

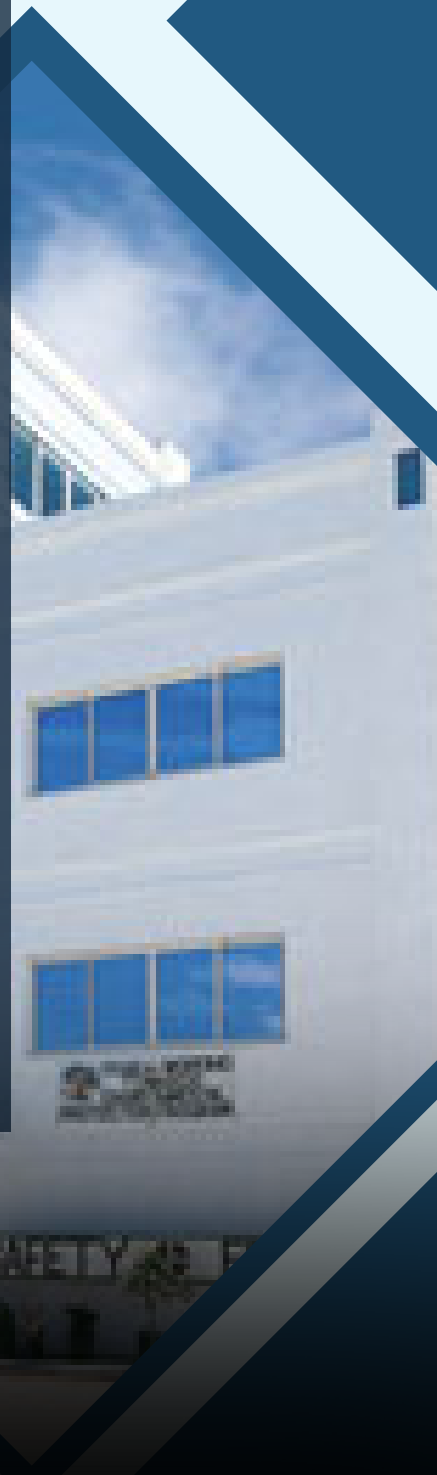


UNIVERSAL  
HARVESTER INC.

# We Invite You to Join Our Team.

"Universal Harvester, Inc. is more than just a fertilizer company; we're a force fueling the future of Philippine agriculture. As we continue our rapid growth, we seek driven individuals to join our team and shape their careers alongside ours. At Universal Harvester, Inc., we believe our employees are our most valuable asset. We are committed to providing a work environment where talent thrives, potential is unlocked, and everyone contributes to making a positive impact on Philippine agriculture. This document offers a comprehensive overview of our Employer Value Proposition, current vacancies, and detailed job descriptions. Discover where your passion, skills, and ambition intersect with the exciting opportunities at UHI."

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**BORCELLE**  
REAL ESTATE

# WE ARE HIRING!

## JOIN OUR TEAM NOW!

**Job Title:** Plant Manager

• **₱60,000 - 80,000**

Are you a dynamic manufacturing leader passionate about efficient processes and motivated by results? Universal Harvester, Inc., a leader in the Philippine agriculture industry, seeks a Plant Manager to direct our growing production facility. In this high-impact role, you'll ensure our operations meet quality, safety, and output standards while skillfully leading a large team. If you have a proven track record and want to be part of transforming agriculture, this is the opportunity for you!

**Qualifications:**

- Bachelor's degree in Engineering (Industrial, Chemical, Mechanical preferred) or closely related field. Master's Degree is preferred.
- 5+ years' plant management experience within a manufacturing environment (fertilizer or agricultural industry a strong advantage).
  - Proven track record of increasing efficiency, improving production metrics, and cost control.
  - Demonstrated knowledge of Lean Manufacturing or Six Sigma principles.
- Excellent leadership abilities with the capacity to motivate and manage large teams.
  - Strong analytical and problem-solving skills.

**Job Title:** Warehouseman

• **₱18,000 - 28,000**

Are you a reliable and physically capable individual seeking a dynamic role in a vital industry? Join Universal Harvester, Inc.'s growing team as a Warehouseman! You'll play a key part in our supply chain, ensuring our fertilizer products are received, organized, and shipped flawlessly. If you enjoy hands-on, organized work, this is the position for you.

