



## Studio Information & Policies

### 2024-2025

### Dance Express of Tolland, LLC

68 Hartford Turnpike  
Tolland, CT 06084

Phone: 860-871-1922

Email: [danceexpressoftolland@gmail.com](mailto:danceexpressoftolland@gmail.com)

Web: [www.danceexpress5678.com](http://www.danceexpress5678.com)

Facebook: Dance Express – Tolland, CT

Instagram: [@danceexpress\\_of\\_tolland](https://www.instagram.com/danceexpress_of_tolland)

Sep 2024						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Oct 2024						
S	M	T	W	T	F	S
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Nov 2024						
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17	18	19	20	21	22	23
24	25	26	27	28	29	30

Dec 2024						
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Jan 2025						
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Feb 2025						
S	M	T	W	T	F	S
						1
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

Mar 2025						
S	M	T	W	T	F	S
						1
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Apr 2025						
S	M	T	W	T	F	S
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 2025						
S	M	T	W	T	F	S
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Jun 2025						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8						

September 4: First day of classes  
October 31 - November 1: No classes  
November 27-29: No classes  
December 23 - January 1: No classes  
April 14-18 No classes  
May 26: No Class  
May 30: Last day of classes

There is 1 "snow day" built into the schedule for all classes.

# Who we are

Dance Express of Tolland, LLC has been teaching children to dance since 1988! Our philosophy from the beginning has been to teach children the wonderful artistry of dance while developing their sense of discipline and lifelong interest in the performing arts. We offer roughly 50 dance classes throughout the week for students ages 2-102! Our class sizes are limited for individual attention to each student. We have 4 dance rooms and waiting areas equipped with CCTV for viewing. We offer 3 dance companies and several competing teams that perform in the tri-state area. Our staff has over 75 years of combined teaching experience and many hold college degrees in the arts and education fields.

## Building Rules & Dress Code

- Dancers and siblings must not run on the decks or in the parking lots.
- Alcohol or smoking of any kind is strictly prohibited on any Colonial Square property.
- Please do not use the stairway or halls in the other building areas.
- Dancers and siblings must always be supervised and are not allowed to be in an unoccupied studio at any time.
- Please be courteous and clean up any items brought to the studio.
- Please do not park in the upper parking lot where the adjacent building is located.

### **ALL DANCERS MUST HAVE THEIR HAIR PULLED AWAY FROM THEIR FACES AND BRING THEIR OWN WATER BOTTLES TO CLASS**

- **Ballet:** Solid/dark leotard, pink tights, and pink ballet slippers with hair in a high ponytail or bun
- **Jazz & Musical Theater:** Form fitting dance clothes, black jazz shoes or slip-ons. NO BAGGY T-SHIRTS OR DANCE SNEAKERS
- **Tap:** Black tap shoes and any dance clothes except pants. TINY TAPPERS are to use elastics (not ribbons) on tap shoes
- **Lyrical & Modern:** leotards, dance shorts, foot undies or bare feet
- **Hip Hop:** Loose fitting clothes, dance sneakers, and regular (no tread) sneakers. NO street shoes
- **Progressive Movement:** Pink or white ballet slippers, any color leotard and tights or dance clothes

# Payments/Fees

**We send our invoices via email. You must be sure your contact information is up to date.**

You may mail payment, pay online or pay in our studio during business hours by leaving a check or cash in one of our 2 tuition boxes. We accept all methods of payment. Checks should be made payable to “Dance Express of Tolland, LLC.” Please note invoice #s when making payment. All payments must be received on or before the due dates to avoid a \$20 late fee. THERE ARE NO GRACE PERIODS. There is a \$35 fee for any returned checks. Please see our payment schedules for reference. There is a \$30 Registration Fee charged per child (not per class) and is due before the first class begins. Registrations received on/before August 15<sup>th</sup> will receive a \$5 discount. Recital tickets will not be valid for families with outstanding balances. Withdrawals must be made IN WRITING TO THE OFFICE 2 WEEKS IN ADVANCE.

**NOTE:** Currently, our recital tickets are \$25 per person. If you have a dancer taking more than 1 class, he/she MAY BE IN MULTIPLE SHOWS.

**COSTUME/VENUE FEES ARE DUE IN FULL BY OCTOBER 15**

Costumes will not be distributed until paid, and there are no refunds after the purchase has been made. Venue fees are \$35/dancer to cover the cost of building rental for recital rehearsals and performances, as well as a digital download of the recital performances. Students will be measured during the month of October, and 2-3 inches will be added for growth. The costume fees are as follows:

AGE (as of 12/31)	COSTUME	TAX	TOTAL
2-6 years	\$65.00	\$4.06	\$69.13
7-12 years	\$70.00	\$4.45	\$74.45
13-18 years	\$75.00	\$4.76	\$79.76
19+ years	\$80.00	\$5.08	\$85.08

# Tuition

Class	Monthly Tuition
1 - 45 Minute Class	\$50
1 - 1 Hour Class	\$62
2 - 45 Minute Classes	\$94
1 - 1 Hour & 1 - 45 Minute Classes	\$105
2 - 1 Hour Classes	\$115
3 - 45 Minute Classes	\$130
1 - 1 Hour & 2 - 45 Minute Classes	\$144
2 - 1 Hour & 1 - 45 Minute Classes	\$158
3 - 1 Hour OR 4 - 45 Minute Classes	\$166
4 - 1 Hour Classes	\$192
5 + Classes	See Staff

# Payment Schedule

Fee	Due Date
Registration Fee(s)	Prior to start of 1 <sup>st</sup>
September Tuition	Class
October Tuition	October 1
Costumes & Venue Fees	October 15
November Tuition	November 1
December Tuition	December 1
January Tuition	January 1
February Tuition	February 1
March Tuition	March 1
April Tuition	April 1
May Tuition	May 1

10% discount on TUITION if paid in full via cash/check before first class  
Payments are due on/before due dates to avoid late fees  
**There are no grace periods**

# Communication



Our annual newsletter can be found in our waiting rooms as well as on our website for the year at-a-glance. Our website will provide the most up-to-date information. Inclement weather notifications will be posted on NBC Channel 30, on social media and on the BAND app. If Tolland Schools are delayed, morning classes will be cancelled. Please download the BAND App for important communication from instructor(s). Please note: The BAND App is used for instructors getting information to you and for classes to communicate with each other. If you would like to contact an instructor, please send a personal message through the app or email the studio, as they may not have notifications turned on for all of their classes. Students may download the app but not as a replacement of a parent/guardian. \*Any parent/guardian who DOES NOT want names or photos on our social media platforms must request this in writing.

## Make-up Classes

Make-up classes are available per request. No refund or credit will be given for missed classes including those cancelled due to inclement weather or withdrawals. The 2024-2025 schedule has 1 "snow day" built in. The studio may also offer Zoom classes.

## Trophies & Seniors

Trophies are awarded to those who have danced consecutively for 5, 10, or 15 years. They are handed out during classes in the spring. Their names are also acknowledged in the recital program, and s/he will be recognized during Intermission. If you have not been contacted by March 1, and you believe your child has reached this milestone, please let us know!

# Host an Event

Customize an event to meet your needs! Contact the studio for more information.



**~ Birthdays ~**

**~ Fund Raisers ~**

**~ Team Building ~**