## STATE INVENTORY FORM

STEP 1: CHAPTER INVENTORY FORM - Fill in the Name of your Chapter

STEP 2: CHAPTER INVENTORY FORM - Inventory each item that applies

STEP 3: CHAPTER INVENTORY FORM - Indicate the number of each item in the "QUANTITY" field

## CHAPTER PRODUCTS FORM

STEP 1: CHAPTER INVENTORY FORM - Notice the form is divided into categories

STEP 2: CHAPTER PRODUCTS FORM - After completing your inventory, place each item into it's

appropriate category. (Please, DO NOT combine your inventory)

STEP 3: CHAPTER INVENTORY FORM - Enter a Quantity for each item.

STEP 4: CHAPTER INVENTORY FORM - Enter a "TOTAL" value for each item

\*\*\* IF YOU RUN OUT OF SPACE IN ANY OF THE DIFFERENT CATEGORIES, PRINT OUT ANOTHER PAGE <u>\*\*\*DO NOT</u> CONTINUE ON THE BACK.\*\*\*

CHAPTER SGT.-AT-ARMS AND CHAPTER

PRESIDENTS MUST SIGN WHERE INDICATED

ALL CHAPTER INVENTORIES ARE DUE TO THE

STATE OFFICE AT PO BOX 614 CANTONMENT, FL.

32533-0614 BY THE DECEMBER STATE MEETING

\*\*\*\*\*NO EXCEPTIONS\*\*\*\*\*\*

## YEAR 2021 STATE INVENTORY

SIGNATURES

CHAPTER PRESIDENT:\_\_\_\_\_

CHAPTER SGT-AT-ARMS:\_\_\_\_\_

2021 CHAPTER INVENTORY DATE

DESCRIPTION	ITEM #	PRICE	TOTAL
Tables			
6 Ft Plastic Tables			
8 Ft Plastic Tables			
Chairs			
folding medal chairs			
folding medal chairs folding plastic chairs			
Tents			
Traffic cones			
Fans			
lights			
mega phone			
laptop			
recorder			
		PAGE 1 SUBTOT	

PAGE 1 SUBTOTAL

2021 CHAPTER INVENTORY DATE

DESCRIPTION	ITEM #		PRICE		TOTAL
Signs pull up signs					
banners					
wind feathers					
Trailers with copy of registration required					
		ľ			
Automobiles with a copy of registration required					
,, _,, _					
supplies					
coffee pot					
cooler					
cooler					
power cords					
				SUBTOTAL	

PAGE 2 SUBTOTAL