

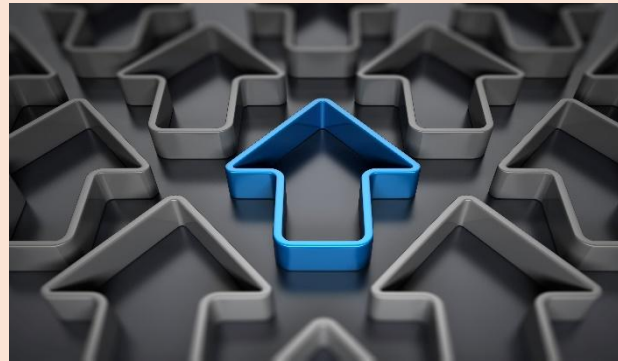
DO YOU

- ✓ Need a change?
- ✓ Like a challenge?
- ✓ Want to make a difference?

If you answered YES to any of these questions, this is the course for you.

Participants will:

- gain knowledge and skills in leadership and management
- be able to plan, design, apply and evaluate solutions to problems.
- show initiative and judgement in planning.
- develop and refine communication skills to support individuals and teams to meet organisational requirements.
- Face to face training.
- Resource materials provided.



Contact us

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**Australian Apprenticeships
in the ACT are funded by
the ACT and Australian
Governments**



**College of
Transformation, Education
and Training Pty Ltd**
RTO No. 88213

BSB50420

**Diploma of Leadership
and Management**



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Diploma of Leadership and Management

At the College of Transformation, Education and Training we offer a unique style of education delivery to cater for each student as an individual.

At CTET we are dedicated to providing bridges for students to employment and career advancement.

Our trainers are industry experts and have extensive experience in the Business Sector. They are dedicated to delivering high quality education.

CTET offers a personal approach with flexible delivery mode, classroom training, mixed delivery mode, correspondence and workplace training.

- No entry requirements.
- Mixed Delivery Mode -Engaging in theory and practical work.
- Recognition of Prior Learning or Credit Transfer may be applied based on eligibility.
- Detailed information available on enquiry and at induction.

6 Core Units

BSBLDR523 Lead and manage effective workplace relationships

BSBOPS502 Manage business operational plans

BSBPEF502 Develop and use emotional intelligence

BSBCMM511 Communicate with influence

BSBCRT511 Develop critical thinking in others

BSBTWK502 Manage team effectiveness



6 Elective Units

BSBCMM412 Lead difficult conversations

BSBHRM531 Coordinate health and wellness programs

BSBOPS504 Manage business risk

BSBSTR502 Facilitate continuous improvement

BSBWHS521 Ensure a safe workplace for a work area

BSBXCM501 Lead communication in the workplace

Fees

Tuition Fees for Traineeships New and Existing Workers. \$350.00 as of January 2025

Payment Options

Direct debit, Bank Cheque or Payment Plan