



BLUESTONE
REAL ESTATE



COMMERCIAL PROPERTY MANAGEMENT SERVICES

Maximize Your Property's Potential

SERVICES WE OFFER:


- ✓ Property Maintenance & Enhancement
- ✓ Tenant Relationship Enhancement
- ✓ Rent Roll & Delinquency Improvement
- ✓ Overseeing Staff & Vendors
- ✓ Monthly Fee Collection & Late Fee Application
- ✓ Payment Inquiry Handling
- ✓ Prompt All Fund Deposits Into Operating Account
- ✓ Ensure Vendor Compliance & Streamline Bill Payments
- ✓ Comprehensive Tenant File Management
- ✓ 1099-S Processing and Sending
- ✓ Provide Monthly Financial Statements





WE ALSO PROVIDE:

- ✓ 24/7 Emergency Answering Service
- ✓ Attending Meetings
- ✓ Dedicated Property Manager & Weekly Site Visits

**Let us handle your property management needs
with professionalism and competence.**

 (203) 638-8178

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