

BY-LAWS

ARTICLE I - NAME

The name of the Corporation shall be ABATE OF FLORIDA, INC. The Corporation shall have a perpetual existence.

- A) The meaning of ABATE shall be either or:
 - a) **American Bikers Aiming Toward Education**
 - b) **A Brotherhood Against Totalitarian Enactments**

ARTICLE II – PURPOSE

The purpose of this Corporation shall be:

- A) Promote motorcycle safety through education.
- B) Elimination of unfair motorcycle-related legislation.
- C) Protection of personal rights of all motorcyclists.
- D) Improve the image of motorcyclists to the general public.
- E) To provide for a Lobbyist to represent ABATE OF FLORIDA, INC., and to work with Legislators in the interest and protection of all motorcyclist rights on the State and National levels.

ARTICLE III – BUSINESS OFFICE

- A) P.O. Box 614, Cantonment, FL 32533-0614
- B) Telephone (386)943-9610
- C) May only be changed by amending the Articles of Corporation.

ARTICLE IV – MEMBERSHIP

- A) Qualifications for Membership and their manner of admission shall be that they are 18 years of age or older.
- B) Active members shall be anyone registered and listed on the current Membership rolls of ABATE OF FLORIDA, INC., maintained by State Membership Trustee.
- C) Members in good standing of the local chapters of ABATE shall also be Members of the Corporation upon receipt of their Name, Address, Zip Code, and Expiration date along with paid dues.
- D) Dues shall normally be twenty dollars (\$20.00) for Annual Membership and six hundred dollars (\$600.00) for Life Membership.
 - 1) Chapters will submit ten dollars (\$10.00) for Annual Membership and four hundred (\$400.00) for Life Membership to ABATE OF FLORIDA, INC.
 - 2) Future dues are subject to change by a resolution of three fourth (3/4) vote of the State Delegation.
 - 3) Annual dues are payable on the anniversary of the Member's admission to the Corporation.
 - 4) Membership shall be non-assessable and non-assignable but shall be transferable among chapters within the state.

- 5) Chapters having a State Board of Directors approved Membership drive, for a specific period of time, may collect a reduced fee, not to be less than the amount normally due to the State Treasury for membership.
- E)** Multiple Chapter Memberships are allowed in ABATE OF FLORIDA, INC.
- 1) The member who holds multiple chapter memberships can only vote and hold office in their home chapter. Members of the State Board will only vote in their home chapter during state elections.
 - a) By default, the chapter having the earliest join date will be considered the member's home chapter. A member may submit a written request to either his or her home chapter or the State Membership trustee to change his home chapter designation. The request will go into effect 30 days from the date of the request.
- F)** A member of ABATE OF FLORIDA, INC. who does not belong to a recognized Chapter shall be known as an At Large Member.
- 1) Dues for At Large Membership shall be twenty dollars (\$20.00) for annual or six hundred dollars (\$600.00) for Life Membership, payable directly to ABATE OF FLORIDA, INC.
- G)** The State Membership Trustee shall direct the issuance of Membership cards.
- 1) Each card shall state the period for which it is valid.
 - 2) The name and address of each Member and the date of expiration of their membership will be entered on the records of the Corporation.
 - 3) If any Life Membership/At-Large card shall become lost, mutilated, or destroyed, a new card may be issued on such terms and conditions as the State Membership Trustee shall determine.
- H)** The Membership of any Member of the Corporation shall automatically terminate upon:
- 1) The Member's written resignation delivered to ABATE OF FLORIDA, INC.
 - 2) Non-payment of annual dues. Member will lose seniority after 30 days delinquency and or terminated.
- I)** A Member of the Corporation may be suspended and/or terminated by a vote of the State Delegation (from those present). Suspension must be for good cause and requires the Member to be sent notice of their pending suspension by registered mail and be given an opportunity to be heard before the State Delegation at the State Board of Director discretion. They must be found not to comply with the rules and regulation of ABATE OF FLORIDA, INC., or to have committed an act prejudicial to the purposes or welfare of the Corporation.

