

NOTICE OF REGULAR MEETING  
BOARD OF DIRECTORS  
LIMESTONE COUNTY  
EMERGENCY SERVICE DISTRICT#1

Date: April 13<sup>th</sup>, 2021  
Time: 6:00 P.M.  
Location: 262 LCR 892  
Jewett, Texas 75846

FILED FOR RECORD  
APR 9 2021 AM 9:01

KERRIE COBB-CO. CLERK  
LIMESTONE COUNTY, TX.

Notice is given that a meeting of the Board of Directors of the Limestone County Emergency Services District#1 will be held at the date, time and place set out above.

Call to Order-Establishment of a Quorum:

**CONSENT AGENDA**

Commissioner Attendance- Sign-In Sheet Distributed  
Acknowledgement of Visitors/Introduction/Sign-in  
Approval of Previous Meeting Minutes (03/09/2021) with Corrections as necessary  
Treasurer's report. Approval of the Treasurer's report.

**REGULAR AGENDA**

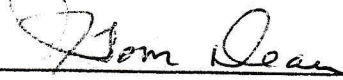
1. Discussion and/or approval of payment of bills currently on file.
2. Discussion of any/all other current or historical items concerning the ELLVFD.
3. Completion of Service Provider Contract with ELLVFD.
4. Website Issues
5. Update on Tower.
6. 2020 Audit
7. Grant Process for Funds to complete Substation one. All issues involved in going forward.
8. Making the Firehouse a safe haven during weather disasters and other needs.
9. Letting people use the station for events.
10. Propane heaters for the Truck Bays.
11. Upgrade the emergency power system for the Firehouse.
12. Discussion of coordination between Fire Department and ESD1 to accomplish our wish list.
13. Video Surveillance System.
14. Grant for Side-by-Side equipped with water and pump.
15. Citizen's Comment

I do hereby certify that the above Notice of Meeting of the board of the Directors of the Limestone County Emergency Service District#1 is a true and correct copy of the said notice, and that I posted a true and correct copy of the said notice with the Limestone County Clerk and at a convenient posting area within the county Court House readily accessible to the general public at all times.

Dated this 9<sup>th</sup> day of April 2021

  
\_\_\_\_\_  
Poster (signature)

I do hereby certify that this Notice is a true and correct record of the proceedings held during the Limestone County Emergency Service District#1 board of the Directors meeting.



\_\_\_\_\_  
Presiding Officer (*signature*)

Date: 4-13-21

Commissioner –Limestone County ESD#1

GUEST ARE WELCOME AT ALL MEETINGS-PLEASE COME AND JOIN US

# Limestone County ESD #1 Minutes of Meeting

Date: 13th day of April 2021

Place: East Lake Limestone Volunteer Fire Department (“ELLVFD”)

Voice Recording Number: DPM 80044.MP3

Members in Attendance: Tom Dean, Binky Simmons, Michael Jones, Mark Jones, Steve Henigman

Guest: Bobby Norris, Brenda Bonin, Pat Bonin, Red Ard, Craig Kegerreis

**Meeting** called to order at 6:00 pm

1. Quorum established.
2. A motion to approve the minutes of the previous meeting (**02/09/2021**) was made by Michael Jones. A second was issued by Binkley Simmons. All members voted in favor of the motion.

## **Treasurers Report**

1. A call to approve the financial report (dated **03/01/2021** thru **03/31/2021**) was made by Michael Jones. A second was issued by Steve Henigman. All members voted in favor of the motion.

## **Summarized Financial Report**

- Beginning Balance of 01/31/2021 was **\$127,983.17**
- Deposits of **\$538.46** (Tax Collected) bring the balance to **\$128,521.63**
- Debit (**checks below**) total of **\$8,599.20** brings the balance to **\$119,922.43**

### **Checks**

Check No. **1449** ELLVFD **\$7,254.20**

Check No. **1450** Prestige Tower Services **\$1,325.00**

- Other Debits of **\$497.27** (**Navasota Valley Electric**) brings the balance to **\$119,425.16**

## **Summarized Special Account**

Special Account balance **\$3,456.74**

Debit Card Fee **\$1.50** brings this balance to **\$3,455.24**

## **Fire Department Report (ELLVFD)**

East Lake Limestone VFD reported the following calls at this meeting.