**Qualifications:**

- High school diploma or equivalent.
- Previous warehouse experience preferred.
  - Forklift certification a plus.
- Ability to lift and move up to 50 lbs repeatedly.
  - Strong attention to detail and accuracy.
- Ability to work independently and within a team setting.

**Job Title:** Safety Officer

• **₱20,000 - 30,000**

Are you passionate about maintaining a safe and healthy workplace? Universal Harvester, Inc. seeks a detail-oriented Safety Officer to champion our safety culture and protect our most valuable asset – our people. If you're proactive, have strong knowledge of safety regulations, and enjoy collaborating with others, this role is for you!

**Qualifications:**

- Bachelor's degree in Occupational Health and Safety, Environmental Science, or related field preferred.
- 2+ years of experience as a Safety Officer or similar role in a manufacturing or industrial setting.
  - In-depth knowledge of relevant safety regulations and best practices
- Strong communication and interpersonal skills to effectively train and influence others.
  - Proactive and organized with excellent problem-solving skills.



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**Job Title:** Heavy Equipment Mechanic

• **₱18,000 - 40,000**

Are you a skilled technician with a passion for keeping powerful machines running at peak performance? Join the dynamic team at Universal Harvester, Inc. as a Heavy Equipment Mechanic! You'll play a vital role in ensuring the reliability of our agricultural equipment, directly impacting our ability to serve farmers throughout the Philippines. If you thrive on hands-on challenges and take pride in your work, apply now!.

**Qualifications:**

- Technical diploma or vocational certification in heavy equipment mechanics or a related field.
- 3+ years of experience diagnosing, repairing, and maintaining heavy equipment, preferably in an agricultural or construction setting.
  - Strong knowledge of diesel engines, hydraulics, and electrical systems.
- Ability to operate diagnostic equipment and utilize repair manuals proficiently.
  - Valid driver's license and the ability to travel to job sites.

**Job Title:** Pollution Control Supervisor

• **₱47,000 - 57,000**

Are you committed to safeguarding the environment and ensuring sustainable practices? Join Universal Harvester, Inc. as a Pollution Control Supervisor and play a key role in maintaining our environmental standards. You'll oversee pollution prevention strategies across our operations, making a positive impact on the community and the future of agriculture.

**Qualifications:**

- Bachelor's degree in Environmental Science, Engineering, or a related field.
- 3+ years of experience in pollution control, preferably in a manufacturing or industrial setting.
- Thorough understanding of environmental regulations (Philippines-specific).
  - Experience with pollution control technologies and monitoring systems.
  - Demonstrated project management and problem-solving skills.

**Job Title:** Motor Control Center (MCC) Supervisor

• **₱35,000 - 45,000**

Are you an experienced electrical professional passionate about power distribution and control systems? Take charge of the heart of Universal Harvester, Inc.'s operations as our Motor Control Center Supervisor! You'll lead a team in maintaining the reliability and efficiency of our MCC, ensuring optimal production for this essential agricultural company.

**Qualifications:**

- Technical diploma or equivalent certification in Electrical Engineering or related field preferred.
- 5+ years' experience with motor control centers in a manufacturing or heavy industrial setting.
  - Deep understanding of MCC design, components, and troubleshooting techniques.
- Working knowledge of electrical codes and safety regulations (NEC or Philippines-specific equivalents).
  - Demonstrated leadership and supervisory skills.
  - Experience with PLC programming and SCADA systems a plus.

**Job Title:** Industrial and Building Electrician

• **₱24,000 - 34,000**

Are you skilled in electrical installations, troubleshooting, and repair across diverse settings? Join Universal Harvester, Inc. as an Industrial and Building Electrician, where you'll play a vital role in keeping our operations running smoothly! If you enjoy varied challenges and working with both industrial machinery and building systems, this is the role for you.

**Qualifications:**

- Technical diploma or vocational certification in electrical technology.
- 3+ years of experience as an electrician in industrial and/or commercial settings.
  - Strong knowledge of electrical codes (NEC or Philippines equivalent).
    - Ability to read blueprints and electrical schematics.
    - Effective troubleshooting and problem-solving skills.



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### **Job Title:** Internal Auditor

**• ₱30,000 - 40,000**

Are you a meticulous financial professional passionate about ensuring accuracy and safeguarding company assets? Join Universal Harvester, Inc. as an Internal Auditor and play a crucial role in maintaining financial integrity within our rapidly growing company. You'll conduct in-depth audits across our operations, identifying risks, streamlining processes, and ensuring compliance.

