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EAST LAKE LIMESTONE FIRE DEPARTMENT MINUTES

**Meeting Date: January 28, 2025**

**Call to Order: 6:02 pm**

**Pledge and Prayer**

**Attendees: Brenda Bonin, Sue Poole, Mary Hunckler, Steve Rogers, Vicki Balazik-Cowles, Pat Bonin, Ray Young**

**ESD: Binkley Simmons, Tom Dean**

**Absent: Steve Rogers, Harold Ladd**

**Public Attendees: None**

**Previous Minutes: Accepted by Mary, second by Pat, All in Favor**

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**President Report:** Teresa

* Stripping Military Trunk and move truck to Teresa’s home
* Cancelled tank rental with Matheson – cancelled
* Safe D Classes – Fire Board wants to know what classes we should take. Brenda wants to know if there are any tax law changes. There should be a class regarding tax laws. There is also an ESD 101 class that Binky recommends.

**Fire Chief Report**: Pat

* 8 - Medicals, 2 - Fire, 0 - MVA, 0 - Other (Supervisory/Medical) = 10 Missions for **December**

**VP Report**: Sue

* Accidental insurance policy needs beneficiaries – follow up by Sue. Still collecting. VFI will also need a copy.
* Vehicle Titles – still in ELLVFD name. Forms delivered to ESD. Binky handling – said Tom will provide EIN number to Binky.
* Workers Comp – based on man hours x 25. They come up with an annual salary and we should be keeping track of man hours. Brenda keeps up with man hours and this should include the meetings/trainings. This included events too.

**Treasury Report**: Brenda

* Savings: $63,160.90
* Checking: $25,743.65
* Debit Card: $5,356.79
* Possibly changing banks to Community National in Buffalo. Mary made a motion to change banks, second by Ray.
* Teresa requested a list of bills that we pay that is not REIMBURSED, ESD.
* Motion to update QuickBooks for Treasury by Sue, second from Mary. All in Favor.

**Secretary Report**: Vicki

* Community Luncheon signs – updated. Next luncheon is February 20th.
* Vicki emailed Mark about Vonage phone system setup. Get with Steve regarding the billing and contact Vonage.
* Vicki emailed Steve about Website billing.
* Vicki contacted GoDaddy about various email addresses and site traffic in order to not spend unnecessary funds for renewals that are no longer needed. Training ESD Director on how to update site.
* Fire Dept. Website has been updated. VFD is complete except for Equipment Page. The part that needs attention is ESD Public Documents and ESD Announcements. James with ESD will post meeting notes, etc.

**Old Business Report**:

* Equipment from truck #2607 to #2602. Brenda will update list of truck numbers on her reporting. Vicki to update equipment on website.
* Donation Committee. If no one wants the task, Vicki will coordinate.
* ESD is going to pursue drilling of water well. New bid is still $24K.
* Binky – Safe-D is coming up. All who are going have been registered and hotel rooms have been reserved
* New source of revenue from ESD Steve H. We can bill the insurance company for traffic control, personnel or equipment when responding to MVAs. Pat talked to Sheriff’s dept and they refuse to give out the information. If ESD wants to collect it, they may give it to them.

**New Business Report:**

* Quote approved for Overhead Door – Middle door install. ESD will coordinate the install. That has been approved and scheduled.
* 2025 - Create priority list for ESD; per Steve R. we should focus on paying off the fire house building.
* The generator has been tested, but not hooked up for functionality. Need answers from Tom (ESD). Sent reminder email to Tom on 12/17/24. Tom will make a phone call to get a status.
* CCTV update – missing password to recorder per Tom. Tom will call manufacturer. Power Supply not working. Tom was to go to Dallas for equipment.
* ESD/Fire Agreement. Modifications sent back to ESD 12/23/2024. Reminded Tom on 1/28/24.
* Fire Department needs to update By-Laws.
* James Cowles submitted his Fire Board resignation letter on 1/21/25 and has accepted the Director position with ESD.
* Water Well is scheduled. We are in line for next available date.
* Wireless tower – Per Tom, activity should be starting soon. It will by 150’ with lights and a repeater. Tom will notify the Care Flight.
* Easter Event at Fire Dept. Approved by Tom and Binky with ESD to allow building usage. April 19th.

01/28/2025

Vicki Balazik-Cowles

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Secretary Date

**Motion to Adjourn**: Motion to adjourn at by Sue and second by Brenda at 7:23 pm. All in Favor.