Medical Calls	Fire	Other
6	4	1

1. Fire department will look into a heating problem for the adjacent bays (new bays) for it does not have heating capabilities. A report will be forwarded to ESD for a resolve. This ongoing and set for final review.

2. New radios are needed to replace those that are non-working. A recommendation by a ESD member was to look into a repeater to improve the quality of calls received. It was determined that we would investigate that avenue with someone that could demonstrate or educate us on the functions of a repeater.
3. Contract date to be set for final review.

### **New Business (ESD)**

1. Motion to approve the purchase of a new commercial refrigerator was made by Michael Jones. Motion was seconded by Binkley Simmons. All members voted in favor of the motion.

**NOTE:** This refrigerator is a commercial replacement for the one that was used for fire department and/or ESD events.

2. The WIFI Tower is installed and projected to be completed by the next meeting. This will increase some abilities of the fire department and ESD equipment that have been recently installed. A red light was also installed on the tower to aid in life flight landings. HughesNet services will be discontinued after install completion and testing.
3. All materials have now been sent to the auditor for the audit completion.
4. A committee has been appointed to look into the equipment needed for the new Bishops Landing substation. Meeting time and date is to be determined. Grants will be issued for the equipment.
5. Turning the fire department into a “Safe Haven” is still being investigated. Problems with the term poses governmental and insurance problems that the fire department or ESD may not be able to meet.
6. Future events, and the usage of the fire department building, is being looked into to determine what regulations (including insurance) would need to be imposed for non-fire department functions.
7. A new generator will be purchased to replace the one that was installed at the main fire department and the old one will be installed at the new Bishops landing substation. The current unit does not fit the needs required at the main station.

### **Old Business (ESD)**

(See “Ongoing” issues below)

### **To be Removed (Completed and/or approved)**

1. Three commissioners have been sworn with changes implemented to all future commissions. ESD1 will provide the court with dates that a commissioner will need to attend when the ending date is reached. These dates will be maintained thru the records of the ESD. Commissioners sworn in are Binky Simmons, Mark Jones and Michael Jones. All three will retain their perspective duties that were assigned previously.
2. A quote for security cameras is being obtained that will produce real-time recordings. These cameras will be placed outside of the main firehouse in several different locations. (**Update 05/12/2020**) Video cameras were addressed acknowledging that another bid and proposal is needed to go forward. (**Update 08/18/2020**) Tom Dean (President) requested that the fire department provide a copy of the main fire station floor plan so that a layout of the proposed cameras can be determined. (**Update 09/18/2020**) A proposal for security cameras will be submitted by the next open meeting. (**Update 10/13/2020**) Security camera proposal has tabled until an internal financial review can be obtained that will incorporate a county tax assessment. (**Ongoing**) The previous meeting alarm proposal of \$8,198.56 was motioned by Tom Dean for approval. A sufficient second was not recognized due to technical issues so the matter will be brought before the members at the next meeting to be held on February 9<sup>th</sup> 2021. Tax revenue will be presented before the vote. (**Update 02/09/2021**) Tom Dean submitted tabled proposal for security cameras (tabled on 10/13/2020). After a brief discussion a motion to approved was made by Tom and seconded by Michael Jones. All members voted in favor of the motion.

## Needing Updates

1. **(UPDATE NEEDED)** A release will be drawn up by the ESD attorney that will address servers and people that assist in all events.
2. **(UPDATE NEEDED) COVID-19 DELAY.** Lights for flags are also in need of repair. Tom will call to have it either replaced or repaired.
3. **(UPDATE NEEDED) COVID-19 DELAY.** Fire department request use of building for various residential events. A schedule will be devised and submitted to ESD (release form to be signed).