ARTICLE V – STATE OFFICERS

- A) The affairs of the Corporation are to be managed by the Officers of the Corporation who shall be elected bi-annually (even year) by the State Delegation.
- B) The Executive Officers of the Corporation shall be the President, Vice President, Secretary and Treasurer (the Sergeant-at-arms as necessary for a quorum). The Trustees of the Corporation shall be, Sergeant-at-arms, Membership, Public Relations, Products, Legislative, Newsletter, Safety Director and Legal Advisor. The Executive Officers and Trustees of the Corporation shall be collectively known as the State Board of Directors. Position of social media (Facebook), Webmaster, and Office Manager are appointed positions with no voting power.
- C) The term of office for the State Board of Directors shall be for two (2) years, with no maximum number of consecutive terms in office. Elections shall be held at the June

State meeting. The Executive Board Members must be a Florida Resident and a registered voter in Florida.

D) **THE DUTIES OF THE PRESIDENT SHALL BE:**

- 1) To perform the duties of chairperson at all State/Board meetings.
- 2) To ensure accomplishment of duties by other State Board Members in the time frame allotted.
- 3) Initiate such actions as are necessary to insure the orderly operation of the Corporation.
- 4) Act as spokesperson for the Corporation before all Business, Government, and Individual Organizations and Agencies.
- 5) Ex-Officio Member of every committee.
- 6) Remit expense report to ABATE OF FLORIDA, INC. on a monthly basis as needed.
- 7) Will appoint a pro-tem to fill a vacant position until next regular meeting when the State Delegation can vote on a person to fill the vacant position.
 - a) Exception: Treasurer to be replaced by vote of State Delegation only.

E) **THE DUTIES OF THE VICE PRESIDENT SHALL BE:**

- 1) To act as assistant to the President and to perform the duties thereof in the event the President shall be incapable of performing those duties.
- 2) Chairperson of all committees
- 3) Remit expense report to ABATE OF FLORIDA, INC. on a monthly basis.

F) **THE DUTIES OF THE SECRETARY SHALL BE:**

- 1) To act as recording Secretary at all State Board of Directors meetings, regular and special Delegation meetings.
- 2) To ensure completion of all corporate correspondence, reports and required forms.
- 3) To receive, record and file records of all activities and business transactions of ABATE OF FLORIDA, INC.
- 4) To prepare an agenda for each Board/State meetings.
- 5) Remit expense report to ABATE OF FLORIDA, INC. on a monthly basis as needed.

G) **THE DUTIES OF THE TREASURER SHALL BE:**

- 1) To receive, record and account for all Corporation's funds in accordance with legal and Corporation policies.
- 2) To dispense Corporation funds in accordance with the policies established by the State Board of Directors and to maintain records of the same.
 - a) Withdraws from the Corporation's funds shall require two (2) signatures and the approval of the State Board of Directors.
 - b) The President, Vice President, Treasurer, Secretary (Sergeant-at-arms as needed) shall be authorized to sign checks.
 - c) No two (2) persons in the same household may sign the same check.
 - d) The bearer of the check may not be one of the counter signers.
- 3) The Treasurer shall be bonded, and the State Books shall be maintained by an Accountant annually, or as the need arises for required financial reports.
 - a) The accountant cannot be a member of or related to a member of the State Board of Directors.
 - b) The accountant must be approved by the State Board of Directors.
- 4) Furnishes such financial records to the State Board of Directors as may be required in the event of an investigation.
- 5) Notifies the State Board of Directors if Corporation funds fall below a minimum operating balance.

- 6) Accomplishes annual audit of financial records and Corporation bank account and submits financial statements to the Secretary at the February meeting.
- 7) Amounts over five hundred dollars (\$500.00), must be voted on and approved by a majority vote of the seated quorum of the State Board of Directors prior to expenditure.
- 8) Receives all Chapter Treasurers reports on a monthly basis.
- 9) Prepares the yearly State budget for presentation at the December State Board meeting.
 - a) A budget shall be set up by the State Treasurer to pay for expenses incurred in maintaining the State Board of Directors.
 - b) Treasurer will reimburse expenses upon receipt of signed and dated receipt with a statement of how the expenses were incurred.
- 10) Responsible for the completion of the yearly tax returns.
- 11) The State Treasurer's office shall be audited at the conclusion of each fiscal year or when the office changes hands, and the results provided to the State Delegates.
- 12) Is required to maintain a current file of corporate financial records at the State Office.
- 13) Prepare a written report for the State Delegation at each State Meeting.
- 1) Remit expense report to ABATE OF FLORIDA, INC. on a monthly basis as needed.

