

# Company Data

Established 2019

Grant Administration

CDBG Grant Administrator

Certified Program Evaluator

Project Management

# FIVE TOOL MANAGEMENT CONSULTING, LLC

[WWW.FIVETOOLMANAGEMENT.COM](http://WWW.FIVETOOLMANAGEMENT.COM)  
LINCOLN COUNTY, OKLAHOMA

LESLIE A. WILBOURN, AA, BS, MED, ABD, CPE  
(405) 315-8878 | (405) 279-9555

[LESLIE.WILBOURN@FIVETOOLMANAGEMENT.COM](mailto:LESLIE.WILBOURN@FIVETOOLMANAGEMENT.COM)



## Capability Statement



OKLAHOMA  
Women Owned  
Business Certification



DUNS:  
102490188

NAICS Codes:  
921190 – General  
Public Administration

926110 –  
Administration of  
General Economic  
Programs

925120 –  
Administration of  
Urban Planning and  
Community and Rural  
Development

541611 –  
Administrative  
Management and  
General Management  
Consulting Services

561110 – Office  
Administrative  
Services

611310 – Professional  
Schools  
Administration

923110 – Education  
Program  
Administration

### Individual Expertise:

- Certified Program Evaluator
- Certified Community Development Block Grant – (CDBG) Grant Administrator
- Training completed Oklahoma State University Grantsmanship
- 25+ Years Project Management – Higher Education Administration
- 25+ Years Business Process Analysis
- 25+ Years Project Management
- 25+ Years Budget Management

### Core Competencies:

- Five Tool Management has focused on higher education administration consulting services and recently expanded to grant administration and program evaluation.
- Utilizing the same skills and abilities to promote the cities and towns in Lincoln County, Oklahoma, through a variety of grant opportunities.
- Five Tool Management is certified as an Oklahoma Women-Owned business.
- SAMS.gov Unique Identity Number completed
- SAMS.gov registration completed and approved



**Capability Statement Continued**

**Grant Administration:**

Selected by the town of Meeker, Tryon, Wellston, Depew, and the city of Stroud through the competitive bid process as their Grant Administrator. As the Grant Administrator, works closely with the town/city administration to research, apply, and manage projects awarded through a variety of grant opportunities.

Dedicated to bringing federal and state grants to the Lincoln County area through research, grant writing and application submission, grant management, and all activities required to ensure successful completion of the grant contractual obligations.

- American Trails – The Trail Fund Programs
- CDBG – Community Development Block Grants
- HUD – US Department of Housing and Urban Development Community Planning and Development
- ODOC – SITES PREP Industrial Infrastructure
- ODOC – Oklahoma Route 66 Revitalization Grant
- TSET – Tobacco Settlement Endowment Trust



**Education:**

- Associate’s Degree in Public Administration  
Rose State College
- Bachelor’s Degree in Human Resource Management  
Southern Nazarene University
- Master’s Degree in Higher Education Administration  
University of Oklahoma
- ABD (All But Dissertation) in Education Leadership and Policy Studies  
Pending completed dissertation for Ph.D.  
Oklahoma State University – Anticipated Completion 2025
- Certified Program Evaluator – Spring 2024  
Oklahoma State University
- Completion of Grantsmanship Course – Spring 2024  
Oklahoma State University

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