## Ongoing

1. **(Ongoing)** A committee will be appointed by ELLVFD to address the needs of the new substation so that a price can be determined to submit a grant.
2. **(Ongoing)** A discussion is now underway as to whether we can make the fire department building a warming station or a cooling station without infringing on legal terminology. Due to previous weather conditions (snow storm of 2021) these discussions will continue considering those aspect so that ELLVFD can shelter those that are in need of a such a shelter. Other aspects have to be determined in order to pursue this community need before it can be implemented.
3. **(Ongoing)** A program needs to be developed to recruit new firefighters. This perhaps could be a joint effort between the ESD and the Fire Department.
4. **(Ongoing)** Audit for 2020, along with proposals, was submitted for review. An extension will be submitted. **(Update 02/09/2021)** An auditor will be contracted to proceed with the 2020 tax audit. After looking at the cost for the audit it was determined that we should continue with current auditor. Michael Jones motioned to approve a contract with the current auditor and a second was Issued by Steve Henigman. All members voted in favor of the motion **(Update 03/13/2021)** ESD1 will continue with the current CPA for our 2020 audit
5. **(Ongoing)** Texas SB943 was addressed which concerns the contract with the fire department. It is suggested that the attorney go through the contract and rewrite it after it has been determined as to how it will impact the fire department. After all, areas have been addressed and established within a new contract, ESD1 will sit down in a separate meeting with the fire department and go over the details. The motion to approve was made by Michael Jones and seconded by Steve Henigman. All members voted to approve the motion. Tom Dean will address with the ESD attorney. **(Update 07/13/2020)** ESD closed meeting is scheduled for 07/20/2020. **(Update 09/08/2020)** The new Service Provider contract is presently under review and being discussed by the ESD. Some portions of the contract will need to be gone over with the ESD attorney. It is planned to hand it over to the fire department for their review and discussions afterward. **(Update 09/14/2020)** After several weeks of discussion (dating back from 09/08/2020), an ESD review of the service provider contract has been forwarded to the VFD board. A committee comprised of VFD board members will review those changes, offer changes of their own, and prepare for final negotiations before the final draft is forwarded to the ESD attorney. **(Update 10/13/2020)** Service providers contract was reviewed by the ELLVFD and now is ready for a final review before forwarding the draft to the ESD attorney. **(Update 02/09/2021)** Tom Dean and Bobby Norris will determine a date and time to finalize the Service Provider contract with the ESD attorney. Once it has been drafted both entities will sit down for approval.
6. **(Ongoing)** Meeting is scheduled to determine where to install the tower that will provide the main station with internet and phone services. The decision to install this tower is a cost cutting measure that will provide **call relaying** in the event no one is at the station to receive calls outside of 911. Mark Jones will setup the meeting.
7. **(Ongoing)** Plans that cover cold weather procedures are needed to prevent damage to the trucks. Bobby Norris (ELLVFD President) will provide a plan.

Meeting adjourned at 7:30 pm.

Next meeting to held Tuesday the 11<sup>th</sup> day of May 2021.

**Limestone County ESD #1**

**Board of Directors**

**Meeting Attendance Sheet**

Open Meeting     Closed Meeting     Special meeting

Date: 4/13/2021

Time: 6:00 PM

Location: 262 L.C.R 892

Jewett, Texas 75846

**Board of Directors:**

- 1.) Michael Jones
- 2.) Mark Dean
- 3.) Bobby Johnson
- 4.) Steve Henryman
- 5.) Tom Dean

**Guest:**

- 1.) Mark Smith
- 2.) \_\_\_\_\_
- 3.) Craig Kegervais
- 4.) \_\_\_\_\_
- 5.) R.D.
- 6.) \_\_\_\_\_
- 7.) Pat B.
- 8.) \_\_\_\_\_
- 9.) Bruce Rosta
- 10.) \_\_\_\_\_
- 11.) \_\_\_\_\_
- 12.) \_\_\_\_\_
- 13.) \_\_\_\_\_
- 14.) \_\_\_\_\_