction equipment to access the site.
e.) The footings/foundation must be completed.
f.) Fort Belknap THPO Cultural Clearance.

II. The Homeowner will have four months to complete the following items after the well has been drilled. Once items are complete, Fort Belknap SFC can install the water pressure system and septic system.

a.) The home must have completed exterior walls, roof, floors, doors, windows, and insulation.
b.) The home must have adequate interior plumbing with no leaks.
c.) The home must have an adequate 24 hour heating system.
d.) The home must be structurally sound.

III. If the well is dry, the homeowner can choose one of the following options:

a.) Obtain another homsite.
b.) If a spring exists on your property, a spring may be developed for domestic use. The spring must be within 500 feet of the home. Also springs have a tendency to dry up in the late summer. Spring developments require more operation and maintenance by the homeowner.
c.) Install a cistern to hold water which must be hauled by the homeowner.

GUIDELINES FOR HOME RENOVATIONS

1. Prior to sanitary facilities being installed the following condition must be met. Renovations must be completed or substantially underway.

OTHER HOMEOWNERS RESPONSIBILITIES

I. On average, the sanitation facilities cost $16,500.00 per site to install. Upon installation it is the responsibility of the homeowner to properly maintain the facilities. IHS does not have funding for routine maintenance or to replace broken components on the systems. However there is a one year warranty on the facilities installed by IHS. Tips on taking care of your system will be sent to you upon completion of construction.

II. If your home is located on a lakeshore it is required that a holding tank be installed to store sewage. This may be need to be pumped out 2-3 times a month at a cost to the homeowner of as high as $400.00 per month.
III. Approximately 3 cubic yards of dirt must be dug for the septic tank. The excess dirt must be wasted on the property. You must show where it should be spread.

IV. Fort Belknap THPO Culture Clearance

V. Prairie Mountain Utilities Deposit Payment Agreement
SECTION II
APPLICATION FOR
SANITATION FACILITIES
P.L. 86-121

Date: ____________________________

Applicant Name: ____________________________________________

Mailing Address: _____________________________________________

Physical Address: _____________________________________________

Phone Number: ______________________________________________

Email Address: _______________________________________________

Check One: _____ New Home _____ Second Home _____ Summer Home

1. What services are applying for?(Check all that apply)
   _____ New Well  _____ Community Water Service
   _____ New Septic System  _____ Community Sewer Service
   _____ Well Renovation  _____ Sewer Renovation
   _____ Water Treatment System

2. Are you an enrolled member of a federally recognized tribe?
   _____ Yes  _____ No

   Please indicate your tribal affiliation. ________________________________

3. Have you ever received IHS sanitation facilities?
   _____ Yes  _____ No

4. Is the home to receive sanitary facilities your primary year round residence?
   _____ Yes  _____ No

5. Are you on a list at the Fort Belknap Housing Authority to be considered for a mutual help home or low rent housing?
   _____ Yes  _____ No

6. Are you moving into or living in a house or a mobile home?
   _____ Mobile  _____ House(please answer 6a. & 6b.)
6a. Are you constructing or purchasing a new home?
   _____Yes _____No

6b. Are you renovating your current home?
   _____Yes _____No

   If you answered yes to 6b., indicate the type of renovation.

   ________________________________________________________________

6c. Are you currently living on the site to be served without sewer or water?
   _____Yes _____No

7. Check the land classification of your homesite.
   _____Deeded (taxable) land-Provide a copy of your deed
   _____Allotted land-Provide a letter from the BIA Reality allowing you to occupy
   the land
   _____Leased tribal land-Provide a copy of your Tribal Lease

8. Indicate the condition of your interior plumbing
   _____Good working condition
   _____Needs some repair
   _____No plumbing

9. Is the home a HUD home? If yes, do you have the title to the home or are you still
   paying Housing?
   _____Yes _____No

   If yes, explain: ________________________________________________

10. How many people on average will be living in your home and how many bedrooms
    and bathrooms does it have? (Info needed to properly design the septic system)
    _____People _____Bedrooms _____Bathrooms

11. Do you currently have electricity on the site to be served?
    _____Yes _____No

12. What type of heat is available in the home to be served? __________________________

13. Would you like to be present when IHS inspects your homesite to determine the
    feasibility of constructing water and sewer facilities?
    _____Yes _____No

