

APPROVED

Secretary: *Michael Jones*
Date: *4/14/2020*

Limestone County ESD #1
Minutes of Meeting

Date: 10th day of March 2020
Place: East Lake Limestone Volunteer Fire Department (“ELLVFD”)
Voice Recording Number: DPM 80024.MP3
Members in Attendance: Tom Dean, Binky Simmons, Michael Jones, Mark Jones, Steve Henibman
Guest: Brenda Bonin, Pat Bonin, Red Ard, Benny Shaunfield

Meeting (called to order at 6:00 pm)

1. Visitors welcomed.
2. Quorum established.
3. A call to approve the minutes of the previous meeting (**February 11th, 2020**) was made by Tom Dean, motion to approve was made by Michael Jones and seconded by Mark Jones. All members voted in favor of the motion.

Treasurers Report

1. Motion to approve the financial report (**1/31/2020 thru 2/28/2020**) was made by Michael Jones and seconded by Binkley Simmons. All members voted in favor of the motion.

Beginning Balance of 12/31/2019 was **\$112,474.68**

Deposits of \$11,011.18 bring the balance to **\$123,485.86**

Debits of \$5758.13 (checks and amounts listed below)

Check No. **1406** to ELLVFD **\$5,082.13**

Check No. **1407** to Limestone Appraisal Dist. **\$456.00**

Check No. **1408** to Burns, Anderson Jury **\$220.00**

Brings the balance to **\$117,727.73**

Other Debits of **\$163.56** (Navasota Valley) brings balance to **\$117,564.17**

No charges or payments to the Special Account or credit card recorded due to overcharges for Safe-D.

Note: Motel overcharged for rooms. Tom Dean is in contact with them to clear it up.

Fire Department

1. Fans needed for the far bay.
2. The heater in the front bay requires repair.
3. Lights for flags are also in need of repair. Tom will call to have it either replaced or repaired.

Call Report for March 10th, 2020 are

Medical Calls	Fire
6	1

New Business

1. Countywide fire department meeting was held at ELLVFD where city officials attended.
2. A special meeting about the ESD1 website is called for 03/17/2020 at 6:00 pm with an agenda to discuss all documents needed as well as what was discovered at Safe-D. A website manager will be selected to maintain the site.
3. Email location will also be discussed so that all emails are not stored within our personal computers.
4. A procedure and an agreement for the private use of the firehouse will also be discussed and/or implemented (**see Old Business item 1**). ESD1 will seek the advice of the attorney on this matter.
5. Bank signature cards will be obtained and placed on file with new signatures...identifications will also be required at the time of posting with the bank.
6. A bank safety deposit box needs to be obtained for asset and/or legal documents of ESD1. The motion to approve was made by Michael Jones and seconded by Mark Jones. All members voted in favor of the motion.
7. A five-year plan with goals will be in the discussion for the coming months with the focus of posting it to the website.

Old Business

1. **(Ongoing)** Rental Contract for the fire department will be discussed with the attorney's for proper application as it related to alcohol and requirements of police on-premises if alcohol is served. This should also cover any benefits sponsored by the fire department.
2. **(Continued from 2019)** Signing over the proposed substation site will be reevaluated by the attorney since it has already been signed over to the Bishops Landing POA. It may be that signatures from the estate may not be required.
3. **(Ongoing)** Fire department budget is currently being worked on and it is anticipated to be turned over to ESD1 by March 10th, 2020.
4. **(Ongoing)** An updated signature card is needed at the bank for checks. This card will have the new treasurer's signature.
5. **(Ongoing)** A website for ESD1 was discussed. The matter will be taken up with the attorneys to understand the law and what posted content it may cover. Binkley Simmons will bring up the matter at the Safe D convention on 02/20/2020. Tom Dean will call a special meeting (time and date not announced) so that the board can discuss the matter. The current proposal is to use the fire department website.

NOTE: Votes from a 2018 meeting need to be rescinded before a vote to accept.

6. **(Ongoing)** A quote for security cameras is being obtained that will produce real-time recordings. These cameras will be placed outside of the main firehouse in several different locations.
7. **(UPDATE NEEDED)** Fire department request use of building for various residential events. A schedule will be devised and submitted to ESD (release form to be signed).
8. **(Ongoing)** The budget for the fire department is planned to be introduced in March 2020. **(UPDATE 12/10/2019)** A new budget meeting is being planned for the year 2020. Tom Dean will call the meeting.

Meeting adjourned at 8:00 pm.

Next meeting to held Tuesday the 14th day of April 2020.