H) THE DUTIES OF THE SERGEANT-AT-ARMS TRUSTEE SHALL BE:

- 1) Be in charge of all security arrangements for any and all State events.
- 2) If unable to attend any scheduled event, shall notify the President at the earliest possible time.
- 3) Co-ordinate, maintain and secure all State security equipment.
- 4) Perform additional duties as directed by the President or State Board of Directors.
- 5) Co-ordinate with Chapter Sergeant-at-Arms.
- 6) Responsible for annual inventory report of all ABATE OF FLORIDA, INC. property, to be submitted to the State Secretary before the end of the fiscal year.
- 7) Remit expense report to ABATE OF FLORIDA, INC. on a monthly basis as needed.

I) THE DUTIES OF THE MEMBERSHIP TRUSTEE SHALL BE:

- 1) Work with the Treasurer, Secretary and individual chapters to maintain the membership records of the Corporation.
- 2) Co-ordinate with Chapter Membership Officers. Obtain and process membership cards for Chapters upon request.
- 3) Receive all membership applications and processes same in a timely manner. Maintain all State records of same at the Business office. Responsible for the co-ordination and recruitment of new chapters and arranging membership drives.
- 4) Prepare written report of membership for each State Meeting. Responsible for issuance of At-Large membership cards. Responsible for obtaining and issuing Life Member cards and products. Responsible for the collection of membership dues from the Chapters.
- 5) Remit expense report to ABATE OF FLORIDA, INC. on a monthly basis as needed.

- J) THE DUTIES OF THE PUBLIC RELATIONS TRUSTEE SHALL BE:**
- 1) All copy is subject to the President/Vice President approval prior to release.
 - 2) Acquire and issue news releases to the media.
 - 3) Develop a database of information and maintain, defining the major media companies.
 - 4) Develop and implement a system by which media releases are systematically issued to the appropriately selected media.
 - 5) Work with Chapters to develop a means of achieving satisfactory local media coverage.
 - 6) Provide reports on activities to State Delegates.
 - 7) Remit expense report to ABATE OF FLORIDA, INC. on a monthly basis as needed.
- J) THE DUTIES OF THE PRODUCTS TRUSTEE SHALL BE:**
- 1) Orders, inventories and distributes all State ABATE products.
 - 2) Submits bi-monthly inventory reports to the State Board of Directors.
 - 3) Submits an annual physical inventory with financial report at the December State meeting.
 - 4) Furnish Chapters with current order forms bi-monthly.
 - 5) Remit expense report to ABATE OF FLORIDA, INC. on a monthly basis as needed.
- K) THE DUTIES OF THE LEGISLATIVE TRUSTEE SHALL BE:**
- 1) To work in the Legislative/Government relations affairs.
 - 2) To work in Motorcycle Safety/Awareness programs.
 - 3) To work as liaison with other organizations, clubs, and groups, on State and National levels.
 - 4) To get approval from State Board of Directors before a commitment is made on policies.
 - 5) To encourage grass roots participation in the organization and to encourage members to vote and participate politically.
 - 6) To work legislative bills as decided by the State Board of Directors.
 - 7) Remit expense report to ABATE OF FLORIDA, INC. on a monthly basis as needed.
- L) THE DUTIES OF THE NEWSLETTER TRUSTEE SHALL BE:**
- 1) To be responsible for printing, publishing, and mailing a bi-monthly newsletter to all members, and complimentary issues to interested parties to view online after approval from State President/Vice President.
 - 2) To handle billing of all advertisements, and receiving of fees for such and submit said fees to ABATE OF FLORIDA, INC.
 - 3) To select material for the newsletter so as to portray a positive image of ABATE OF FLORIDA, INC. to the general public.
 - 4) Will print all By-laws Amendments (proposed & approved).
 - 5) Remit expense report to ABATE OF FLORIDA, INC. on a monthly basis as needed.
- M) THE DUTIES OF THE LEGAL TRUSTEE SHALL BE:**
- 1) To act as the Registered Agent for the Corporation.
 - 2) Advise the State Board of Directors on legal matters.
 - 3) Remit expense report to ABATE OF FLORIDA, INC. on a monthly basis.
 - 4) Be a present member of the Florida State Bar Association.
 - 5) The legal trustee will not bill ABATE for hours or services as long as he sits on the State B.O.D., unless otherwise authorized by the State B.O.D.
- N) THE DUTIES OF THE TRUSTEES SHALL BE:**
- Assist the President, Vice President, Secretary and Treasurer with Corporation responsibilities as requested or required by the State Board of Directors.

