Spouses’ Club of Fort Eustis (SCFE)

Adult College/Continuing Education Scholarship Application Packet

Page Content

1. Eligibility for Scholarship
2. Checklist
3. Application
4. Transcripts
5. Letter of Certification
6. Limited Waiver of Privacy

This packet can also be obtained from the SCFE website:

<http://www.scfeva.com/>

**Eligibility Requirements for SCFE Adult College/Continuing Education Scholarships**

1. Applicants for a Spouses’ Club of Fort Eustis (SCFE) scholarship must be currently enrolled, or intend to enroll in an accredited university, college, trade or technical school program leading to an associate degree, baccalaureate degree or specialist certification.

\*\*If currently enrolled, applicant must provide proof of a current GPA of 3.00 or better. Please attach current transcript. (if applicable)

ALSO:

 To be eligible to receive a scholarship from the Spouses’ Club of Fort Eustis, the applicant MUST be **a civilian employee at Fort Eustis or dependent child or dependent spouse of ONE** of the following:

(Please check one)

 1. Active duty/reserve military personnel stationed at Fort Eustis.

 2. Active duty/reserve Army personnel whose family members reside in the Fort Eustis

community. \*

\_\_\_\_ 3. POW/MIA or deceased Army personnel whose family resides in the Fort Eustis community. \*

\_\_\_\_ 4. Retired Army personnel residing in the Fort Eustis community. \*

\_\_\_\_ 5. Valid DOD I.D. card holder working at Fort Eustis.

\_\_\_\_\_ 6. Current member of the Spouses’ Club of Fort Eustis.

* The Ft. Eustis community includes the Peninsula, Gloucester and Southside.

**Previous winner of an SCFE scholarship are NOT eligible. Eligibility disputes will be decided by the Scholarship Chairperson whose decision is FINAL.**

Spouses’ Club of Fort Eustis Adult College/Continuing Education Scholarship Application Checklist

2017-2018 Academic Year

**COMPLETE APPLICATION PACKETS INCLUDE: (Failure to include any of these items is cause for disqualification).**

1. Complete the Application.
2. Provide 2 current (within 12 months) letters of reference including:

\*name, \*address, and \*phone number

Applications are reviewed ANONYMOUSLY. Therefore, please ask them to put your name at the top of the reference only, then use 3rd person in the body of the reference letter.

1. Complete the Letter of Certification.
2. Complete the Limited Waiver of Privacy.
3. Prepare one self-addressed, stamped envelope
4. Write a 350-400 word, typed essay on:

 “How has your family background affected the way you see the world?”

**VERY IMPORTANT--** only put your name at the top of your essay paper. Do not include your name ANYWHERE else in the essay.

1. Make a copy of the packet for your records.
2. Mail items 1-6 to:

SCFE

Ronya Rendon, Scholarship Chairperson

P.O. Box 4711

Fort Eustis, VA 23604

Questions can be emailed to: SCFEScholarship@gmail.com

Incomplete applications will not be considered.

Application postmark cutoff date is **April 9, 2018.**

Applications postmarked after April 9, 2018 will be marked “Return to Sender”.

LETTER OF CERTIFICATION

I certify that the information that I have provided in the attached application is accurate to the best of my knowledge and that the essay is entirely my own effort. I further certify that should I accept the SCFE scholarship, I am not currently, nor will I be, in violation of the following restrictions:

1. All funds received shall be applied toward enrollment (tuition, housing, etc.), expenses or other necessary expenses such as books, supplies or computers. Award checks will be sent to the school of your choice upon receipt of enrollment verification to be credited to your account. If the award exceeds enrollment expenses or other necessary expenses, the remainder must be returned to SCFE Scholarship Chairperson as soon as possible.
2. SCFE Scholarship funds must be used in the 2018-2019 academic year with verification of enrollment postmarked no later than April 9, 2019 or all scholarship monies will be forfeited.

Should I violate any of these restrictions, I agree to return all scholarship monies to the SCFE.

In accordance with the Privacy Act of 1974, I agree that my signature on this form will authorize the Scholarship Chairperson to release copies of my transcripts, scholarship application, and other data to the Scholarship Committee as needed. Should I be selected to receive a SCFE Scholarship, my signature authorizes the use of select information to be made available for media publications.

Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Student Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(If applicable)

LIMITED WAIVER PRIVACY

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (please print/type name), hereby voluntarily release the information contained in this application and the completed forms to the Spouse’s Club of Fort Eustis Scholarship Committee with the understanding that this information will be utilized exclusively for the scholarship selection process. I certify that all information in this application is true and correct to the best of my knowledge. I understand that I will be disqualified if I have falsified any information in this application packet. I agree to adhere to the terms and conditions as set forth herein and will defer to the decision of the Selection Committee. I further agree not to challenge the method, manner or results of the recipient selection process.

Signature of Candidate: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Parent: (if applicable) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Spouses’ Club of Fort Eustis

APPLICATION ADULT COLLEGE/CONTINUING EDUCATION

2018-2019 ACADEMIC YEAR

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Last First Middle

Date of Birth\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Day/Month/Year

Social Security # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Home Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Work Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Sponsor’s Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Work Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Last) (First) (Rank)

Branch of Service \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Civilian Employee \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent or Spouse Eligibility: (check one)

**Military:** \_\_\_\_ Active Duty/reserve at Fort Eustis

 \_\_\_\_Retired Army in Fort Eustis Community

 \_\_\_\_ Deceased Army Fort Eustis Community

 \_\_\_\_\_ POW/MIA in Fort Eustis Community

**Civilian:** \_\_\_\_ SCFE Member \_\_\_\_\_\_\_ DOD ID Card Holder at Fort Eustis

 Page 2

SCFE ADULT SCHOLARSHIP

**1. List your community involvement and volunteer activities for the past 5 years. DO NOT INCLUDE PAID POSITIONS.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Organization**(**and name of person who can verify your volunteer hours)** | **Position** | **Location** (**Fort Bragg, etc.) AND phone # of supervisor**  | **Year (s)****Month/Year****Through** **Month/Year** | **Hrs/WK** |
| 1. |  |  |  |  |
| 2. |  |  |  |  |
| 3. |  |  |  |  |
| 4. |  |  |  |  |
| 5. |  |  |  |  |
| 6. |  |  |  |  |

 Page 3

2. List only PAID employment experience. (Past 5 years through current. Only employment during the previous 5 years will be included in evaluation.

|  |  |  |  |
| --- | --- | --- | --- |
|  **EMPLOYER****(include name of immediate supervisor and phone #)** |  **POSITION** |  **YEAR(S)** |  **HRS/WEEK** |
| 1. |  |  |  |
| 2. |  |  |  |
| 3. |  |  |  |
| 4. |  |  |  |
| 5. |  |  |  |

Page 4

**3. List any honors, awards, or achievements received in the past 5 years.**

|  |  |
| --- | --- |
| **HONOR, AWARD, OR ACHIEVEMENT** | **YEAR RECEIVED** |
| **1.** |  |
| **2.** |  |
| **3.** |  |
| **4.** |  |
| **5.** |  |

**4\*\*\*\*\*ESSAY\*\*\*\*\* Attach to this application an essay answering the following question. Please limit to 350 to 400 words.**

**“How has your family background affected the way you see the world?”**