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EAST LAKE LIMESTONE FIRE DEPARTMENT MINUTES

**Meeting Date: June 17, 2025**

**Call to Order: 6:02 pm**

**Pledge and Prayer**

**Attendees: Teresa Ladd, Brenda Bonin, Sue Poole, Vicki Balazik-Cowles, Pat Bonin, Harold Ladd**

 **ESD: Binkley Simmons, James Cowles**

**Absent: Ray Young**

**Public Attendees: None**

**Previous Minutes: Accepted by Sue, second by Pat, All in Favor**

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**President Report:** Teresa

* Teresa needs to get articles of Incorporation and update Tax Exempt Form. We should be a 501c3 and not a corporation. Need clarification.
* Theresa to call the state to verify our Tax ID number.
* Teresa requested a list of bills that we pay that is not REIMBURSED by ESD.
* Need Key to filing cabinet – requested from Brenda. Pat will make a copy.
* Asked Mary to go through personnel files and look for applications, driver’s license, background check and beneficiary forms. Mark as Active or Inactive. Active files in red folders.
* Need copy paper – Mary will order
* Young Marines – donated through association. Send thank you?
* Firefighter gear – Tim has been measured and ETA is about 3 weeks. R&J Rescue is vendor.
* Moore Family Fund Raiser – FD covered the deficit in the fund raising; $700.00.
* 990 was filed per Brenda in 2025. Per public records, we haven’t filed a tax return since 2017 under EIN 91-1829443.
* Lake Mexia FD event in July 5th. Will take Baby Brush and #2606. Teresa and Harold will attend. Will submit headcount of 2 firefighters and 2 trucks.

**Fire Chief Report**: Pat

* 1-grass fire, 7 Medicals, 1 MVA – 9 missions with 44.9 manhours for **May.**

**VP Report**: Sue

* Vehicle Titles – still in ELLVFD name. TRUCK TITLES ARE HERE. PROJECT COMPLETED.
* Sales Tax – Teresa will get with the State Comptrollers.

**Treasury Report**: Brenda

* Savings: $53,243.05, Checking: $27,890.60
* CD – ON HOLD
* Brenda trying to return Key Code for the QuickBooks that is about to be obsolete. WE ARE STILL BEING BILLED.

**Secretary Report**: Vicki

* Vicki to update equipment on website. VFD to get new pictures and write-up for website.
* Will visit Renee and Community Bank about profile and email address.

**Old Business**:

* ESD- New source of revenue from ESD Steve H. We can bill the insurance company for traffic control, personnel or equipment when responding to MVAs. Pat talked to Sheriff’s dept and they refuse to give out the information. If ESD wants to collect it, they may give it to them. Hand off to James. DPS will release reports to ESD only. Emails from Jennifer – give to James at ESD. James will get Jan – Mar sheriff’s office. COMPLETED. Who does ESD bill now that we have the information?
* ESD/Fire Agreement. Modifications sent back to ESD 12/23/2024. Reminded Tom on 1/28/24. James to get this on the agenda before meeting with ESD.
* Truck 2600 has air leak. Harold will evaluate and advise. Still working on it. Harold working on that.

**New Business:**

* ESD -New Water well is to be drilled in May. Moved to August per Tom Dean.
* ESD -Wireless tower install. Not completed.
* July 12th date for Air Evac training. (how to setup a landing zone and load/unload a patient)
* Bi-Laws – elections are this year for President and Treasurer. Post elections on Facebook and website. Create flyer and post. Place flyer at Marina. The election is in September on the 3rd Tuesday at the Board Meeting.
* October – BBQ and Trunk or Treat. October 4th, 1st Saturday is October 31st,4th. Trunk or Treat will be Halloween Friday weekend. We will start planning for both. 12 briskets, no chicken and sausage. Charge $10.00 per plate. Plan for 200 headcount. Plan on raffle. Consider 5 items; chainsaw, pole saw, generator, NOAA radio, crank flashlights, etc. Vicki made a motion to accept dates, Sue second and all in Favor.

**Man-Hours for Month of May:**

* Fish Fry – 81 hours
* Benefit for Miranda Moore – 12 hours
* Fire Chief Report – 45 hours
* Training – 7.5 hours

**On Hold Business:**

* *Home magnets with the ELLVFD information – on hold*
* *Mailers – Sue asked for the community database from ESD. We can send out postcards to the community. ABC printing is an all-in-one shop. They will stamp and mail. – on hold*
* *Fire Department needs to update By-Laws. – on hold*
* *Looking at a Maintenance Plan for vehicles to begin this year. Currently talking with Harold because he has the mechanical credentials to maintain our older vehicles. We want to have documentation of maintenance and repairs. On-hold*
* *Procurement position: looking at creating a separate position for purchasing. On hold for now.*

**Motion to Adjourn**: Motion to adjourn by Sue and second by Teresa at 6:40pm. All in Favor.