ARTICLE VI – STATE ORGANIZATION

- A) To act for the general membership in accordance with the majority opinion of the members as reflected by the vote of the State Delegates.
- B) To investigate, report and make decisions on all matters having a direct bearing on the efficiency and effectiveness of the Corporation.
- C) To provide the resources necessary for the membership to accomplish organizational goals and objectives.
- D) A Majority presence of the Executive members of the State Board of Directors shall constitute a quorum for the conducting of corporate business.
- E) Will assist the Chapters with problems, programs and lobbying.
- F) Will be a distribution point for current information.
- G) Will encourage and assist in the organization of new chapters.
- H) Will be the base for all Chapters, with its primary function being to help improve the effectiveness of ABATE OF FLORIDA, INC. in obtaining its goals.
- I) Will promote Voter Registration and participation in Political Elections.

ARTICLE VII - STATE DELEGATION

- A) There shall be a State Delegation comprised of two members of each Chapter. The delegates purpose shall be to represent the members of their Chapter in the formation of ABATE OF FLORIDA, INC. policy. The delegation shall be responsible for informing their Chapters of the actions and policies of the Corporation.
- B) They shall be paid up members in good standing.
- C) A member of the State Delegation may be removed from the Delegation at any time if a recall vote of their Chapter demands such removal.
- D) A Chapter which fails to send Delegates to two (2) consecutive State meetings shall be considered inactive. A reinstatement fee of one hundred dollars (\$100.00) will be assessed if the Chapter wishes to reactivate.
- E) The voting members of the Corporation shall be the members of the State Board of Directors and recognized State Delegates. (except at State Board Elections). State Board elections are voted on by Delegates only.
- F) Delegates shall receive no compensation for their services as Delegates but may be allowed their actual and necessary expenses to attend State Delegation Meetings, as approved by their Chapters.
- G) Multiple Chapter members can only be a Delegate for their Home Chapter.

ARTICLE VIII – LOCAL CHAPTERS

- A)
 - 1) New Chapters will be submitted to ABATE OF FLORIDA, INC. upon presentation of at least ten (10) members and a twenty-dollar (\$20.00) Charter fee. Approval of the State Delegation is required.
 - 2) A potential chapter wishing to be a chapter of ABATE OF FLORIDA, INC. will not choose a name for their chapter that has been used in the past by any former disbanded chapter since the incorporation of ABATE OF FLORIDA, INC.
 - 3) Will provide ABATE OF FLORIDA, INC. with an up-to-date mailing address for the Chapter and emergency phone numbers.
- B) Will provide ABATE OF FLORIDA, INC. with up-to-date membership data (correct names, addresses with zip codes, and expiration dates) to be mailed by the 5th of