#### **Qualifications**

- Bachelor's degree in Accounting, Finance, or related field.
- 2+ years of internal auditing experience, preferably in a manufacturing or agribusiness setting.
  - Professional certification (CIA, CPA, or equivalent) is preferred.
  - Strong analytical skills and attention to detail.
- Excellent understanding of internal controls, risk management, and accounting principles.
  - Ability to work independently and collaboratively across various departments.

### **Job Title:** Accounting Staff

**• ₱18,000 - 28,000**

Are you a detail-oriented accounting professional ready to contribute to the financial health of a thriving company? Join Universal Harvester, Inc. as Accounting Staff and support our essential operations with accurate record-keeping and financial analysis. If you enjoy working collaboratively in a fast-paced environment, this position offers a great opportunity to develop your accounting skills.

#### **Qualifications:**

- Bachelor's degree in Accounting, Finance, or a related field.
- 1-2 years of accounting experience (internships or entry-level positions considered).
  - Proficiency in accounting software (e.g., QuickBooks, SAP, Xero)
    - Strong organizational and time management skills.
    - Excellent communication and teamwork abilities.

### **Job Title:** Marketing Manager

**• ₱68,000 - 78,000**

Are you a creative strategist with a passion for building brands and driving growth? Universal Harvester, Inc. seeks a Marketing Manager to lead our marketing initiatives in the dynamic agricultural industry. You'll develop innovative campaigns, expand our market reach, and ensure our fertilizer products stand out from the competition. If you are data-driven and have a knack for compelling storytelling, this is your chance to shape the future of our brand.

#### **Qualifications:**

- Bachelor's degree in Marketing, Communications, or a related field. Master's degree is preferred.
  - 3+ years of experience in marketing, preferably in agriculture, B2B, or a related industry.
  - Demonstrated success in developing and executing successful marketing campaigns.
- Strong understanding of digital marketing (SEO, PPC, social media) and traditional marketing techniques.
  - Excellent project management and communication skills.
  - Data-driven mindset with proficiency in marketing analytics tools.



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**Job Title: Sales Coordinator**

**• ₱18,000 - 28,000**

Are you a highly-organized and supportive professional with a passion for fueling sales success? Join Universal Harvester, Inc. as a Sales Coordinator and become the backbone of our sales team! You'll manage crucial administrative tasks, streamline sales processes, and ensure our team has everything they need to close deals and grow our agricultural business.

**Qualifications:**

- Bachelor's degree in Business Administration, Marketing, or a related field preferred.
- 1-2 years of experience in sales support or a similar customer-facing role.
- Proficiency in CRM software (Salesforce, HubSpot, etc.) and MS Office Suite.
- Excellent organizational, time-management, and communication skills.
- Detail-oriented and proactive in problem-solving.
- Ability to thrive in a fast-paced, goal-oriented environment.

**Job Title: Operations/Logistics Head**

**• ₱48-58,000**

Are you a strategic leader with a proven track record in optimizing supply chains and driving operational excellence? Take the helm of Universal Harvester, Inc.'s operations and logistics as our Operations/Logistics Head. You'll oversee the entire flow of our fertilizer products– from procurement to distribution– ensuring efficiency, cost-effectiveness, and exceptional customer service within a rapidly scaling company.

**Qualifications:**

- Bachelor's degree in Supply Chain Management, Operations, Business, Engineering, or a related field. Master's degree preferred.
- 7+ years of experience in operations and logistics management, with at least 3 years in a leadership role. Experience in the fertilizer or agricultural industry is a strong advantage.
- Proven success in improving supply chain efficiency, reducing costs, and enhancing service levels.
- Strong analytical and problem-solving skills, with a data-driven approach.
- Excellent communication, collaboration, and negotiation skills.
- Proficiency in supply chain management software and systems (ERP, WMS, TMS).

**Job Title: Administrative Staff**

**• ₱18,000 - 28,000**

Are you a highly organized multi-tasker who thrives in a supportive environment? Join Universal Harvester, Inc. as an Administrative Staff member and play a vital role in ensuring the smooth operation of our office. Your meticulous attention to detail and dedication will contribute directly to our team's success within this dynamic agricultural company.

