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EAST LAKE LIMESTONE FIRE DEPARTMENT MINUTES

**Meeting Date: February 18, 2025**

**Call to Order: 6:00 pm**

**Pledge and Prayer**

**Attendees: Brenda Bonin, Sue Poole, Mary Hunckler, Vicki Balazik-Cowles, Pat Bonin, Ray Young**

 **ESD: Tom Dean, Binkley Simmons**

**Absent: Steve Rogers, Harold Ladd**

**Public Attendees: None**

**Previous Minutes: Accepted by Sue, second by Mary, All in Favor**

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**President Report:** Teresa

* Looking at a Maintenance Plan for vehicles to begin this year. Currently talking with Harold because he has the mechanical credentials to maintain our older vehicles. We want to have documentation of maintenance and repairs.
* Mary currently does high level, basic inspections and is keeping records accordingly. If she sees something that needs more attention, she will report to Fire Chief and President.
* Purchase Brenda a computer for Fire Department and QuickBooks with Desktop software (not cloud based. Mary made the motion and Pat accepted, all in favor.
* We need to assign backup folks for all positions. Sue will back up Vicki, Teresa will backup Brenda.
* CPR Classes in Limestone County – Brenda will coordinate
* Military truck is gone! Truck 2605.

**Fire Chief Report**: Pat

* 8 - Medicals, 2- Fire, 1 - MVA, 0 - Other (Supervisory/Medical) = 11 Missions for **January**
* No burning at night – against state and federal law. No open flame fires at night. Vicki to post to internet.

**VP Report**: Sue

* Accidental insurance policy needs beneficiaries – follow up by Sue. Still collecting. VFI will also need a copy.
* Vehicle Titles – still in ELLVFD name. Forms delivered to ESD. Binky handling – said Tom will provide EIN number to Binky.
* Workers Comp – based on man hours x 25. They come up with an annual salary and we should be keeping track of man hours. Brenda keeps up with man hours and this should include the meetings/trainings. This included events too.
* Home Responder Training
* First Aid Kits for the community
* Stop the Bleed Program/Training
* Mailers – Sue asked for the community database from ESD. We can send out postcards to the community. ABC printing is an all-in-one shop. They will stamp and mail.
* Home magnets with the ELLVFD information
* Easter Celebration approved and flyer created for April.

**Treasury Report**: Brenda

* Savings: $63,160.90
* Checking: $25,755.00
* Debit Card: $4,398.46
* Changing banks to Community National in Buffalo.
* Teresa requested a list of bills that we pay that is not REIMBURSED, ESD.

**Secretary Report**: Vicki

* Community Luncheon signs – updated. Next luncheon is March 20th. Update sign for Easter this Thursday at luncheon.
* Vicki emailed Steve about Vonage bill in order to figure out phone system.
* Vicki to update FB with menu each month

**Old Business Report**:

* Equipment from truck #2607 to #2602. Brenda will update list of truck numbers on her reporting. Vicki to update equipment on website.
* Donation Committee. If no one wants the task, Vicki will coordinate.
* New source of revenue from ESD Steve H. We can bill the insurance company for traffic control, personnel or equipment when responding to MVAs. Pat talked to Sheriff’s dept and they refuse to give out the information. If ESD wants to collect it, they may give it to them.
* 2025 - Create priority list for ESD; per Steve R. we should focus on paying off the fire house building.
* ESD/Fire Agreement. Modifications sent back to ESD 12/23/2024. Reminded Tom on 1/28/24.
* Fire Department needs to update By-Laws.
* Water Well is scheduled. We are in line for next available date.
* Wireless tower – Per Tom, activity should be starting soon. It will by 150’ with lights and a repeater. Tom will notify the Care Flight.

**New Business Report:**

* Overhead Door should be here on 2/19 weather permitting – per Tom
* Generator has been serviced and fully functional – Per Tom
* Tom made a trip to Dallas for security system. They need to talk to the manufacturer to reset the password or we have to purchase a new one. Will be going back March 3rd. Hope to have a resolution soon.
* Overhead Door will be here Friday, Feb 21st, for maintenance per our maintenance agreement.
* Safe-D Convention was great and VFD wants to go back next year.

02/18/2025

Vicki Balazik-Cowles

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Secretary Date

**Motion to Adjourn**: Motion to adjourn at by Mary and second by Pat at 7:14 pm. All in Favor.