- each month. If a Chapter has no membership activity for the month a negative report must be submitted. If a Chapter is delinquent in submitting the required reports:
- 1) At the first State meeting where a Chapter is determined to be delinquent, the chapter shall receive a penalty in the amount of \$50.00 for each month.
 - 2) If the same Chapter is determined to be delinquent at the following State meeting, they shall have no delegate votes. At that time, the Chapter shall also lose its privileges of hosting ABATE events and buying ABATE products.
 - 3) Delegate voting and Chapter privileges shall be reinstated when the State President receives notification from the State Membership Trustee that the delinquent Chapter is up to date.
 - 4) If the delinquent Chapter fails to bring its reports up to date by the third (3) consecutive month, they shall fall under the rules for disbandment.
- C) Upon receiving membership cards from the ABATE OF FLORIDA, INC., the Chapters are responsible for filling in data and distribution of membership cards to members.
- D) Will submit copies of all local event notices, newsletter, media releases, letters to legislators, and flyers to ABATE OF FLORIDA, INC.
- E) Chapters will be responsible for mailing financial reports to ABATE OF FLORIDA, INC. by the 5th of each month. If a Chapter is delinquent in submitting the required financial reports:
- 1) If a report is determined to be late by the State Treasurer, notwithstanding that no tax is shown to be due thereon, a penalty in the amount of \$50.00 for each month or portion thereof, not to exceed \$300 in the aggregate.
 - 2) If the delinquent Chapter fails to bring its report up to date by the third (3) consecutive month, they shall fall under the rules for disbandment.
 - 3) All privileges will be reinstated when the State President is notified by the State Treasurer that all the delinquent chapters reports are up to date.
- F) Chapter will be responsible for:
- 1) Coordinating ABATE functions within their area.
 - 2) Establishing programs that will promote and protect the interests of their members at the City and County levels.
 - 3) Obtaining, when feasible, a legislative advocate to work with the State Legislative Trustee.
- H) Chapters will donate a minimum of 20% of all profits from any and all Chapter profits, excluding membership.
- I) Will be considered for disbandment for any of the following reasons:
- 1) Less than 10 current paid up members.
 - 2) Failure to send delegates to two (2) unexcused consecutive meetings.
 - 3) Failure to have formal communication for a period of three (3) months with the State Board of Directors from Chapter Board of Directors.
 - 4) Failure to submit or maintain up-to-date financial or membership reports for three (3) months.
- J) When a Chapter is found to meet the grounds for disbandment, or requests disbandment in writing with signatures of at least three (3) Chapter Executive Board members:
- 1) Their Treasury holdings, books, records, receipts and material goods will be picked up by State Sergeant at Arms or designated delegate.
 - 2) All remaining current members will be notified by the State Membership Trustee of disbandment actions and placed as At Large Members and given the opportunity to transfer to another chapter.
- K) When a chapter Board of Directors wishes to disband, the chapter Board of Directors must notify the State Board of Directors of its intent. The State Board of Directors shall appoint a trustee to oversee the vote (to disband). Further the State Board of

Directors shall contact all members of the chapter and determine if there are at least ten (10) members that want to keep the chapter active. If there are at least ten (10) members, the State Board of Directors shall be advised of all members who want the chapter to remain active. These members shall then be given the opportunity to elect a new Board of Directors under the guidelines of the trustee or the State President. If a new Board of Directors, with at least four officers, which must include the President, VP, Secretary and Treasurer cannot be elected from the membership of the chapter, then the chapter Board of Directors may disband the chapter in accordance with (State) ABATE's By-laws or the State S.O.P. (to be enacted).

- L) No chapter will furnish security for non-ABATE functions.