**Qualifications:**

- High school diploma or equivalent. Associate's Degree a plus.
- 1-2 years of experience in an administrative or office support role.
- Proficiency in Microsoft Office Suite (Word, Excel, Outlook, PowerPoint)
- Excellent organizational skills, attention to detail, and ability to prioritize tasks.
- Strong communication skills, both written and verbal.
- Positive, proactive attitude and willingness to take initiative.



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**Job Title:** Receptionist/Telephone Operator

• **₱18,000 - 28,000**

Do you have a friendly demeanor and excellent communication skills? Become the welcoming face and voice of Universal Harvester, Inc. as our Receptionist/Telephone Operator! You'll be the first point of contact for our valued customers and visitors, ensuring a positive experience while managing the efficient flow of our office communications.

**Qualifications:**

- High school diploma or equivalent.
- 1+ years of experience in a customer-facing role (reception, hospitality, retail, etc.) preferred.
  - Excellent phone etiquette and clear, articulate communication skills.
  - Proficiency in Microsoft Office Suite (Word, Excel, Outlook).
  - Ability to multitask and prioritize in a fast-paced environment.
  - Friendly, professional demeanor and helpful attitude.

**Job Title:** Maintenance Head

• **₱44,000 - 54,000**

Are you a skilled facilities leader with a passion for keeping complex operations running at peak efficiency? Take charge of Universal Harvester, Inc.'s maintenance function as Maintenance Head. You'll lead a skilled team, develop proactive strategies, and champion a safety-first culture within our growing agricultural company.

**Qualifications:**

- Bachelor's degree in Mechanical Engineering, Industrial Engineering, or a related technical field preferred. Equivalent experience will be considered.
- 7+ years of experience in a maintenance leadership role within a manufacturing or heavy industrial setting. Experience in the fertilizer or agricultural industry is highly advantageous.
- Expertise in both mechanical and electrical systems, including hydraulics, pneumatics, and industrial controls.
  - Proven track record in reducing downtime and optimizing maintenance costs.
  - Strong analytical, problem-solving, and project management skills.
  - Experience with computerized maintenance management systems (CMMS).

**Job Title:** Company Driver

• **₱18,000 - 28,000**

Are you a reliable driver with a safe track record and a desire to see the Philippines from behind the wheel? Join the Universal Harvester, Inc. team as a Company Driver and play a crucial role in transporting our essential fertilizer products. You'll enjoy the freedom of the road while contributing to the backbone of the country's agriculture industry.

**Qualifications:**

- Valid professional driver's license (PDL) with a clean driving record. Submission of a certification of no-violation for past 1 year from LTO is preferred
- 1+ years of commercial driving experience (light to medium-duty trucks preferred). Experience with flatbeds or tankers a plus.
  - Knowledge of basic vehicle mechanics and maintenance procedures.
  - Ability to lift and move up to 50 lbs as needed for loading/unloading duties.
  - Familiarity with road safety regulations and compliance.



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**Job Title:** Truck Driver

**• ₱18,000 - 28,000**

Are you a skilled driver with a safety-first mindset ready to take on the open road? Join Universal Harvester, Inc. as a Truck Driver and transport our essential fertilizer products across the Philippines. You'll play a vital role in keeping farms productive and contribute to the nation's agricultural success.

**Qualifications:**

- Valid professional driver's license (PDL) with a clean driving record. Submission of a certification of no-violation for past 1 year from LTO is preferred
- 2+ years of verifiable tractor-trailer driving experience. Tanker endorsements a plus.
- Strong understanding of road safety regulations, DOT compliance, and load securement techniques.
  - Physical ability to safely handle loading/unloading duties, including tarping.
- Reliability, punctuality, and ability to work occasional long hours or overnight shifts.

**Job Title:** Messenger

**• ₱18,000 - 28,000**

Are you reliable, organized, and enjoy being on the move? Become an integral part of Universal Harvester, Inc. as a Messenger! You'll ensure the timely and accurate delivery of important documents, packages, and materials, keeping our operations running smoothly.

**Qualifications:**

- High school diploma or equivalent.
- Valid driver's license with a clean driving record.
  - Ability to lift and carry packages up to 30 lbs.
- Familiarity with the local area and good navigation skills.
- Time-management skills and the ability to meet deadlines.
- Positive attitude and willingness to go the extra mile.