14. Describe as fully as possible the directions to your homesite. For example, use
    approximate distances from towns, highway intersections, neighboring homes, etc
    _____________________________________________________________
SECTION III

TELEPHONE NUMBERS

Rob Adams, Tribal Engineer, 353-3289
Jim Bell, Tribal Construction Manager, 353-4803
Margaret Doney, Prairie Mountain Utilities Director, 353-8313
Michael Black Wolf, Preservation Officer THPO, 353-8471
Peggy Crasco-Doney, Natural Resources Director, 353-8447
BIA Realty, 353-8504
NorthWestern Energy, 1-888-467-2669
Big Flat Electrical Cooperative, 1-800-242-2040
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
INDIAN HEALTH SERVICES

INDIVIDUAL AGREEMENT
Between Head of Household and U.S. Public Health Service
Under Public Law 86-121

1. I hereby agree accept upon completion of installation of water and sewer facilities to be installed on the premise located herein and on land occupied by me. I also agree to operate, maintain, and keep these facilities in good repair at my own expense.

2. If the drilled well is dry, I agree to either choose another homesite, have a spring within 500 feet of my home developed, or have a cistern installed where I would be responsible to haul water for my domestic use.

3. I will provide a location for excess dirt to be disposed.

(Date) (Signature of Head of Household)

I hereby certify that the following facilities have been installed.

1.

2.

3.

(Date) (Signature of Project Engineer)

I hereby certify that the above-described facilities have been installed, accepted, and are in good operating Condition, and agree to operate, maintain, and repair these facilities at my own expense.

(Date) (Signature of Head of Household)

DISTRIBUTION: Original-Homeowner File
Cc: Homeowner
    Area Sanitation Facilities Construction Branch
CHECK LIST
DO NOT TURN IN INCOMPLETE APPLICATION

____ Verification that you can occupy the land that the facilities are to be constructed
(Copy of deed, Letter from the BIA Reality, Copy of Tribal Lease)

____ Verification of a commitment from the Electric company to provide power to the
site.

____ Verification of the purchase of a house or mobile home if it is not yet on the site to
be served.

____ Copies of Utilities Deposit Payment Agreement required by Prairie Mountain
Utilities.

____ Signed individual agreement to verify that you will accept responsibility for
maintenance of the facilities once they are installed.

____ Fort Belknap THPO Cultural Clearance
Prairie Mountain Utilities
Water-Waste Water-Solid Waste
164 Agency Main Street
Fort Belknap Agency
Harlem, Montana 59526
Ph (406) 353-8313/353-8320
Fax (406) 353-4977
Email: fbwaterplant@yahoo.com

UTILITIES DEPOSIT PAYMENT AGREEMENT

NAME:

MAILING ADDRESS:

PHYSICAL ADDRESS:

I acknowledge that I agree to the terms and conditions set forth in this Deposit Payment Agreement:

1. I acknowledge that I am depositing a deposit of $50.00 to the Prairie Mountain Utilities for turn-on fees.

2. That I promise to pay the amount of $50.00 due by ____________________________

3. Should I become delinquent in the payment of the above amount, I understand that services will be disconnected immediately.

Costumer Signature

DATE

Prairie Mountain Utilities Director

DATE

Revised 05/31/13
Fort Belknap Tribal Historic Preservation Office

Permit Application

In accordance with Cultural Property Act of the Fort Belknap Indian Community, any interested parties wanting to conduct any work that may relate to the historical, ethnographic, spiritual and cultural properties of the Gros Ventre and Assiniboine Tribes must fill out the Permit Application and issued a work permit before any work will be done.

NAME: ______________________________________

LOCATION OF PROJECT:
(ATTACH COPY OF MAP AND LEGAL DESCRIPTION)

SPECIFIC DESCRIPTION OF PROPOSED UNDERTAKING (PROJECT):

____________________________________________________________________
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________

PURPOSE AND NEED FOR PROPOSED UNDERTAKING (PROJECT):

____________________________________________________________________
____________________________________________________________________
____________________________________________________________________
PROJECT DATES:


RESponsible PERSON:

NAME


ADDRESS

TELEPHONE: (W): (C): 

EMAIL: (F): 

OTHER INFORMATION TO BE CONSIDERED FOR APPLICATION:


PRINT NAME SIGNATURE DATE