ARTICLE IX – CHAPTER OFFICERS

- A) The affairs of the Chapter are to be managed by the Officers of the Chapter who shall be elected a minimum of one year by the members of the Chapter.
- B) The Executive Officers of the Chapter shall be the President, Vice-President, Secretary, Treasurer (Sergeant-of-Arms as needed for a quorum) The Trustees of the Chapter shall be the Membership, Public Relations, Products, Newsletter, Two (2) State Delegate/Legislative and Safety Director. The Executive Officers and the Trustees of the Chapter shall be collectively known as the Chapter Board of Directors.
- C) The term of office for the Chapter Board of Directors shall be for a minimum of one (1) year or more, with no maximum number of consecutive terms in office at the chapter's discretion. Chapter elections shall be held in June. Chapter Board of Directors must be a member in good standing to obtain and retain office.
- D) **THE DUTIES OF THE PRESIDENT SHALL BE:**
- 1) To perform the duties of chairperson at all Chapter/Board meetings.
 - 2) To ensure accomplishment of duties by other Chapter Board members in the time frame allotted.
 - 3) Initiate such actions as are necessary to insure the orderly operation of the Chapter.
 - 4) Act as spokesperson for the Chapter before all Business, Government, and Individual Organizations and Agencies.
 - 5) Ex-Officio member of every committee.
 - 6) Will appoint a pro-tem to fill a vacant position until the next regular meeting when the membership can vote on a person to fill the vacant position.
 - 7) Exception: Treasurer will be replaced by vote of the membership only.
- E) **THE DUTIES OF THE VICE PRESIDENT SHALL BE:**
- 1) To act as assistant to the President and to perform the duties thereof in the event the President shall be incapable of performing those duties.
 - 2) Chairperson of all committees.
- F) **THE DUTIES OF THE SECRETARY SHALL BE:**
- 1) To act as recording Secretary at all Chapter/Board of Directors meetings.
 - 2) To ensure completion of all Chapter correspondence, reports and required forms in a timely manner.
 - 3) To receive, record and file records of all activities and business transactions of the Chapter.
- G) **THE DUTIES OF THE TREASURER SHALL BE:**
- 1) To receive, record and account for all the Chapter's funds in accordance with legal and Corporation policies.
 - 2) To dispense Chapter funds in accordance with the policies established

- by the Chapter Board of Directors and to maintain records of the same.
- a) Withdrawals from the Chapter's funds shall require two (2) signatures and the approval of the Chapter Board of Directors.
 - b) The President, Vice President, Treasurer, Secretary and Sgt-at-arms shall be authorized to sign checks.
 - c) No two (2) persons in the same household can sign the same check.
 - d) The bearer of the check may not be one of the counter signers.
- 3) Maintains and furnishes such financial records to the Chapter Board of Directors as may be required.
 - a) All financial reports must be sent to ABATE OF FLORIDA, INC., and must be mailed by the 5th of each month.
 - b) All financial reports must be accompanied by original receipts, related paperwork and all money owed.
 - c) All financial reports must have the President's and Treasurer's signature.
 - 4) Notifies the Chapter Board of Directors if Chapter funds fall below a minimum operating balance.
- H) **THE DUTIES OF THE SERGEANT-AT-ARMS TRUSTEE SHALL BE:**
- 1) Be in charge of all security arrangements for any and all Chapter events.
 - 2) If unable to attend any scheduled event, shall notify the President at the earliest possible time.
 - 3) Co-ordinate, maintain and secure all Chapter equipment.
 - 4) Perform additional duties as directed by the President or the Chapter Board of Directors.
 - 5) Co-ordinate with the State Sergeant-at-Arms at State Events.
 - 6) Responsible for annual inventory of all Chapter property, to be submitted to the State Sargent-at-Arms before the December State meeting.
- I) **THE DUTIES OF THE MEMBERSHIP TRUSTEE SHALL BE:**
- 1) Work with the Treasurer, Secretary to maintain the membership records of the Chapter.
 - 2) Co-ordinate with the State Membership Trustee.
 - 3) Receive and maintain all Chapter membership applications and process same.
 - 4) All membership reports must be mailed to ABATE OF FLORIDA, INC. by the 5th of each month. If a Chapter has no membership activity for the month a negative report must be submitted.
 - 5) Responsible to co-ordinate recruiting new members and arranging membership drives.
 - 6) Responsible for issuing annual membership cards indicating proper name and expiration date.
- J) **THE DUTIES OF THE PUBLIC RELATIONS TRUSTEE SHALL BE:**
- 1) All copy is subject to Chapter Board of Directors approval prior to release.
 - 2) Acquire and issue news releases to the media.
 - 3) Develop and maintain a database of information defining the media companies.
 - 4) Develop and implement a system by which media releases are issued to the appropriately selected media.
 - 5) Work with the State Public Relations Trustee to develop a means of achieving satisfactory local media coverage.
 - 6) Provide reports on activities to the Chapter Board of Directors.
- K) **THE DUTIES OF THE PRODUCTS TRUSTEE SHALL BE:**
- 1) Orders, inventories and distributes all Chapter products.
 - 2) Submit an annual physical inventory with the December financial report.
 - 3) Responsible for the collection of all product money, and remit proceeds of

the same, with expense report to the Chapter Treasurer on a monthly basis.

L) **THE DUTIES OF THE NEWSLETTER TRUSTEE SHALL BE:**

- 1) To be responsible for publishing a newsletter to all members.
- 2) To select material for the newsletter to portray a positive image of ABATE OF FLORIDA, INC. to the general public.
- 3) To obtain advertising for the newsletter and remit proceeds of the same, with expense reports to the Treasurer on a monthly basis.

M) **THE DUTIES OF THE SAFETY DIRECTOR TRUSTEE SHALL BE:**

- 1) To be responsible for the overall operation of the chapter level Motorcycle Safety Awareness Program (MSAP).
- 2) To work with other chapter members and the State Safety Director to further motorcycle safety with the state.
- 3) To coordinate chapter activities with the designated Assistant Regional Safety Directors in furthering the MSAP.
- 4) To identify, train and develop individual chapter MSAP instructors.

N) **THE DUTIES OF THE STATE DELEGATE SHALL BE:**

- 1) To attend all the regular and special State Meetings.
 - a) Distribute all paperwork to the appropriate Officers.
 - b) Responsible for the delivery of Life Member cards to the Chapter membership trustee.
 - c) Delegates will vote according to chapter voting results, unless a vote is called for an immediate action.
- 2) To keep the Chapter informed on all State and National news.

O) **THE DUTIES OF THE LEGISLATIVE TRUSTEE**

- 1) To keep the Chapter informed on all legislative matters concerning ABATE of Florida, Inc. in a timely manner.
 - A) Maintain an up-to-date email list of willing chapter members to aid in the distribution of legislative matters.
 - B) Report to chapter each month current legislative matters.
 - C) Distribute to chapter any information and/or material from the State Legislative Trustee.
- 2) Maintain contact with the local legislators, politicians and their staff.
 - A) Communicate with them on the purpose of ABATE of Florida, Inc.
 - B) Inform them of the bills we are supporting and/or opposing.
- 3) Provide feedback to the State Legislative Trustee and Lobbyist and information from your local legislators and/or politicians.
- 4) Encourage active participation of the chapter members in the legislative process by:
 - A) Registering to vote and voting.
 - B) Educating chapter members of how to contact legislators.
- 5) Stay in contact with the State Legislative Trustee for the current instructions, information and direction.

ARTICLE X – STATE MEETINGS

- A) The regular scheduled meetings of ABATE OF FLORIDA, INC. shall be held the second Saturday of every other month (FEBRUARY, APRIL, JUNE, AUGUST, OCTOBER and DECEMBER). The State Board of Directors shall meet at 10:00 AM, the State Delegates meeting shall meet at 12:00 P.M.
- B) The State Board of Directors of the Corporation may call a special meeting at any

time as deemed necessary with notification.

- C) No Chapter will have an event on the same weekend as a State function or State meeting within 100-mile radius, except in December.

ARTICLE XI – STATE ELECTIONS

- A) All elective offices of ABATE OF FLORIDA, INC. shall be filled at the last regularly scheduled meeting (June) of every other (even) year.
- B) All offices shall be held for a term of two (2) years, with no maximum number of consecutive terms in office.
- C) No one person shall run for more than one (1) Executive office per term.
- D) A person running for any of the Executive Officer (President, Vice-President, Secretary, Treasurer and Sergeant-of-Arms) positions must have attended a minimum of 8 out of the last 12 State meetings prior to their nomination being accepted.
- E) A Supervisor of Elections shall be appointed by the State President prior to the opening of nominations.
- F) Nominations shall open two (2) meetings (Feb.) prior to the elections.
- G) Nominations shall close at the end of Old Business at the meeting prior to the elections (April). At the close of nominations, a committee of three (3) non-candidates shall be appointed by the Election Supervisor from varying chapters, to make, distribute, collect, and count the ballots. The chairperson of the committee shall be the Supervisor of Elections. (*If there is a discrepancy, verification will be determined by Chapters minutes.) Ballots will be held by the State Secretary for 6 months.
 - 1) Results will be announced upon completion of the count.
 - 2) Ballot tally will also be announced.
- H) Election of the State Board of Directors shall begin at the end of Old Business at the June meeting.
- I) The new State Board of Directors shall take their position before the open of new business.
- J) A Member of the Board of Directors may be suspended and or terminated by three fourths (3/4) vote of the State Delegation (from those present). Suspension must be for good cause and requires the Member to be sent notice of their pending suspension by registered mail and be given an opportunity to be heard before the State Delegation at the State Board of Director discretion. They must be found not to comply with the rules and regulation of ABATE OF FLORIDA, INC., or to have committed an act prejudicial to the purposes or welfare of the Corporation.
- K) Resignation from an elected position must be in writing and submitted to all State Board of Directors.
- L) Candidates must be a member in good standing with ABATE OF FLORIDA, INC. Also, any person running for all offices must be present the day of elections to accept the office: persons not present will be considered withdrawn from election. The Candidate can be voted in with proper written notification to the State Board of Directors for acceptance.

ARTICLE XII - MISCELLANEOUS PROVISIONS

- 1) The fiscal year of the Corporation shall be January 1 to December 31.
- 2) The State Board of Directors, except as otherwise provided by these By-Laws, may by resolution authorize any officer or agent of the Corporation to enter into any contract or execute and deliver any instrument in the name of the Corporation, and such authority may be general, or to any specific instances. Such authority must be

in writing.

- a) \$1,500 shall be the limit for any expenses without a vote of the State Delegation.
- 3) The State Board of Directors will determine the admission fees at all State events.
- 4) **NO PETS** of any kind are to be admitted into any ABATE event.
 - a) Exception: Physical assistance animals.
- 5) Chapters may have their own By-laws as long as they do not violate State Corporate Operating Procedures or State By-Laws; either in content, intent, or spirit. In doing so, such By-Laws are considered void. Chapter By-Laws must be on file with ABATE OF FLORIDA, INC.
- 6) The Corporation mailing list will not be given out to any other group or corporation or for personal use by anyone in ABATE OF FLORIDA, INC. (past or present).
- 7) The State and all Chapters shall obtain Liability Insurance for any event Under no circumstances shall the State or a Chapter host or hold an event in which alcohol is served by the State or Chapter, without first obtaining an Alcohol permit and Alcohol Liability Insurance. All alcohol permits shall be obtained through the procedure established by the State and will have the signature of the State President. No alcohol permit will be obtained for a charity event. Chapters may obtain a maximum of three (3) permits in any 12-month period.
- 8) No chapter shall host, sponsor or financially contribute to any event or function that does not maintain 100% of its income to benefit ABATE of FLORIDA, Inc. for a period of one (1) calendar year from the time it receives its charter.
- 9) Each chapter shall develop a plan for the staffing, implementation and promotion of The ABATE OF FLORIDA, INC. Motorcycle Safety and Awareness Program (MSAP) in support of the State's efforts in promoting motorcycle safety. In addition, each chapter is to:
 - a) provide a copy of the plan to the State Safety Director within 6 months of the inclusion of this by-law change.
 - b) provide quarterly reports to the State Safety Director and designated Assistant Regional Safety Director addressing any changes to the plan, the accomplishment of established goals, progress in furthering motorcycle safety and new goals for the next quarter.

ARTICLE XIII – PARLIAMENTARY AUTHORITY

The rules contained in the Modern Edition of Robert's Rules of Order shall govern the Organization in all cases where they are not inconsistent with these By-Laws and any special rules of order the Organization may adopt.

AMENDMENTS TO THE BY-LAWS

- A) These By-Laws may be amended or added to.
- B) Any proposed amendment shall be submitted in writing to the Board of Directors 10 days prior to the State meeting at which time it is to be discussed.
- C) Limit amendments on any one topic to once every two years, or as needed to conduct business.
- D) A Majority vote of the State Delegation shall be required to pass any amendments to these Articles.

EFFECTIVE DATE

- A) These By-laws were revised as of **December 9, 2023** and supersede all others.